The Klein ISD Board of Trustees approved updates to this handbook on Nov. 14, 2016. The following pages were amended: pages 31, 74, 79, & 87.
The Klein Independent School District receives notice from local law enforcement authorities whenever a released sexual offender, whose victim(s) is a child younger than seventeen (17) years of age, moves into the jurisdiction of the district. This notification is furnished to the principal of each school located in the district. Information received by the district concerning released sexual offenders residing within the district is available for public inspection and review. Persons desiring to obtain information should contact the principal of any elementary or secondary campus.

If you have questions concerning your child's progress at school, please contact the teacher, counselor, or principal of the school.

The Klein Independent School District is an equal opportunity employer and does not discriminate on the basis of age, race, religion, color, national origin, sex, disability, or any other basis prohibited by law in employment matters, in its admissions policies, or by excluding from participation in, denying access to, or denying the benefits of district services, academic and/or career and technical education programs, or activities as required by Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Education Amendments of 1972; Section 504 of the Rehabilitation Act of 1973, as amended; Title II of the Americans with Disabilities Act; and the Age Discrimination Act of 1975.

The Klein Independent School District will take steps to assure that the lack of English language skills will not be a barrier to admission and/or participation in all educational and career and technical education programs.

For information about Title IX rights and grievance procedures (see Board policy FFH), contact the District’s Title IX Coordinator, Mr. Thomas D. Young, at the KISD Annex, 16607 Stuebner-Airline Road, Klein, Texas 77379, telephone (832) 249-4300.

For information about Section 504/ADA rights and grievance procedures (see Board policy FFH), contact the Section 504/ADA Coordinator, Dr. Mary Rosenberg, at the Klein Instructional Center, 4411 Louetta Road, Klein, Texas 77388, telephone (832) 249-4400.

For additional information about KISD schools, please visit our website at http://www.kleinisd.net.
NOTICE OF PARENT AND STUDENT RIGHTS
FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)

The Klein Independent School District (KISD) maintains general education records and they are available to the parent, guardian, or person standing in lawful control of the student under a court order. A cumulative record folder is maintained for each student from the time the student enters the KISD until the student withdraws or graduates. These records move with the student from school to school.

By law, both parents, whether married, separated, or divorced, have access to the records of a student who is a minor or a dependent for tax purposes. A parent whose rights have been legally terminated will be denied access to the records if the school is given a copy of the court order terminating these rights.

Section 26.004 of the Texas Education Code states that a parent is entitled to access to all written records of a school district concerning the parent’s child, including:

1. Attendance records;
2. Test scores;
3. Grades;
4. Disciplinary records;
5. Counseling records;
6. Psychological records;
7. Applications for admission;
8. Health and immunization information;
9. Teacher and counselor evaluations; and
10. Reports of behavioral patterns.

Federal law provides that student “education records” are confidential.

The U. S. Department of Education defines education records as follows:

1. Directly related to a student; and
2. Maintained by an educational agency or institution or by a party for the agency or institution.
3. The term does not include:
   (a) Records of instructional, supervisory, and administrative personnel and educational personnel ancillary to those persons that are kept in the sole possession of the maker of the record, and are not accessible or revealed to any other person except a temporary substitute for the maker of the record;
   (b) Personal notes made by teachers and other school officials that are not shared with others are not considered education records. Additionally, law enforcement records created and maintained by a school or district’s law enforcement unit are not education records.

Students 18 and older and parents of minor students may review and inspect the student’s records and request a correction if the records are improperly recorded, inaccurate, misleading, or otherwise in violation of the student’s privacy or other rights. If the KISD refuses the request to amend the records, the requestor has the right to request a hearing. If the records are not amended as a result of the hearing, the requestor has 10 school days to exercise the right to place a statement commenting on the information in the student’s record. Parents or students have the right to file a complaint with the U. S. Department of Education if they believe the KISD is not in compliance with the law regarding student records.

Certain information about Klein ISD students is considered directory information and must be released to anyone who follows procedures for requesting the information, unless the parent objects to the release of any or all directory information about the student. If you do not want the KISD to disclose directory information from your child’s education records without your prior written consent, you must notify the district in
writing by September 2, 2016. The KISD has designated the following information as directory information: a student’s name, address, telephone number, electronic e-mail address, date and place of birth, dates of attendance, grade level, participation in officially recognized activities and sports, weight and height of members of athletic teams, awards received in school, and most recent previous school attended. A form for requesting the withholding of this information will be given to your student on the first day of school. If the form is not signed and returned, the KISD is required to release the information.

In addition, federal law requires school districts to provide a military recruiter or an institution of higher education, on request, with the name, address, and telephone number of a secondary student unless the parent has advised the district that the parent does not want the student's information disclosed without the parent's prior written consent. (See checkbox on the following page.)

The superintendent of schools or designee is the custodian of all records for currently enrolled students or students who have withdrawn or graduated. Records may be reviewed during regular school hours. If circumstances effectively prevent a parent or eligible student from inspecting the records, the KISD shall either provide a copy of the requested records, or make other arrangements for the parent or student to review the requested records. The record custodian or designee will respond to reasonable requests for explanation and interpretation of the records. The addresses and telephone numbers of the school district’s schools and the central office are in the student handbooks. Please call if there are any questions.

School employees with legitimate educational interests who are (1) working with the student; (2) considering disciplinary or academic actions, the student’s case, or an individual education plan (IEP) of a student with disabilities; or (3) investigating or evaluating programs are the only other persons who have general access to a student’s records. Otherwise, a student’s records are private and are protected from unauthorized inspection or use.

Certain other officials from various governmental agencies may have limited access to the records. For example, the KISD forwards a student’s records on request to a school in which a student seeks or intends to enroll without the necessity of the parent’s permission. Records are also released pursuant to court order or lawfully issued subpoena. Unless the subpoena is issued for law enforcement purposes and the subpoena orders that its contents, existence, or the information sought not be disclosed, the KISD shall make a reasonable effort to notify the parent or eligible student in advance of compliance. Parental consent is required to release the records to anyone else. When the student reaches 18 years of age, the right to consent to release of records transfers to the student.

Copies of student records are available at a cost of ten cents (10¢) per page, payable in advance. Parents may be denied copies of a student's records (1) when the student is attending an institution of post-secondary education; (2) if the parent fails to follow proper procedures and pay the copying charge; or (3) when the KISD is given a copy of a court order terminating the parental rights. Parents are not required to secure prior consent from a dependent student, as defined by Section 152 of the Internal Revenue Code of 1954, in order to obtain student record information.

If the student qualifies for free or reduced-price lunches and the parents are unable to view the records during regular school hours, upon written request of the parent, one copy of the record will be provided at no charge.
Each school day the Klein ISD sends an electronic communication to subscribers who are interested in knowing what is happening in our schools and community in brief messages called KleINTOUCH. The following is a sample message from the 2015-2016 school year. If you are interested in receiving this daily e-mail, please go to www.kleinisd.net and click on KleINTOUCH on the left side of the page to sign up. Grandparents, friends, community members, and business partners are welcome to sign up as well. If you are already a subscriber, you do not have to do anything to continue to receive KleINTOUCH messages.
Request for Community Support

The Klein Independent School District plays an active role in the community. In this role, the District interacts with a number of charitable and service organizations that seek to provide assistance to various members of our community. From time to time, these groups contact Klein schools, asking for our help in identifying students and families who may be in need. They often offer social services, counseling, clothing, food, and other forms of assistance.

If you would like the Klein ISD to share your name with these groups, so that they may contact you and possibly provide these benefits to your family, please provide the information below and return it to your campus principal.

Student Name___________________________________________

Grade Level_____________________________________________

Parent(s) Name_________________________________________

Address_________________________________________________

Telephone______________________________________________

Campus(es) where your child(ren) is(are) enrolled________________

________________________________________________________
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for

DOERRE INTERMEDIATE SCHOOL
18218 Theiss Mail Road, Klein 77379-6118
(832) 249-5700

HILDEBRANDT INTERMEDIATE SCHOOL
22800 Hildebrandt Road, Klein 77389-4436
(832) 249-5100

KLEB INTERMEDIATE SCHOOL
7425 Louetta Road, Klein 77379-7239
(832) 249-5500

KLEIN INTERMEDIATE SCHOOL
4710 West Mt. Houston Road, Klein 77088-3053
(832) 249-4900

KRIMMEL INTERMEDIATE SCHOOL
7070 FM 2920, Klein 77379-2200
(832) 375-7200

SCHINDEWOLF INTERMEDIATE SCHOOL
20903 Ella Boulevard, Klein 77388-3875
(832) 249-5900

STRACK INTERMEDIATE SCHOOL
18027-S Kuykendahl Road, Klein 77379-8197
(832) 249-5400

ULRICH INTERMEDIATE SCHOOL
10103 Spring-Cypress Road, Klein 77070-6417
(832) 375-7500

WUNDERLICH INTERMEDIATE SCHOOL
11800 Misty Valley, Klein 77066-2716 (832) 249-5200

Revised: June 2016

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## KLEIN ISD CAMPUS DIRECTORY

### ADMINISTRATION
- Central Office: 7200 Spring-Cypress Road, Klein, TX 77379 832-249-4000
- Klein ISD Annex: 7302 Kleingreen Lane, Klein, TX 77379 832-249-4800
- Klein Instructional Center: 4411 Louetta, Klein, TX 77388 832-249-4000
- Kleinwood Center: 16710 Kleinwood Dr., Klein, TX 77379 832-249-4501
- Klein ISD Police Headquarters: 7403 Louetta Road, Klein, TX 77379 832-249-4266
- KISD Multipurpose Center: 7500 FM 2920, Klein, TX 77379 832-249-4240

### ELEMENTARY SCHOOLS
- Benfer: 18027-B Kuykendahl Road, Klein, TX 77379 832-484-6000
- Benignus: 7225 Alvin A. Klein Dr., Klein, TX 77379 832-484-7750
- Bernshausen: 11116 Mahaffey, Klein, TX 77375 832-375-8000
- Blackshear: 11211 Lacey Road, Klein, TX 77375 832-375-7600
- Brill: 9102 Herts Road, Klein, TX 77379 832-484-6150
- Ehrhardt: 6603 Rosebrook Lane, Klein, TX 77379 832-484-6200
- Eiland: 6700 North Klein Circle Drive, Klein, TX 77088 832-484-6900
- Epps Island: 7403 Smiling Wood Lane, Klein, TX 77086 832-484-5800
- Frank: 9225 Crescent Clover Drive, Klein, TX 77379 832-375-7000
- Grace England Early Childhood/Pre-Kindergarten Center: 7535 Prairie Oak Dr., Klein, TX 77086 832-375-7900
- Greenwood Forest: 12100 Misty Valley, Klein, TX 77066 832-484-5700
- Hassler: 9325 Lochlea Ridge Dr., Klein, TX 77379 832-484-7100
- Haude: 3111 Louetta Road, Klein, TX 77388 832-484-5600
- Kaiser: 13430 Bammel N. Houston Road, Klein, TX 77066 832-484-6100
- Klenk: 6111 Bourgeois Road, Klein, TX 77066 832-484-6800
- Kohrville: 11600 Woodland Shore Drive, Klein, TX 77375 832-484-7200
- Krahn: 9502 Eday, Klein, TX 77379 832-484-6500
- Kreinhop: 20820 Ella Boulevard, Klein, TX 77388 832-484-7400
- Kuehnle: 5510 Winding Ridge Drive, Klein, TX 77379 832-484-6650
- Lemm: 19034 Joanleigh Drive, Klein, TX 77388 832-484-6300
- McDougle: 10410 Kansack Lane, Klein, TX 77086 832-484-7550
- Mahaffey: 10255 Mahaffey Road, Klein, TX 77375 832-375-8300
- Metzler: 8500 W. Rayford Road, Klein, TX 77389 832-484-7900
- Mittelstädt: 7525 Kleingreen Lane, Klein, TX 77379 832-484-6700
- Mueller: 7074 FM 2920, Klein, TX 77379 832-375-7300
- Nitsch: 4702 West Mt. Houston, Klein, TX 77088 832-484-6400
- Northampton: 6404 Root Road, Klein, TX 77389 832-484-5550
- Roth: 21623 Castlemont, Klein, TX 77388 832-484-6600
- Schultz: 7920 Willow Forest, Klein, TX 77375 832-484-7000
- Theiss: 17510 Theiss Mall Road, Klein, TX 77379 832-484-5900
- Zwink: 22200 Frassati Way, Klein, TX 77389 832-375-7800

### INTERMEDIATE SCHOOLS
- Doerre: 18218 Theiss Mall Road, Klein, TX 77379 832-249-5700
- Hildebrandt: 22800 Hildebrandt Road, Klein, TX 77389 832-249-5100
- Kleb: 7425 Louetta, Klein, TX 77379 832-249-5500
- Klein: 4710 West Mt. Klein, Klein, TX 77088 832-249-4900
- Krimmel: 7074 FM 2920, Klein, TX 77379 832-375-7200
- Schindewolf: 20903 Ella Boulevard, Klein, TX 77388 832-249-5900
- Strack: 18027-S Kuykendahl Road, Klein, TX 77379 832-249-5400
- Ulrich: 10103 Spring-Cypress Road, Klein, TX 77070 832-375-7500
- Wunderlich: 11800 Misty Valley, Klein, TX 77066 832-249-5200

### HIGH SCHOOLS
- Klein High: 16715 Stuebner-Airline Road, Klein, TX 77379 832-484-4000
- Klein Forest: 11400 Misty Valley, Klein, TX 77066 832-484-4500
- Klein Oak: 22603 Northcrest Drive, Klein, TX 77389 832-484-5000
- Klein Collins: 20811 Ella Boulevard, Klein, TX 77388 832-484-5500
- High School #5 (opens Aug. 2017): 10201 Spring Cypress, Klein, TX 77070 832-375-8400
- Vistas High School Program: 12550 Bammel N. Houston, Klein, TX 77066 832-484-7650

**PLEASE VISIT OUR WEBSITE:**
[http://www.kleinisd.net](http://www.kleinisd.net)
Mission:
The Klein Independent School District, proud of its heritage and embracing the future, develops students to become skillful, active, reflective, self-disciplined, and honorable members of their communities through engaging learning experiences in a safe and nurturing environment.

Vision:
Future Ready

Portrait of a Klein ISD Graduate:
A Klein graduate effectively problem solves, innovates, and communicates in an evolving global community.

Objectives:
Klein ISD believes that quality student achievement goes beyond achieving the highest ratings awarded by state and national accountability standards. Our strategic objectives address both the academic success and social well-being of every Klein ISD student

• Each student will achieve academic excellence with comprehensive knowledge, skill, and understanding within his/her individual learning plan.
• Every student will demonstrate the character traits of a productive and honorable citizen in a global community.

Beliefs:
We believe that knowledge empowers people.
We believe that the limits of human potential are unknown and immeasurable.
We believe that a safe and secure environment is critical for nurturing students.
We believe that all people are inherently free to make choices.
We believe that responsibility is necessary for the benefits of freedom to be realized.
We believe that leadership is a shared role and responsibility.
We believe that integrity and respect build trust.
We believe that meaningful relationships are essential for overall well-being.
We believe that families and schools provide stability for communities.
We believe that diversity and heritage enrich and strengthen.
We believe that faith gives meaning and purpose to human life.

Board of Trustee Goals:
Improved Student Achievement       Quality Personnel
Positive and Safe School Environment Sound Policy Development and Oversight
Financial Accountability

Strategic Parameters:
We will put students first.
We will maintain our commitment to excellence.
We will treat all people with dignity and respect.
We will practice open and honest communication.
We will promote a safe and secure environment.
We will be good stewards of our resources.
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<td></td>
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<tr>
<td>Ms. Jenny McGown</td>
<td>1.1 Deliver a 21st century educational experience to all learners using innovative student-centered instructional strategies, curriculum, assessment and technology.</td>
</tr>
<tr>
<td>Ms. Jenny McGown</td>
<td>1.2 Provide programs and interventions to prepare students for high school graduation and college/post-secondary success.</td>
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<tr>
<td>Ms. Jenny McGown</td>
<td>1.3 Deploy best practices to expand advanced academics opportunities.</td>
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<tr>
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<td>Ms. Jenny McGown</td>
<td>2.3 Integrate character education, relationship building, violence prevention, and social skills programs and practices across the curriculum.</td>
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<td>Ms. Judy Rimato</td>
<td>3.2 Expand strategies for effective communication.</td>
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<td>Ms. Jenny McGown</td>
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<td>Mr. Thomas Petrek</td>
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Options and Requirements
For Providing Assistance to Students Who Have
Learning Difficulties
or Who Need or May Need Special Education

If a child is experiencing learning difficulties, the parent may contact the person listed below to learn about the district’s overall general education referral or screening system for support services. This system links students to a variety of support options, including referral for a special education evaluation. Students having difficulty in the regular classroom should be considered for tutorial, compensatory, and other support services that are available to all students.

At any time, a parent is entitled to request an evaluation for special education services. Within a reasonable amount of time, the district must decide if the evaluation is needed. If evaluation is needed, the parent will be notified and asked to provide informed written consent for the evaluation. The district must complete the evaluation and the report within 45 school days of the date the district receives the written consent. The district must give a copy of the report to the parent.

If the district determines that the evaluation is not needed, the district will provide the parent with a written notice that explains why the child will not be evaluated. This written notice will include a statement that informs the parent of their rights if they disagree with the district. Additionally, the notice must inform the parent how to obtain a copy of the Notice of Procedural Safeguards - Rights of Parents of Students with Disabilities.

The designated person to contact regarding options for a child experiencing learning difficulties or a referral for evaluation for special education is:

Contact Person: Dr. Mary Rosenberg
Phone Number: (832) 249-4400
FOREWORD

This handbook concerning the philosophy and operational procedures of the Klein Independent School District has been prepared to be informative to you and your parents.

We encourage you to familiarize yourself with the information contained in this handbook.

Any publication approved by the Board of Trustees is considered to be school district policy; therefore, this document will not be all-inclusive. If written Board of Trustees' policies or directives on a subject do not exist, written guidelines, decisions, and actions of the administration will prevail.

In addition to the policies included in this publication, regulations from the Texas Education Agency and the University Interscholastic League and standards from the Southern Association of Colleges and Schools will be followed in the administration of the school district.
INSTRUCTION, GRADING, AND REPORTS TO PARENTS

INSTRUCTION, GRADING AND REPORTS TO PARENTS

A. Flexible-Space Instruction
The buildings in the Klein ISD were designed to allow the teachers an opportunity for team teaching and individualization through large and small group instruction. The flexible spaces are meant to encourage team teaching, better utilization of space, and to provide some opportunity for independent study. All students proceed at a teacher-directed pace with the appropriate amount of teacher-student dialogue.

The Klein ISD does not offer the open-concept program as practiced in many school districts and as generally defined and described by most educational writers. That type of program focuses on the student working independently and assuming a considerable responsibility for self-instruction. Instead, the Klein instructional program is more traditional.

B. Team Teaching/CoTeaching
Team teaching or CoTeaching is a method of instruction in which several teachers or teachers and paraprofessional assistants, organized as a team, have the responsibility for developing, conducting, and evaluating a lesson or project for a group of children. In the selection of team members, there is an attempt to choose those who have complementary teaching specialties, experiences, and skills.

C. Individualized Instruction
Individualized instruction is a process whereby the needs of the student are diagnosed, followed by the design of the appropriate teacher-directed assignments. Students may be taught either in groups or on a one-to-one basis as determined by the similarity of their needs.

D. Secondary School English and Mathematics
At the secondary level, grades 6-12, some English and mathematics courses are taught in flexible-space areas and students are often assigned units of work to complete within a specified period of time at a teacher-directed pace. Each unit or new topic is appropriately introduced and explained to the students. Students do not independently determine their curricular content or the time span for the completion of assignments. The students have a very limited responsibility for self-instruction.

E. Physical Activity
Schools shall provide opportunities for students to develop the knowledge and skills for specific physical activities, which will enable students to maintain and improve their physical fitness as outlined in policy FFA (LOCAL).

F. Human Sexuality Curriculum
The Texas Legislature in Senate Bill 283 has mandated that written notice be provided to each parent of a child enrolled in the district regarding the district’s decision to provide human sexuality instruction. The notice must include: (1) summary of the basic content of the district’s human sexuality instruction; (2) a statement of the parent’s right to review the curriculum materials and/or remove his/her child from any human sexuality instruction without penalty; and (3) information that describes opportunities for parental involvement in the development of the curriculum to be used in human sexuality instruction.
Klein ISD provides human sexuality instruction by following the Texas Essential Knowledge and Skills (TEKS) guidelines and state law. The instruction may be provided in Health classes, Health Science Technology Education and Family and Consumer Sciences Education courses. State law requires that such instruction must: (1) present abstinence as a preferred choice for unmarried persons of school age; (2) devote more attention to abstinence than any other behavior; and (3) emphasize abstinence, if used consistently and correctly, is the only method 100% effective in preventing pregnancy, STDS, HIV, AIDS and other potential emotional trauma associated with adolescent sexual activity; (4) direct adolescents to a standard of behavior in which abstinence before marriage is the most effective way to prevent pregnancy, STDS, HIV, AIDS; and (5) if part of curriculum, teach contraception and barrier methods in terms of human use of reality rates instead of theoretical lab rates. See Tex. Educ. Code §28.004.

Per state requirements, Klein ISD’s curriculum for human sexuality instruction in the courses listed above is as follows: The student will: (1) recognize the importance and significance of the reproductive process as it relates to the health of future generations; (2) analyze the relationship between unsafe behaviors and personal health and develop strategies to promote resiliency through the life span; (3) analyze the relationship between the use of refusal skills and the avoidance of unsafe behaviors; (4) analyze the importance of abstinence as it relates to emotional health and the prevention of pregnancy and STDS; and (5) understand the effectiveness and ineffectiveness of various contraceptive methods with the understanding that abstinence is the only 100% method of preventing pregnancy, STDS, and emotional trauma associated with adolescent sexual activity.

The parent may schedule a conference with his/her child’s teacher to review and discuss the human sexuality component of the curriculum. The parent may request that his/her child be removed from the classroom during instruction of human sexuality without any penalty, disciplinary action or sanction. The student will be given alternative assignments to fulfill the grading requirements which will be in line with course content. If the parent wishes to be involved in the development of the curriculum he/she may attend the school health advisory council meetings. Information regarding these four annual meetings can be found on the KISD website as part of the Athletics/Physical Education information.

G. Credit by Examination without Prior Instruction
In accordance with state law, the District offers opportunities for students to accelerate grades or pass certain courses through credit by examination. Students who are interested in examinations for acceleration should indicate this interest to their building counselor or administrator. Written parental approval for eligible students will be secured. More information about applicable tests, scores required, and procedures can be found in Board Policy EHDC (Legal) and (Local) available on the District website or from a building counselor or administrator.

H. Credit by Examination with Prior Instruction (High school students only)
High school students (grades 9 through 12) who have lost credit in a high school credit core course (ELA, mathematics, social studies, and science) will be allowed to recover the credit upon demonstration of competence in the TEKS for the course. In order for the student to take the test, he/she must meet the criteria established by the District. Students must score at least a 70 on the test in order to regain credit. Credit will be indicated on the transcript as a Pass/Fail and the grade points will not be assigned. The student should see his/her counselor for additional information.
I. High School Courses
There are some courses that can be taken for high school credit. The credit earned will be recorded on the high school transcript, but the grade point values will not be averaged toward an overall high school class ranking. For additional information on this subject, please see the section entitled “High School Credit Options” in the appendix.

J. Gifted and Talented Program, Secondary Schools
A parent may refer his/her student for the Gifted and Talented program by contacting the counselor. Classes for students identified as gifted are offered in English language arts, mathematics, science, and social studies at the intermediate level. At any time that performance is not satisfactory, the teacher will conference with the student and his/her parents to develop a plan for improvement.

An identified gifted/talented student may apply for furlough from the Klein Independent School District Gifted and Talented Program with the written permission of his/her parent/guardian. “Furlough” means a temporary leave from the Gifted and Talented program without exiting or being re-tested for services. A furlough will be required when a student is no longer receiving Gifted and Talented services for an identified content area in a Pre-Advanced or Advanced Placement setting. In accordance with board policy EHBB (LOCAL), “A furlough may be granted for a period of not less than one semester and no more than one full calendar year. After the furlough has expired, the student may resume participation in the gifted/talented program without any rescreening process.”

An identified gifted/talented student may exit from the Klein Independent School District Gifted and Talented Program after building committee meetings with parent/guardian have been held. “Exit” means a permanent leave from the Gifted and Talented program. An exit will be required when a student is no longer receiving Gifted and Talented services. In accordance with board policy EHBB (LOCAL), “if the student is exited from the program, the student would be ineligible for reconsideration of GT placement during the current school year and would be required to be rescreened using current criteria if he or she desires reentry during the next school year or any other time in the future.”

K. Pre-Advanced Placement Courses
Pre-Advanced Placement (PreAP) courses are offered in the four core academic areas of English language arts, mathematics, science, and social studies to students enrolled in grades 6, 7, and 8. Participation is based on a policy of open enrollment, so no screening is required for enrollment. Students and parents should carefully examine the information below prior to selecting a PreAP course or courses.

Decisions about placement are often one of the more difficult choices that parents face when their students are considering courses for the next school year. The decision to enroll in PreAP ultimately rests with parents and students. The school can provide powerful input through teacher recommendation, communication with parents regarding the challenges of the PreAP curriculum, and information about indicators of student success.

PreAP courses are designed to challenge motivated students and prepare them for success in college level course work in high school and in college. These courses typically move at a faster pace, are more academically challenging, and require more independent learning and homework than other courses. The following are a few important factors to keep in mind:
Klein ISD’s academic curriculum is a college-bound curriculum. While PreAP courses are designed to better prepare students for AP, PreAP courses are not a requirement for enrolling AP courses. Always check the course description for prerequisites. PreAP is not “all or nothing.” Students may take from one to all of their core classes as PreAP. Students develop academic readiness at different rates and may not be ready for PreAP at the same time as their friends or classmates.

Profile of a Successful PreAP Student:
- Professes interest in subject selected
- Develops and maintains excellent study skills and habits
- Carefully considers time commitments and balances academic load with family life or outside commitments
- Asks questions and participates in class
- Perseveres when faced with challenging material
- Asks for assistance when needed
- Plans and works ahead on long-term projects

Exiting a PreAP Course:
A student may exit Pre-AP courses at the end of the first semester and must have teacher, parent, and administrator approval. Students and parents should have the benefit of knowing the semester grade before making an exit decision. Students should consider exiting a course at the end of the first semester if they do not maintain at least a “C” average for the semester.

L. English as a Second Language (ESL)
As new English Language Learners arrive in the district, they are assessed and receive language and instructional support in their classes to enable them to develop proficiency in English and gain the academic language needed for success in school. These classes could include a Newcomer Center (NAC), English for Speakers of Other Languages (ESOL), Limited English Sheltered (LES), sheltered content classes, or content classes with a teacher who has received training in sheltered language instruction. English as a Second Language classes are designed to enable students to master English language skills in the domains of listening, speaking, reading, and writing. Students in grades K–12 with a language other than English as the primary language are screened for the English as a Second Language Program through the use of a home language survey. Students are identified using state-defined criteria on an approved oral English proficiency test. Second—12th grade students will also be tested with a norm-referenced reading and language assessment. Qualifying students are entitled to instructional support with specialized teachers to enable the student to develop proficiency in the English language for success in school.

M. ESL Sheltered Courses
Sheltered courses are content classes in which the teacher delivers instruction in strategic ways that make the subject matter comprehensible to the English language learner. These courses are regular content specific courses offered to the English as a Second Language students for state credit at the secondary level. A "sheltered" content course incorporates second language acquisition instruction, quality teaching, and support systems to communicate meaning in the content area. These courses are taught based on student need by teachers certified in those content areas and who are sheltered instruction
INSTRUCTION, GRADING, AND REPORTS TO PARENTS

trained. The courses cover all Texas Essential Knowledge and Skills (TEKS) with priority placed on modifying the methods and materials for instruction of second language learners.

Sheltered courses are listed in the Intermediate and High School Course Catalogs and are designated by LES (Limited English Sheltered).

N. Section 504
The Klein ISD does not discriminate on the basis of disability with regard to admission, access to services, treatment, educational opportunity, or participation in its programs or activities. Section 504 of the Rehabilitation Act of 1973 prohibits discrimination against individuals with disabilities in any program receiving federal financial assistance. The definition of a person with a disability is a person who has a mental or physical impairment that substantially limits one or more major life activities (such as seeing, hearing, speaking, breathing, learning, or working) or has a record of or is regarded as having such an impairment.

The District will evaluate, identify, and provide a free appropriate public education to all students who are individuals with disabilities under Section 504. Parents of these students are entitled to procedural safeguards, including individual notice and an impartial hearing.

The District will provide reasonable accommodation to students who are eligible under Section 504, unless doing so would impose an undue hardship on the operation of the program. Additionally, District programs will be readily accessible to individuals with disabilities. The district has a grievance procedure for disability discrimination complaints. For a description of the procedure, contact the District’s 504 Coordinator, identified on the inside cover of this handbook.

O. Special Education and Inclusion
The Klein ISD provides programming in compliance with the Individuals with Disabilities Education Act (IDEA) to students who are eligible for special education and related services. The District undertakes to identify and locate every student who is eligible for such services and who resides within its jurisdiction.

Eligible students with disabilities shall be provided with a free appropriate public education, which may include instruction in the regular classroom, instruction through special teaching, or instruction through approved contracts. Instruction may be supplemented by the provision of related services when appropriate.

Questions about the District’s special education program may be directed to the office of the Director of Special Education, Ms. Echo Mansfield, at (832) 249-4359.

P. Written Work
Written work may be used effectively as a learning technique in every subject area. When written work is used as the learning activity, students should have pens, pencil, and paper ready.

Notebooks may be included in the course requirements. Notebooks or class papers which are carelessly done may be rejected until the work has been improved.
Q. Homework
Homework assignments are utilized to assist the pupil to achieve satisfactory school progress and develop desirable work habits. Through these assignments, the parents can also be more aware of the scope and sequence of the instructional program.

Assignments are an outgrowth of the work done in the classroom, and sufficient instruction is given by the teacher to ensure that the pupil can work independently in most instances. The type of assignment and the time devoted to it are determined by the grade level and age of the pupil.

Assignments vary in length. Some will be of a long-range variety; i.e., term papers. There may be some evenings when no homework has been assigned. All homework is checked/reviewed and the student is apprised of his progress.

R. Make-Up Work
It is the responsibility of the student to request and make up all work missed when absent. The student will have the same number of days to complete the assignment as the days he was absent. Make-up work not completed in the scheduled time will result in "0's" on those assignments.

S. Auditing a Course
Intermediate school courses may be audited under the following condition: A student wishing to audit a course during summer school must receive prior approval from the summer school administrator or his/her designee and must already have received credit for the course(s).

T. Course Requirements, Intermediate Schools
Course requirements are shown in the Intermediate School Class Catalog, which is a separate publication. Students not mastering state-mandated assessments will be required to take the appropriate remedial course(s).

The principal shall be responsible with the teacher for the grade and course placement of all students within his or her school. If the student is from a non-accredited school, a battery of tests may be given and the student will be classified according to the test results and teacher observation within approximately the first three weeks of attendance.

Pupils who have attended private and parochial schools as established by state guidelines or other accredited school systems will be placed in the grade recommended by the sending school at all levels above the first grade. If reclassification is necessary based on teacher judgment and test data, it should be made within the first three weeks of attendance.

A TEKS based fine arts course must be taken in grade 6, 7, or 8 beginning with the 6th grade class of 2010-2011. Examples of these courses are found in the KISD Intermediate School Class Catalog.

U. Work Habits
The principal business of a school is teaching on the part of teachers and learning on the part of students. A student cannot learn if he does not study and pay attention in class. A student who refuses to work in class or who must be consistently reminded to work will be suspended from class. If work habits do not improve or if the student has frequent difficulties, he/she will be suspended from school.
V. Tests and Grades

1. **Weekly Tests**
   
   In order to keep students from having all of their tests on one day of the week, it is necessary to schedule weekly tests. Of course, this does not include "pop tests." Each school will assign specific days for tests in each subject area, as shown in the following example:

   - Monday: social studies/mathematics
   - Tuesday: English/science
   - Wednesday: all courses and subjects not otherwise listed/social studies
   - Thursday: mathematics/English
   - Friday: science/all courses and subjects not otherwise listed

2. **Grading System**

   All grades on all assignments by every teacher will be by numerical designation. The total numerical scores shall be used in determining promotion, course credit, and participation in extracurricular and other activities. They are also maintained in the permanent records. Explanation of grades:

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<thead>
<tr>
<th>SUBJECT</th>
<th>CONDUCT</th>
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<tr>
<td>90 – 100</td>
<td>(A) E = Excellent</td>
</tr>
<tr>
<td>80 – 89</td>
<td>(B) S = Satisfactory</td>
</tr>
<tr>
<td>75 – 79</td>
<td>(C) N = Needs Improvement</td>
</tr>
<tr>
<td>70 – 74</td>
<td>(D) P = Poor</td>
</tr>
<tr>
<td>0 – 69</td>
<td>Failing U = Unsatisfactory</td>
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   A minimum of three major tests or their equivalent will be given each grading period in all core content and elective subjects. If a grading period is less than 28 days in length, then a minimum of two major grades or the equivalent will be required.

   In grades 6-8, students may not repeat a course that has been satisfactorily completed in order to improve their grades, except in the case of a student who has been retained.

3. **High School Courses**

   Students taking high school courses shall take a semester final examination (session) that shall count no more than 16 percent of the total session grade. For grade averaging the following formula will be used:

   - First grading period grade = 28 percent
   - Second grading period grade = 28 percent
   - Third grading period grade = 28 percent
   - Semester examination = 16 percent

   A student who misses the semester examination must have a note from either the family physician or the school nurse verifying the illness. If it is necessary for a student to miss an examination, he should have his parent or guardian contact the nurse on the day of the exam. No exam will be given early. Make-up exams will be given in the case of illness or death in the immediate family.
A student missing an exam will be given a zero on the examination unless it was missed due to an excused absence as determined by the principal. It must be made up in accordance with the schedule established by the school administration. A student may not obtain an early dismissal from any scheduled semester exam.

Each semester of a course will receive one-half credit and must be passed independently.

**EOC Courses**
Students taking high school courses for which there is a state-mandated end-of-course exam shall take the EOC exam. A student missing the EOC exam must re-take the EOC exam during the next available state assessment administration.

**W. Standardized Testing**
In addition to specified courses required for high school graduation, the State of Texas requires that a student demonstrate satisfactory performance on all sections of the state-mandated tests in order to receive a high school diploma.

**X. Reports to Parents**
Report cards are given out the Friday following the end of each grading period. Cards must be taken home, signed by the parents, and returned to the school as soon as possible.

Communication between teachers and parents is an important aspect of monitoring student academic progress. At the end of the first three weeks of a grading period, the teacher shall provide notice of progress to the parent or guardian of a student whose grade average in any class is lower than 70, whose grade average is deemed borderline failing by the teacher, or whose grade average indicates a drop of the equivalent of two or more letter grades since the previous grading period.

Progress reports issued to students who are not doing satisfactory work should be signed by the appropriate teachers. These reports are sent home to be read and signed by the parent and should then be returned to the subject teacher.

It is the responsibility of the teachers and administrative staff to keep the parents informed of the student's major conduct infractions or habitual violations.

Every student or parent is entitled to a full explanation of how the grade was determined by the teacher, together with any recommendations and/or suggestions for improvement.

**Y. Parent-Teacher Conferences**
Most teachers are assigned a conference period as part of their teaching assignment. One of the purposes of this period is that the teacher will have a scheduled time for conferences with parents. The parent should feel free to call for an appointment relative to any phase of the student's progress in the class. To make an appointment to see teachers, contact the school for information or contact the teachers directly by email address located on the campus website.
INSTRUCTION, GRADING, AND REPORTS TO PARENTS

Z. Review of Student Records
Parents and students 18 years of age or older shall have an opportunity for a hearing to challenge the contents of the school records maintained at the individual schools to ensure that the records are not inaccurate, misleading, or otherwise in violation of the privacy or other rights of the students.

AA. Promotion/Retention
At all grade levels, standards relating to the academic, social, emotional, and physical progress will be considered to determine if a student should be promoted or retained at a grade level or passed or failed in a subject offering.

To be promoted in grades 6-8, a student must attain an average of 70 or above in each of the following: language arts (including reading improvement if it is required), mathematics (including mathematics improvement if it is required), science (including science improvement if it is required), and social studies (including social studies improvement if it is required).

Parental permission for promotion or retention is not required.

BB. Protection of Pupil Rights Amendment (PPRA) Notice
The Protection of Pupil Rights Amendment (PPRA), 20 U.S.C. §1232h, requires Klein ISD to notify parents and obtain consent or allow parents to opt their children out of participating in certain school activities. These activities include a student survey, analysis, or evaluation that concerns one or more of the following eight areas (“protected information surveys”):

1. Political affiliations or beliefs of the student or student’s parent;
2. Mental or psychological problems of the student or student’s family;
3. Sex behaviors or attitudes;
4. Illegal, anti-social, self-incriminating, or demeaning behavior;
5. Critical appraisals of others with whom respondents have close family relationships;
6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
7. Religious practices, affiliations, or beliefs of the student or parents; or
8. Income, other than as required by law to determine program eligibility.

This requirement also applies to the collection, disclosure, or use of student information for marketing purposes (“marketing surveys”), and certain physical exams and screenings.

Klein ISD will develop and adopt policies in consultation with parents, regarding these rights, and arrangements to protect student privacy in the administration of protected information surveys and the collection, disclosure, or use of personal information for marketing, sales, or other distribution purposes. Klein ISD will directly notify parents of these policies at least annually at the start of each school year and after any substantive changes. Klein ISD will also directly notify parents of students who are scheduled to participate in the specific activities or surveys noted below and will provide an opportunity for the parent to opt his or her child out of participation of the specific activity or survey. Klein ISD will make this notification to parents at the beginning of the school year if the District has identified the specific or approximate dates of the activities or surveys at that time. For surveys and activities scheduled after the school year starts,
parents will be provided reasonable notification of the planned activities and surveys listed below and be provided an opportunity to opt their child out of such activities and surveys. Parents will also be provided an opportunity to review any pertinent surveys.

Following is a list of the specific activities and surveys covered under this requirement:

- Collection, disclosure, or use of personal information for marketing, sales, or other distribution
- Administration of any protected information survey not funded in whole or in part by the Department of Education
- Any non-emergency, invasive physical examination or screening as described above.

CC. Inquiries, Complaints, and Appeals
Complaints under this policy (Board policy FNG) shall be submitted in writing on the Student/Parent Complaint Form available in any campus main office or on the Klein ISD website.

After informal discussions with administration, if parents or students are dissatisfied with administrative practices and decisions or a Board policy, they should submit a Student/Parent Complaint Form to the lowest level administrator who has the authority to remedy the alleged problem, within ten (10) business days of the date that the problem or incident first occurred. Hand delivered filings shall be timely filed if received by the appropriate administrator or designee by the close of business on the deadline. Fax filings shall be timely filed if they are received on or before the close of business on the deadline, as indicated by the date/time shown on the fax copy. Mail filings shall be timely filed if they are postmarked by U.S. Mail on or before the deadline.

If a resolution is not reached, at each step of the process it is the responsibility of the appealing party to move to the next level within ten (10) business days of the response from the prior level. The administrator shall respond in kind to the appealing party within ten (10) business days. At each level of the complaint process, mail responses shall be timely if they are postmarked by U.S. Mail on or before the deadline.

Even after initiating the formal complaint process, students and parents are encouraged to seek informal resolution of their concerns. A student or parent whose concerns are resolved may withdraw a formal complaint at any time.

The process described in this policy shall not be construed to create new or additional rights beyond those granted by law or Board policy, nor to require a full evidentiary hearing at any level.

Complaints arising out of an event or a series of related events shall be addressed in one complaint. A student or parent shall not bring separate or serial complaints arising from any event or series or events that have been or could have been addressed in a previous complaint.

After the Level One conference, no new documents may be submitted by the parent/student unless he/she did not know the documents existed (and in the exercise of reasonable diligence would not have known of their existence) by the time of the Level One conference.
All time limits shall be strictly followed unless modified by mutual written consent.

If a complaint form or appeal notice is not timely filed, the complaint shall be dismissed, on written notice to the student or parent, at any point during the complaint process.

“Days” shall mean District business days. In calculating time lines under this policy, the day a document is filed is “day zero,” and all deadlines shall be determined by counting the following day as “day one.”

Except as addressed by SPECIFIC COMPLAINTS, below, this policy applies to all complaints or grievances from students or parents.

**Specific Complaints**
Complaints alleging certain forms of harassment shall be processed in accordance with Board policy FFH.

For more information on how to proceed with complaints regarding:

1) Alleged unlawful discrimination/harassment, see Resolution of Complaints Arising Under Certain Federal Anti-Discrimination Laws in this handbook.
2) Loss of credit on the basis of attendance, see FEC.
3) Identification, evaluation, or educational placement of a student with a disability within the scope of Section 504, see FB.
4) Identification, evaluation, educational placement, or discipline of a student with a disability within the scope of the Individuals with disabilities Education Act, see EHBA, FOF, and the parents’ rights handbook provided to parents of all students referred to special education.
5) Instructional materials, see EFA.
6) On-campus distribution of nonschool materials, see FNAA.
7) A commissioned peace officer who is an employee of the District, see CKE.
8) Appeals of the Student Conduct proceed as follows:
   a) Consequences of Level I offenses may be appealed to the campus principal. No further appeal is available.
   b) Consequences of Level II offenses that do not result in DAEP placement may be appealed to the Executive Director of School Administration. No further appeal is available.
   c) Consequences of Level II offenses resulting in DAEP placement may be appealed to the Executive Director of School Administration. No further appeal is available.
   d) Consequences of Level III offenses that do not result in expulsion may be appealed to the Executive Director of School Administration. No further appeal is available.
   e) Consequences of Level III offenses that result in expulsion may be appealed to the Board of Trustees.
   f) Consequences of Level IV offenses may be appealed to the Board of Trustees.
9) Removal to a disciplinary alternative education program, see FOC.
10) Expulsion, see FOD and the Student Code of Conduct.
The Appeal Process
Upon inquiry, the appealing party will be provided with the names of those administrators who are at each step in the appeals process.

If a resolution is not reached with the appropriate administrators at Level One as noted above, the person should submit a written Student/Parent Complaint Appeal Notice form to the superintendent or designee at Level Two.

Appeal to the Board
If the party cannot reach a mutually agreeable solution with the superintendent or designee at Level Two, the complainant shall file with the superintendent’s office a Student/Parent Complaint Appeal Notice with the Board for a Board review. The appeal shall be filed within ten (10) business days of the decision of the superintendent or designee.

The appeal shall be presented to a designated hearing officer who is not an employee of the Klein ISD within fifteen (15) business days of receipt. An audiotape record of the proceeding before the hearing officer shall be made. The hearing officer shall make a written recommendation for disposition to the Board of Trustees within fifteen (15) business days following the hearing. The Board shall review the hearing officer’s written recommendation at its first regular meeting following receipt of same. The timeframe may be adjusted, however, as practicable.

The complainant and the administration shall be provided a copy of the recommendation prior to such meeting. No testimony or new evidence shall be taken at the Board level except as may be required by law. The Board may decide to accept, reject, or modify the recommendation of the hearing officer.

Communication with the Board for Purpose Other Than an Appeal or Complaint
If a school district resident, employee, vendor, or potential vendor desires to formally communicate with the Board of Trustees for a purpose other than an appeal of a complaint as noted above, the individual may:

1. Send a letter containing the information to be shared to the president of the Board of Trustees at the KISD central office, 7200 Spring-Cypress Road, Klein, Texas, 77379-3215;

2. Make an oral or written presentation to the Board at a meeting on any topic that is listed on the agenda; or,

3. Sign up to make comments on either agenda or nonagenda topics as described below.

Audience participation at a Board meeting is limited to the public comment portion of the meeting designated for that purpose. At all other times during a Board meeting, the audience shall not enter into discussion or debate on matters being considered by the board, unless requested by the presiding officer.

At regular meetings, the Board shall allot approximately twenty (20) minutes to hear persons who desire to make comments to the Board. Persons who wish to participate in this portion of the meeting shall sign up with the Board secretary before the meeting begins and shall indicate the topic about which they wish to speak.
Presentations are limited to the four specific purposes listed:

1. To discuss an item that appears on the agenda/notice of meeting
2. To make a request for specific factual information
3. To ask for a recitation of existing policy
4. To redress grievances.

No presentation shall exceed five minutes unless extended by majority vote of the Board. Individual presentations shall not mention any individual by name or position or contain any personally identifiable references.

Specific factual information or recitation of existing policy may be furnished in response to inquiries, but the Board shall not deliberate or decide regarding any subject that is not included on the agenda posted with notice of the meeting. The Board may consider a proposal to place the subject of a public comment on the agenda of a subsequent meeting, in which case it may be discussed by the Board.

The presiding officer or designee shall determine whether a person addressing the Board has attempted to solve a matter administratively through resolution channels established by policy. If not, the person shall be referred to the appropriate Board policy to seek resolution:

   Employee complaints: DGBA
   Student or parent complaints: FNG
   Public complaints: GF

The Board shall not tolerate disruption of the meeting by members of the audience. If, after at least one warning from the presiding officer, any person continues to disrupt the meeting by his or her words or actions, the presiding officer may request assistance from law enforcement officials to have the person removed from the meeting.
HONORS AND AWARDS

A. Honor Roll
   An honor roll is posted at the end of each grading period. The honor roll will be listed alphabetically by grade level in the following manner:

<table>
<thead>
<tr>
<th>1*</th>
<th>2*</th>
</tr>
</thead>
<tbody>
<tr>
<td>All &quot;A's&quot;</td>
<td>&quot;A's&quot; and 1 or 2 &quot;B's&quot;</td>
</tr>
</tbody>
</table>

   (In Honors, GT, and Pre-AP, the "B" is equivalent to an "A" and the “C” is equivalent to a “B” in a regular class.)

   *Names of the lists will be determined by the individual schools.

B. Merit Awards
   Merit awards are given each year in the following:

   Athletic Awards..............................For both boys and girls
   Cheerleader Awards
   Perfect Attendance Awards .................All those not absent during the year
   Scholarship Awards..........................All those appearing on the honor roll each grading period during the year
   Other Awards ..............................Special awards may be given for outstanding achievement in a specific area or subject
STUDENT ACTIVITIES

The following clubs are available to the students of the school:

A. Student Council
According to the Klein Student Council constitution, representatives may be elected from each homeroom class or elected at large. Members are those students who exhibit strengths in scholarship, citizenship, character, leadership, and service.

1. Qualifications for Membership
Seventh and eighth grade students must have maintained at least a “C” academic average or better overall for the final average of the previous year. In Honors, GT, and Pre-AP, the “B” is equivalent to an “A” and the “C” is equivalent to a “B” in a regular class. Conduct requirements shall be not more than two “P”s and no “U”s. Sixth grade representatives must have earned a “C” academic average for the final overall grade average for the previous year.

2. Revocation of Membership
Once a member of the Student Council, members will be apprised of guidelines regarding expectations for grades and conduct as well as responsibilities for service on the council. Membership may be revoked for violations of the guidelines as established in the constitution.

B. National Junior Honor Society
One of the highest honors a student in grades 7 or 8 may receive is election to the National Junior Honor Society. To be eligible for membership, a student must have attended the Klein school district for a period equivalent to one semester of the current school year. Being an honor roll student does not automatically mean election to this society. Membership in this society shall be based upon scholarship, school citizenship, service, leadership, and character.

1. Scholarship
To be eligible for election, a student must have a minimum cumulative semester average of “A.” In Honors, GT, and Pre-AP, the “B” is equivalent to an “A” and the “C” is equivalent to a “B” in a regular class. This is the required minimum scholastic level of achievement for admission to candidacy and continued membership. Each student eligible scholastically is then rated on the basis of school citizenship, service, leadership, and character by means of a rating sheet distributed to all teachers with whom he/she has contact. Finally, a faculty council appointed by the principal makes the final selection.

2. Leadership
Student demonstrates leadership in the classroom and homeroom; promotes school activities; successfully holds school office or positions of responsibility; contributes ideas which improve civic life of the school; and exerts the type of leadership which directly influences others for good.

3. Character
Student meets individual pledges and responsibilities promptly to school and teachers; demonstrates highest standards of attitude toward honest and responsible reliability; constantly demonstrates desirable qualities of personality;
cooperates by complying with school regulations; and upholds principles of morality and ethics.

4. **Service**
   
   Student demonstrates willingness to render any service to the school or community when called upon; willingness to do committee or staff work; willingness to represent the school in interclass or interschool competition; and shows courtesy by assisting teachers, visitors, and students.

5. **Citizenship**
   
   Student cooperates with the group and with the school at all times by boosting and taking part in school activities; is dependable in having materials ready for work and by fulfilling all assignments on time; has no unexcused absences or tardies; is obedient to all school rules; is loyal to the school and the group; and has consideration for school property and the property of teachers and classmates.

   Members who fail to maintain the minimum scholastic achievement level at the end of the semester may be dropped from membership in the National Junior Honor Society. Students who have been dropped from membership are not eligible for NJHS reelection in the future; however, they may be eligible for membership in the high school National Honor Society if their grades meet the requirements.

C. **Pep Club**
   
   The Pep Club is organized at the beginning of each school year to support the athletic team. This organization adds greatly to the school spirit. Students may join, provided they do not have a "U" or an accumulation of 3 "P's" in citizenship during the current year and maintain an overall "C" average in all subjects. Students belonging to the Pep Club are admitted to all home football games free of charge. They have a special reserved section in the stands. The required dress is established by each school.

D. **Forming New Clubs and/or Organizations**

   Students desiring to form new clubs and/or organizations should use the following procedure:

   - Contact a teacher willing to sponsor the club or organization
   - Have a minimum of ten students sign a letter asking for the establishment of the club or organization
   - Submit the petition, sponsor's name, and a statement of aims, activities, and major projects to the appropriate administrator.

For non-curriculum clubs the following additional criteria must be followed:

   - Written parental permission is required for a student to participate in the club or organization.
   - Certification is required of all sponsor applicants seeking to form a non-curriculum-related club under Board of Trustees Policy FNAB (local).
   - Full compliance with Board of Trustees Policy FNAB (local).

The student/parent permission form, sponsor compliance form, and Board of Trustees Policy FNAB (local), Student Expression: Use of School Facilities for Nonschool Purposes, are located in the appendix of this handbook.
E. Physical Examinations for Student Athletes
All student athletes must have a physical examination prior to participation in a sport. This includes off-season programs and tryouts. The physical must be on the UIL/KISD form and taken on a yearly basis. Each student athlete must also have an emergency information card on file along with parent/guardian signatures on the parent/guardian permit and insurance information sheet. The student must sign the General Eligibility Rules sheet.

The school district will arrange for a physical to be given to male and female athletes and cheerleader participants (grades 7–12) in the spring. There will be a small fee for this physical. Students who do not get their physicals at this time must arrange and pay for their own.

F. Eligibility for Tryouts (UIL teams, organizations, cheerleader, drill team)
In order to try out for any UIL team or organization, for cheerleader, or for drill team, a student must currently be a resident of the attendance zone in which the school for which the student is trying out is located, or have an approved transfer from the office of school administration to attend that school for the next school year, prior to the tryouts. Please see the Constitution of the individual team or organization for additional eligibility requirements.

G. Extracurricular Practice/Participation Limitations
Practices, performances, competitions, and contests by any Klein Independent School District student groups may not be scheduled on a Sunday with the exception of UIL Area, Regional, and State competition which is permissible if, due to unavoidable circumstances which cause hardship to participating schools, they are approved in advance as required by a specific section of the Constitution and Contest Rules of the University Interscholastic League (UIL).

Students in a performing group will be restricted in their participation in practices and performances on Saturdays and holidays to eight (8) hours per day, exclusive of breaks, meals, and travel time. In no case should a practice/rehearsal held at a KISD facility extend past 11:30 p.m. The staff member in charge of a performing or competing group is responsible for monitoring and enforcing this regulation.

If a performing group or its sponsor/director decides to conduct additional performances beyond those that have been scheduled and placed on the school’s activity calendar, to do so will require a written request to the school principal and an in-kind response.

The following guidelines are required by the State Board of Education and adopted in accordance with Title 19, Part II, Chapter 97 of the Texas Administrative Code.

Except as permitted by University Interscholastic League Rules, a student may not participate in more than one contest or performance per week, and practice outside of the school day is limited to eight hours per week per activity. This restriction does not apply from the end of the school day on the final day of one school week until the beginning of another school week and on school holidays or for tournaments, post-season competition, and contests postponed by weather or public disaster.

A student will not be permitted to be absent from class in any course more than eight times during any one semester course or a total of ten per year in order to participate in any school-related activities on or off campus.
Students who are placed in the alternative education classes, suspended out of school, or placed in in-school suspension are not eligible for extracurricular activities on the day(s) of the placement or suspension.

A student in grades 6-8 may participate in extracurricular activities on or off campus at the beginning of the school year only if the student has earned the cumulative number of credits in state-approved courses indicated below:

- beginning at the 7th grade year - have been promoted from the 6th grade to the 7th;
- beginning at the 8th grade year - have been promoted from the 7th grade to the 8th.

In order to be eligible to participate in an extracurricular activity event for a grading period following the initial grading period of a school year, a student must not have a recorded grade average lower than 70 on a scale of 0 to 100 in any course for that preceding grading period. A student whose recorded grading period evaluation grade average in any course is lower than 70 shall be suspended from participation in any UIL extracurricular activity. The suspension continues for at least three weeks. At that time the student must be passing all work with a grade of 70 or better to regain eligibility. While a student is suspended (3 weeks or 6 weeks) that student may practice or rehearse with other students for an extracurricular activity but may not participate in a competition or other public performance. Ineligible students shall not travel with the school organization to a contest, sit with them, or wear uniforms during a contest. A student whose recorded grading period average is less than 70 in an exempted course as outlined by current state law will maintain eligibility for UIL extracurricular activities. All students are eligible during a school holiday of a full calendar week or more.

During the period a student is expelled, is suspended out of school, is in the in-school suspension program, or placed in a disciplinary alternative education program, he or she may not participate in any regular or extracurricular activities.
STUDENT SERVICES

A. Cafeteria
The United States Department of Agriculture’s Smart Snacks in Schools shall be used as the standard for guidelines pertaining to foods and beverages sold on school campuses and the Local Wellness Policy will be used for foods given away.

The only food provided to or consumed by students during the school day on school premises shall be that provided by the school district's food service department, prepared under the supervision of the appropriate school personnel, purchased in vending machines, prepared and supplied by the teacher for instructional purposes only, canned or bottled drinks approved by the school district’s food service department, or food brought to the school by the students for their own consumption. With the approval of the campus principal, food for special student activities during the school day may be provided. Foods and beverages sold to students for fundraisers must either meet USDA Smart Snack guidelines or be approved by the campus principal for up to six exemption days per school year.

The cafeteria prepares and serves good, wholesome meals at low cost. The cafeteria staff is eager to cooperate with and please students. Be proud of the cafeteria; keep it tidy and clean. Cutting into lines and boisterous behavior will not be tolerated. Walk from class to the cafeteria. No student is allowed beyond the serving line.

The student who conducts himself/herself properly in the cafeteria:
• goes directly and quietly to the cafeteria;
• does not break into the lunch line;
• receives lunch and goes directly to a table;
• picks up paper, bottles, etc., on the table and floor;
• returns the tray to the proper place when through eating;
• does not throw trash or food items;
• does not place books, notebooks, tennis shoes, etc., on the tables;
• does not loiter around tables after he/she has finished eating;
• remembers that classes are in progress during lunch period and refrains from noise in the halls; and
• does not carry any food out of the cafeteria.

Failure on the part of the student to follow these rules of conduct or conduct by the student deemed disruptive or inappropriate will result in disciplinary action.

Breakfast and lunch menus, nutrition information, account balance information, and credit card deposits may be accessed through the food service department web page at http://kleinfood.kleinisd.net or through a link from the district's main web page at www.kleinisd.net.

Klein ISD Food Service will accept the following methods of payment for full or reduced price meals and a la carte items: cash, check, money orders, or online payments through PayPams. If during a school year, a student, parent, or guardian presents two checks that are returned for insufficient funds, that student(s) and parent(s)/guardian(s) will no longer be allowed to pay by check and will be required to pay by one of the other accepted methods of payment.

When a student has forgotten lunch money or does not have money on account, and is unable to pay for his/her meal, the food service department will provide a sandwich and milk for the student. The school district policy does not permit charging of lunches.
B. Food Allergies
The district requests to be notified when a student has been diagnosed with a food allergy, especially those allergies that could result in dangerous or possibly life-threatening reactions either by inhalation, ingestion, or skin contact with the particular food. It is important to disclose the food to which the student is allergic as well as the nature of the allergic reaction. Please contact the school nurse or campus principal if your child has a known food allergy or as soon as possible after any diagnosis of a food allergy.

The district has developed and annually reviews a food allergy management plan which addresses employee training, dealing with common food allergens, and specific strategies for dealing with students diagnosed with severe food allergies. When the district receives information that a student has been diagnosed with a food allergy that puts the student at risk for anaphylaxis, an individualized healthcare plan will be developed to assist the student in safely accessing the school environment. The district’s food allergy management plan can be accessed at http://www.kleinisd.net/users/0091/Health%20Services/iss.sss.guidelineanaphylaxis.pdf. Also see policy FFAF (LOCAL).

C. Health Services
All students must meet state health requirements before attending classes. The school district employs a school nurse on a full-time basis. The school nurse will be in the school regularly and will be on call at all times in case of an emergency. Students wishing to see the school nurse should first receive permission from their teacher and then come to the clinic. When immediate first aid is needed, students should call for the nearest faculty member to get assistance.

Vision screening is conducted each year on students in grade seven and those new to Texas schools. Hearing screening is done on all seventh-grade students and any student new to Texas schools. Vision or hearing screening will be done on any student at any grade level who may be suspected of vision or hearing loss by the classroom teacher or the parent. All eighth grade students shall be screened for abnormal spinal curvature, along with any new students entering sixth and eighth grades who have not been previously screened. Special seating arrangements in the classroom shall be made for students with vision or hearing impairments on recommendation by the school nurse. Such impairments should be reported to the nurse by the parent or student.

Texas Risk Assessment for Type 2 Diabetes in Children (TRAT2DC) will be done on all 1st, 3rd, 5th, and 7th graders per state law. This screening evaluates for a black-brown thickening of the skin in a line that usually appears on the back of the neck. It can be caused by too much insulin in the blood. It may indicate a pre-diabetic condition and a risk factor for Type 2 diabetes. Students identified as having this skin marker will have their height and weight recorded and BMI calculated and blood pressure checked twice. Parents will be notified by the school nurse if risk factors associated with Type 2 diabetes are found in their child.

Pediculosis (head lice) is a nuisance parasite that transmits no disease; therefore it was removed from the Texas Department of State Health Services list of conditions requiring exclusion from school. Taking this recommendation into consideration Klein ISD adopted a more stringent rule than that required by the state.

Students found to be symptomatic of lice infestation will be assessed by school clinic personnel. Students found to have evidence of live lice infestation will be immediately excluded from school. School clinic personnel will check students excluded for live lice
upon return to school to determine effective treatment, and again one week later (based on the life cycle of the head louse).

Students found to have nits within ¼ inch of the scalp but no live lice will be monitored weekly by the school nurse.

When a new live lice infestation is identified by clinic personnel, the Klein ISD Health Services pediculosis letter and checklist will be disseminated to parents in the affected classroom. Pediculosis education information can be found at the Klein ISD Health Services webpage.

KISD nurses are employed to give immediate attention to school-related injuries and sudden illnesses that occur or are noticed during school hours. Nurses are not permitted to make a medical diagnosis on injuries or illnesses. Therefore, when medical questions arise, parents are always encouraged to contact their personal physician.

Automated External Defibrillators are deployed on each Klein ISD campus to ensure rapid emergency response within 3 minutes. The purpose of the AED is to allow trained rescuers to provide care in case of sudden cardiac arrest.

Rules for administering medication and disease control measures will be found in the building and attendance regulations, sections C and A, respectively.

D. Fire Drills and Disaster Drills
To prepare the students for an orderly evacuation of the building during an emergency, drills are held throughout the school year, and all students and faculty are required to participate in such drills. An obstructed or unobstructed fire alarm drill will be conducted on an alternate basis each month. Disaster drills will be conducted periodically each semester as well.

For this purpose, either drill or emergency, the alarm will be sounded. At this time, the students are to cease what they are doing immediately and move quickly and quietly in an orderly manner to areas designated for the type of drill/emergency. The campus will provide notification when it is safe for students and staff members to reenter the building.

E. Guidance and Counseling
Guidance services will be available to all students. The principal, counselors, and teachers are ready to give personal, educational, and vocational counseling and guidance whenever it is needed. The scope of the services provided by the counselors includes orientation, individual inventories and case studies, information-giving, individual and group counseling, placement and scheduling, pupil appraisal, standardized test result interpretation, identification of students with special abilities or needs, parent consultations, and referrals to outside agencies. Parents are encouraged to call the counselor for information or assistance on any matter concerning a student.

In order to provide a more effective guidance program in the secondary schools, the following guidelines have been formulated:

1. The primary focus of the program is directed toward educational guidance with emphasis upon direct contact with both parents and students.
2. Annual meetings and student conferences are held in grade 8 and continue through grade 12. The sequence is as follows:
a. Grade 7: Individual conferences with parents and students to discuss High School credit course options offered at the Intermediate level.

b. Grade 8: Individual conferences with parents and students to establish a four-year plan for the student.

c. Grade 9: Individual conferences with the student to review the four-year plan with parental approval of any changes.

d. Grades 10 and 11: Conferences with students for review of four-year plan and revisions can be made with parent consent.

e. Grade 12: Final conferences with parents and students to ensure proper steps are being followed to meet individual student needs.

3. Assignment of a counselor is made upon the student's entry into high school and the counselor continues with this student until graduation unless reassignment of students is required to balance counselor load.

4. Group guidance directed toward meeting needs of a specific group of individuals is scheduled in addition to the individual conferences.

5. Counselors use available data to assist students and parents in planning the educational program.

6. Provisions are made for certain students to distribute some of the more rigorous courses over the four years of high school instead of the heavy concentration in the first two years. Parents also have online access to their student's schedule and information.

F. Insurance
 School insurance will be available to all students wishing this service. All athletes in grades 7 through 12 must carry some type of insurance.

G. Lockers
 A locker is provided for each student. Each student is responsible for the neatness and care of his/her locker. Periodic checks will be made on lockers. Use of a locker other than the locker assigned will result in the loss of locker privileges.

H. Lost and Found
 Policies will be established by the individual schools.

I. Pest Control
 The school periodically applies pesticides indoors, and information on the application of pesticides is available from the District IPM Coordinator at the maintenance department.

J. Textbooks/Library Books/Electronic Textbooks/Technological Equipment
 Textbooks issued to the student by the school district must be checked out to the student and inventoried. The student shall record his/her name in ink on the front label and return the book in reasonable condition.

Any damage must be paid for according to the following scale:
- For excessive writing in books: one-quarter of the price
- For artistic drawing in books: one-half of the price
- For any missing pages: full price
- For losing or tearing off the cover: full price
- For water damage: full price
• For other damages: price determined by amount of damage, cost to repair, or other applicable factors.

Library books are issued by the district at no cost to the student. They are the property of the district, and it is the responsibility of each student to protect each book and to keep it clean and in good condition at all times.

Students must pay the full replacement price for all library books lost. If a library book is paid for and later found, a refund will be made within one year of the payment.

K. Transportation
The Klein ISD Board of Trustees has adopted the following rules of conduct for pupils while being transported by buses owned, operated, or controlled by the school district. These rules have been formulated to provide the safest and most efficient transportation of pupils to and from school and/or related activities. Any violation of these rules will be reported by the bus driver to the respective principal for corrective action, and all principals are directed to enforce these safety rules by the appropriate action, which may include the temporary or permanent withdrawal of riding privileges depending upon the seriousness of the violation and all other circumstances of each individual case.

*1. Students must ride their assigned bus to and from the bus stop nearest their residential or rural address, with the following exceptions:

   a. A written requested change in bus assignment for day-care purposes may be arranged through principal approval, in consultation with the director of transportation, provided it is within the same attendance zone. Either designated location must be an approved stop on an approved route.

   b. If the parent/guardian of an eligible or ineligible bus student is temporarily out-of-town and the student is spending one or more nights with a host family residing in the school attendance zone, arrangements may be made for transportation. A written request must be directed to the principal and approval is subject to seating availability on the bus as determined by the director of transportation.

   c. An intermediate school student in grades 6-8 may be picked up at his/her home and delivered to another residential, non-commercial child care individual after school by written request and securing principal approval in consultation with the director of transportation, provided it is within the same attendance zone.

   d. A parent/guardian may designate a child-care facility or grandparent’s residence as the place where the student obtains transportation to and from school, provided the location is in the same attendance zone. Either designated location must be an approved stop on an approved route.

   e. In most instances the designated bus stop will be the intersection nearest the student's residence or a stop as designated by the transportation department.

*The principal, in consultation with the director of transportation, may approve the requested bus change if: (1) both the parent and the care provider sign the KISD Bus Change Request and Release of Liability form and submit it to the school principal a minimum of five school days in advance of the bus change; and (2) the care provider has his/her signature notarized. If approved, only one additional request to change buses for exceptions (a), (c), or (d) may be allowed during the same school year.
2. The driver is in full charge of the bus and pupils. Pupils must obey the driver promptly. Disobedience and rudeness will not be tolerated.

3. Pupils must obey students that the driver appoints to direct the group in emergencies.

4. Derogatory remarks to the driver or other students about discipline or transportation will not be tolerated. Please make all complaints to the director of transportation.

5. Unnecessary conversation with the driver is prohibited. No pupil may engage in conversation with the driver while the bus is in motion except in emergencies or unusual situations.

6. Outside of ordinary conversation, classroom conduct and decorum is to be observed on the bus at all times.

7. Pupils must refrain from using obscene or profane speech and indecent gestures, actions, or conduct while riding in the bus, prior to boarding, or after leaving the bus.

8. No pupils may use, or have in their possession, any tobacco product or electronic cigarette, alcoholic beverage, dangerous drug, or controlled substance as defined by the Texas statutes while riding in the bus.

9. Pupils must not throw paper, rubbish, or other objects out of the bus, on the floor, or at any other pupil or driver.

10. Pupils must not at any time extend any part of their bodies out the bus windows, nor shall they in any way touch or hang onto the bus before boarding or after leaving.

11. Pupils must not try to get on or off the bus or move about while the bus is in motion.

12. Pupils must not write on or deface any part of the bus. Any damage to the bus must be reported to the driver immediately. Pupils who write on or deface any part of the bus are subject to suspension and restitution for damages.

13. After the initial seating choice, students must sit in their assigned seats each day. Students are responsible for any vandalism to that seat and to their area.

14. Drinks are not permitted on the bus unless they are a part of the lunch. Food or drink may not be consumed on the school bus. Exceptions may be made on extracurricular trips, with the approval of the director of transportation.

15. Glass containers of any type may not be brought on the school bus.

16. No live animals may be transported on school buses.

17. The emergency door will be used only in emergencies.

18. Boarding school buses:
   a. Do not be late. Be at your stop on time. The bus cannot wait. All students are encouraged to be at their designated bus stops 10 minutes before scheduled pick-up time.
   b. Do not stand in the roadway.
   c. Maintain a single-file line, six feet from where the bus will stop.
d. Be seated and remain seated until the bus arrives at your school.

19. Departing school buses:
   a. Depart from the bus in an orderly manner, moving some three feet, perpendicular and some 15 feet forward. Those students who need to cross the roadway must stop and await the signal from the bus driver.
   b. Do not walk down the side of the bus or behind the bus.

20. Fighting or scuffling in any form while waiting for the bus or riding on the bus may result in suspension of bus-riding privileges.

21. All pupils desiring transportation must file a transportation request form at their respective school.

22. Students must respect private property at each designated bus stop.

23. Students are not permitted to bring skateboards on the bus.

Failure to abide by the above rules will be handled according to the following guidelines:

**Minor (Persistent) Misconduct**

Each student will receive three (3) warnings from the bus driver before a written discipline notice is completed and forwarded to the campus administration.

1. 1st written report: Warning from campus assistant principal or one (1) day bus suspension
2. 2nd written report: One (1) day bus suspension
3. 3rd written report: Three (3) day bus suspension
4. 4th written report: Five (5) day bus suspension
5. 5th written report: Ten (10) day bus suspension
6. 6th written report: Twenty (20) day bus suspension
7. 7th written report: Bus suspension for the remainder of the current school year.

**Serious Misconduct**

At a minimum, disciplinary action should begin with #4, above.

1. 1st written report: Five (5) day bus suspension
2. 2nd written report: Ten (10) day bus suspension
3. 3rd written report: Twenty (20) day bus suspension
4. 4th written report: Bus suspension for the remainder of the current school year.

Campus administrators may remove a student from a bus at any time for safety reasons. Parents will be contacted to pick up the student.

**L. Use of the Klein Technology Resources**

Access to the Klein Network/Internet is governed by the Student Guidelines for Acceptable and Responsible Use of Technology Resources (see Appendix). Internet access is an integral part of the instructional program directed by teachers. Students will have access to available forms of electronic media and communication in support of the district’s educational goals and objectives.

**M. Waiver of Student Fees**

The Klein Independent School District will waive any required deposit or required student fee when it has been established that the pupil and his or her parent or guardian are unable to pay. It is the responsibility of the pupil to notify the school employee collecting
the deposit or fee, in writing, to request a waiver. The request will be forwarded to the building principal for approval. All requests and action will be confidential.
A. Attendance

1. Enrollment Requirements

Every child in this state who is a citizen of the United States or a legally admitted alien and who is over the age of five years and not over the age of 21 years on the first day of September of the year in which admission is sought shall be permitted to enroll if his parent, guardian, or the person having lawful control of him under an order of the court resides in the KISD. No other adult may register a child unless the requirements in paragraph 4, below, have been met. Questions concerning these requirements should be addressed to the associate superintendent for school administration.

All students must be enrolled with their legal name as it appears on the birth certificate, issued by the official registrar of the state or foreign country in which the child was born. Change of the name of pupils may be accomplished only through court action or due process of law.

A current Registration Card (i.e., AGR/Age, Grade, Registration) which has been dated and signed by the parent(s), guardian(s), or other person(s) having lawful control under order of a court, must be on file at the campus for ALL students (returning and new). Enrollment is conditional pending receipt of this registration card.

**WARNING**

Presenting a false document or record while registering a student in the Klein ISD is an offense under the Texas Penal Code and subjects the enrolling party to liability for tuition costs. In addition, if a student is enrolled pending the receipt of the official proof of identity, law enforcement authorities will be contacted after 30 days have elapsed and asked to determine if the child has been reported as missing.

If a student under the age of 18 years is living separate and apart from his parent, guardian, or other person having lawful control of him under an order of a court, it must be established by that person that the student’s presence in the school district is not for the primary purpose of participating in extracurricular activities. Written requests for enrollment with documentation must be made to the superintendent of schools. Upon receipt of same the superintendent of schools shall grant conditional enrollment. However, the Board of Trustees has the final responsibility for determining whether an applicant for admission is a resident of the Klein school district for purposes of attending the public schools.

Students who are not citizens of the United States will be allowed to enroll in the KISD when they meet all state and local entrance requirements.

The KISD will not sign or complete permission forms to authorize initial school enrollment for students from foreign countries until they are residents of the KISD.

Noncitizen foreign exchange students who meet all of the requirements of the respective programs and KISD regulations will be allowed to enroll.
A child placed by an agency of the state or a political subdivision with foster parents who reside in the KISD shall be permitted to enroll. The appropriate papers must be provided for the school principal by the foster parents.

A child who resides at a child-caring institution and whose maintenance expenses are paid in whole or in part by another state may not be admitted to the KISD unless the child-caring institution pays tuition for the child equal to the actual cost of educating a child enrolled in the district. This amount will be established annually and will represent the KISD’s local tax share for maintenance and operation.

2. **Homeless Students**

The Klein ISD complies with the McKinney-Vento Education Assistance Act of 2001, which addresses the special circumstances of homeless students. Questions or concerns about issues arising under this federal law should be addressed to the liaison for the homeless, the Director of State and Federal Programs at (832) 249-4006.

3. **Enrollment Without Guardianship**

Guardianship is not required for enrollment in the Klein ISD. There is a special provision in the attendance laws of the State of Texas that authorizes the enrollment of a student in the KISD who is living separate and apart from his parent, guardian, or other person having lawful control under an order of a court if the obtaining of guardianship is not the chosen course of action.

A minor student residing in the district whose parent, guardian, or other court-approved custodian does not reside in the district shall be enrolled pending submission of a Power of Attorney assigning responsibility for the student in all school-related matters to an adult resident of the district. In addition, a signed statement must be provided affirming that the child is not enrolling in the Klein ISD for the primary purpose of participating in extracurricular activities. Power of Attorney forms shall be made available by the schools.

In cases where the parent/guardian is unavailable to sign the Power of Attorney immediately, the principal shall grant a 30-day grace period for the applicant to complete the form and return it to the principal. Failure to provide appropriate documentation to the principal by the expiration of the grace period would result in the withdrawal of the student, unless it is determined by the associate superintendent for school administration that a Power of Attorney cannot be reasonably obtained (e.g., where the whereabouts of the parent or legal guardian are unknown.)

Upon the receipt of the Power of Attorney (or a determination that a Power of Attorney cannot reasonably be obtained) and the statement regarding extracurricular activities, the Board of Trustees by agenda action will make a final determination whether a minor student residing in the district separate and apart from a parent, guardian, or other person having lawful control under order of a court is present in the district for the primary purpose of participating in extracurricular activities. The student will remain enrolled during this period.
4. **Checklist of Registration**

- Proof of identity (For example: birth certificate, social security card, or passport)
- Transcript of work (report card, progress report, evaluation report that is printed, written, and signed by school personnel to designate grade level). It is the responsibility of the parents to secure this information.
- A statement, book card, withdrawal form, or computer card clearing their record from the previous school.
- Immunization record, either from the previous school or the family doctor.
- Proof of residence in the Klein ISD. A lease agreement, light, water, or gas bill with your name and address is acceptable. Telephone bills cannot be accepted.
- Completed registration card for attendance and emergency procedure card to be used in the event of an accident, etc. (forms supplied by the school)

All enrollment is conditional until receipt of the above items.

5. **Required Immunizations**

Returning KISD students must be in compliance with immunization requirements in order to attend school. New students to KISD shall consult with the school nurse to determine their immunization status for enrollment.

The following are minimum immunization requirements for persons admitted to schools:
<table>
<thead>
<tr>
<th>Age</th>
<th>DPT/DTaP/ Td/ Tdap</th>
<th>Polio α</th>
<th>Measles α</th>
<th>Mumps α</th>
<th>Rubella α ♦</th>
<th>Varicella α ♦</th>
<th>Hep A</th>
<th>Hep B</th>
<th>Meningococcal</th>
<th>PCV7/PPV23</th>
</tr>
</thead>
<tbody>
<tr>
<td>By age 3</td>
<td></td>
<td>4</td>
<td>3</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>~1/∥2</td>
</tr>
<tr>
<td>By age 4</td>
<td></td>
<td>4</td>
<td>3</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>~1/∥2</td>
</tr>
<tr>
<td>Age 5</td>
<td>*5 with one after age 4</td>
<td>***4 with one on or after 4th birthday.</td>
<td>2</td>
<td>2</td>
<td>2</td>
<td>2</td>
<td>2</td>
<td>2</td>
<td>3</td>
<td>~1/∥2</td>
</tr>
<tr>
<td>Kindergarten</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Age 7 or older</td>
<td>3 with one on or after 4th birthday.</td>
<td>**See notes below re Tdap boosters for grades 7 and 8-12</td>
<td>2</td>
<td>2 doses for 1st-7th grade.</td>
<td>2 doses for 1st-7th grade.</td>
<td>2</td>
<td>2</td>
<td>3</td>
<td>1 dose for grades 7th-12th</td>
<td></td>
</tr>
</tbody>
</table>

* Five doses required unless 4th dose was given on or after 4th birthday.
** Booster doses of Tdap in 7th grade if five years have elapsed since last tetanus vaccine. If not five years since last tetanus then the booster Tdap becomes due as soon as the five-year interval has passed. Grades 8-12 receive a Tdap booster at the 10-year interval.
*** Four doses are required unless the 3rd dose was given on or after the 4th birthday.
α First dose of Varicella (Chickenpox) and Measles, Mumps, Rubella vaccines must have been received on or after the first birthday.
♦ Varicella: 2 doses required if first dose given at or after age 13.
~ At least one dose must be administered after age 24 months or 3 doses with 1 dose after 12 months of age.
‡ For children with certain chronic health problems, 2 doses of PPV23 must be separated by two months.
If first dose at 12-14 months of age, one additional dose is required. Unvaccinated children aged 15 months or older require one dose

Immunization rules are set by the Texas Department of State Health Services and may be changed at any time. DSHS rules are minimum standards and schools may have stricter requirements. The school nurse will monitor and require immunizations up to 6 months before the delinquent date.

Please contact your school nurse for further information or clarification of state immunization laws.

6. **Attendance Requirements**

Good attendance is of prime importance for the educational development of each student. A student should never be absent unless it is absolutely necessary. Acceptable and excused absences are the following: personal sickness, sickness in the immediate family, death in the immediate family (immediate family includes grandparents, mother, father, sister, and brother), and school-sponsored activities. Any variations of this may be discussed with the student's assistant principal or principal.

State law provides that if a student is absent from school on 10 or more days or parts of days within a six-month period in the same school year:

1) The student’s parent or guardian is subject to prosecution under Section 25.093 of the Texas Education Code; and
2) The student is subject to referral to a truancy court for truant conduct under Section 65.003(a), Family Code.

A student who is absent more than 18 days during the school year for an intermediate school class may not be given credit except for an illness of the student, as verified by a doctor’s written statement showing the dates of absence*, or extenuating circumstances approved by the campus attendance committee, the majority of which consists of classroom teachers.

Any student who is absent more than 9 days per semester in a high school credit course or more than 18 days in the school year in an intermediate school course will have his/her attendance record reviewed by the campus attendance committee to determine if extenuating circumstances exist. Extenuating circumstances include but are not limited to the following:

- Illness or death in the immediate family
- Late enrollment or early withdrawal of a student placed in or having resided in a community care home by the Texas Youth Commission
- Late enrollment or early withdrawal of a migratory student as defined by applicable federal regulations
- Weather or road conditions making travel dangerous
- A natural disaster.

*It is not necessary for a student to have a note from a doctor each time he/she is ill. However, if the number of absences exceeds 18 days in the school year for an intermediate class, and if medical reasons are given for an additional absence, a
doctor's note will be required for the day(s) of illness in order to receive academic credit unless waived by the attendance committee.

Any absence not verified by a note from the student's parent or guardian within five days will not be eligible for consideration by the attendance committee as extenuating. The date(s) of the student's absence should be included in the signed parent excuse.

A student will not be classified as absent for the following reasons:

- TAPS: A student in grades 6-12 who misses school for the purpose of sounding TAPS at a military honors funeral in Texas for a deceased veteran.
- A student who misses school for the purpose of a required court appearance. (Documentation required). Absences to meet with Probation Officers and other absences related to court-ordered activities outside the courtroom do not qualify.
- A student who misses school for the observance of religious holy days if the parent submits a written request.
- A student who misses school to appear at a governmental office to complete paperwork required in connection with the student’s application for U.S. citizenship.
- A student who misses school to take part in a U.S. naturalization oath ceremony.
- A student who misses school to serve as an election clerk.
- A student who misses school for up to two (2) days to serve as an early voting clerk after giving prior notice to teachers and receiving permission from the principal.
- A student visiting with his parent, including a stepparent or legal guardian, who has been called to active duty for, is on leave from, or is returning from a deployment of at least four months, can miss up to five days of school. Absences will only be excused if they are within no earlier than the 60th day before deployment or no later than the 30th day after the parent’s return from deployment.
- For students in conservatorship (custody) of the state, a student who misses school to participate in an activity: (1) ordered by a court under Chapter 262 or 263, Family Code, provided that it is not practicable to schedule the participation outside of school hours; or (2) required under a service plan under Subchapter B, Chapter 263, Family Code.
- A student who misses no more than 2 days as a junior and/or no more than 2 days as a senior to visit an accredited institution of higher education for the purpose of determining a student’s interest in attending the institution provided the student verifies the visit(s) in accordance with district procedures.
- A student who misses school for a temporary absence due to an appointment with a health care professional for the student or a child of the student, who commences classes or returns to school on the same day of the appointment if he/she brings a note from the health care professional. This includes a temporary absence of a student diagnosed with autism spectrum disorder on the day of the student’s appointment with an appropriate health care practitioner, as defined below, to receive a generally recognized service for persons with autism spectrum disorder,
including applied behavioral analysis, speech therapy, and occupational therapy. Any faxed note must come directly from the doctor's and/or health care practitioner's office, as appropriate.

A health care practitioner is defined as one:

(1) who is licensed, certified, or registered by an appropriate agency of this state, or
(2) whose professional credential is recognized and accepted by an appropriate agency of the U.S., or
(3) who is certified as a provider under the TRICARE military health system.

Students who are not in attendance for more than 15 minutes of a class will be considered absent for that class. This absence will count as a denial of credit and/or an unexcused absence. This does not apply, however, to absences related to school-sponsored activities and medical and dental appointments.

Alternative ways for students to make up or regain credit lost because of absences will include but not be limited to the following:

- Tutorial sessions conducted by the Klein ISD
- Teacher-directed independent study project(s) as approved by the school principal
- Correspondence courses in accordance with standard TEA and Klein ISD procedures currently in existence
- Summer school attendance conducted by an accredited public-school system
- Credit by exam with prior instruction.

Transfer students who have been in attendance for less than two-thirds of the grading period will receive one of the following:

- A combination of the sending school grade, if available, and the grade based on Klein classroom performance
- The Klein grade exclusively if all work, including any make-up work required by the teacher, is completed satisfactorily.

7. Admittance to Class

Students are to use the following procedure in obtaining admittance to class after they have been absent:

(a) Even though your home may have been called, it will be necessary to bring a signed slip from your parent or guardian and present it to the appropriate recipient as designated in the campus attendance procedures. To be an acceptable note, an excuse from home must give the date, the number of days absent, the reason for the absence, and the parent’s signature.

(b) Students absent from school should have a parent or guardian contact the attendance office if the parent or guardian will not be at home. No parent contact on the day absent could result in an unexcused absence.
(c) Any student who forgets or neglects to bring his written permit from home will receive an automatic unexcused absence for the day’s absence until a note is turned in to the campus.

(d) A student must present a note from his parent or guardian within five school days after the absence or it becomes categorized as an unexcused absence.

(e) Doctors’ excuses, if utilized, must be turned in within five school days. A doctor's excuse must include specific dates of absences. However, it is not necessary for a student to have a doctor’s appointment each time he/she is ill. If the number of absences reaches the limit and if medical reasons are given for an additional absence, a doctor's note will be required for the day(s) of illness in order to receive academic credit.

(f) Any faxed note must come directly from the doctor's and/or health care practitioner's office, as appropriate.

NOTE: Be certain that your parent’s or authorized signature is used on all excuses from home. False signatures or excuses will be treated as absences without permission, regardless of the reason.

8. **Excused and Unexcused Absences**

The student will be expected to make up all reports, assignments, tests, etc., missed for excused absences in the same number of days in which he was absent unless the teacher lengthens the schedule. Make-up work not completed in the scheduled time will result in "0's" on those assignments.

Days missed by a student suspended out of school will be considered excused if the student satisfactorily completes missed assignments in the same number of days he was absent. Every grade that is recorded for work that was due on the day(s) the student was suspended will be reduced by 10 percent.

If a student has cut class, the student will receive a "0" on any class assignments, tests, homework, and reports or projects due on that day(s). The grading period conduct grade will also be reduced to a "U" by each teacher whose class was missed due to an unexcused absence.

A student who is absent without parent knowledge or who has cut class will be assigned to an on-campus or after-school detention program.

9. **Students Leaving Campus**

A parent/guardian consent must be obtained before any student is allowed to leave campus for any part of the school day. The following procedures are in place to document the required consent:

a. For students in elementary and intermediate school, a parent/guardian or authorized adult must come to the office and sign the student out. Proper identification will be required in order to release a student. If the student returns to campus the same day, the parent/guardian or authorized adult must sign the student back in through the main office. Documentation regarding the reason for the absence will also be required.
b. For students in high school, the same process will be followed. If the student’s parent/guardian will authorize the student to leave campus unaccompanied, a note provided by the parent must be submitted. A phone call received from the parent/guardian may be accepted, but the school may require a note to be submitted for documentation purposes. The student must sign out through the attendance office and sign in upon his/her return if the student returns the same day. Documentation regarding the reason for the absence will be required.

c. If a student becomes ill during the school day and the school nurse or other district personnel determines that the student should go home, the nurse will contact the student’s parent/guardian and document the parent/guardian consent. Unless directed by the parent/guardian to release the student unaccompanied, the parent/guardian or authorized adult must follow the sign-out procedures as listed above.

10. Closing Schools for Weather and Weather-Related Reasons

a. Only in unusual instances, i.e., hurricane warning, tornado destruction, would the decision to CLOSE the Klein ISD schools be made the preceding day or at any time other than as mentioned below. However, if so, the decision is made as early in that day as possible, usually by 4:00 p.m., based on all information available at the moment which includes any reasonable projections that can be determined.

The decision to CLOSE the schools for the coming day, assuming that information was not available on the preceding day, is made between 5:30 a.m. and 6:00 a.m. Staff members monitor the direct Weather Bureau reports, drive around the district examining roads and bridges, and observe general weather conditions. The temperature is only one of the factors considered. Employees who have already reported to work in the transportation department, as well as the twenty-four-hour-a-day police department dispatchers, are consulted for observations that have been reported to them. In addition, school administrators with related levels of responsibility in adjacent districts are consulted as to the nature of the reports that they have received by a similar data gathering system. This provides a panoramic analysis of North Harris County weather and safety conditions. The first buses leave the transportation center at approximately 6:00 a.m.; therefore, early action is necessary. If the KISD decided to CLOSE the schools after 6:00 a.m., there would be thousands of students stranded and/or unattended for the entire day because their parents, many of whom had already left for work, presumed that the Klein schools would be open or would have difficulty in making appropriate child care arrangements.

The weather conditions may improve or deteriorate after 6:00 a.m. Texas weather is notoriously unpredictable. However, the decision TO REMAIN OPEN OR TO CLOSE the schools for that day generally will not be reversed after that time. Of course, there would be an exception in the event of a calamity.
b. If the decision is made to CLOSE the schools, the school principals and news media are then contacted so that students and staff members can be informed as quickly as possible. Inasmuch as the principals, too, are receiving calls, this procedure has limitations. Radio and television stations vary in the frequency that school closing announcements are broadcast. We suggest that you tune to KTRH, 740 AM and to your favorite television channel.

If the decision is made to proceed with the OPENING of school, all of the appropriate safety measures are exercised.

c. The KISD covers 87.5 square miles and its fleet of 297 school buses travels approximately 2.6 million miles annually. Even though many of the streets and roads may be safe, especially in the subdivisions, the decision to CLOSE the schools has to be made based on general conditions throughout the school district. The freeways to Houston may be in good condition due to the special treatment they receive from city and county maintenance crews; however, the many bridges over creeks and their tributaries and drainage ditches throughout the KISD create hazardous driving conditions very quickly, even for our experienced and highly professional bus drivers.

d. An information network is automatically established in the school district's central office complex during all periods of bad weather and decisions are made during the course of each day as this location becomes the center for reports from all building-level and central office administrators.

e. ELEMENTARY AND INTERMEDIATE SCHOOLS ARE NEVER DISMISSED EARLY AND HIGH SCHOOLS WOULD ONLY BE DISMISSED IF WEATHER CONDITIONS WERE FAVORABLE. OF COURSE, CHILDREN ARE ALWAYS RELEASED TO THEIR OWN PARENTS ON REQUEST.

If it becomes necessary to DISMISS the high schools during the day due to a power failure, etc., individual arrangements are made through the superintendent in consultation with the associate superintendent for school administration and executive directors of school administration, the principal, and the maintenance and transportation departments.

f. There could be a rare instance in which we would NOT ALLOW the students to leave the school at the normal departure time. If the weather conditions dictated that it would be unsafe to do so, the students would remain under the supervision of building personnel until the danger period was over. This could be an instance in which the KISD's emergency preparedness plan with the Red Cross would be activated.

g. It cannot be immediately determined when any MAKE-UP DAY will be scheduled. Staff members will always be consulted for recommendations prior to the decision.

11. Disease Control Measures

The following conditions require exclusion from school attendance in accordance with the guidelines adopted by the Texas Department of State Health Services:
Chicken pox:  
Readmit after the lesions become dry or if lesions are not vesicular (raised, fluid filled), until 24 hours have passed with no new lesions occurring.

Conjunctivitis (bacterial and/or viral):  
Readmit after receiving physician permission to return or until symptom free.

Diphtheria:  
Readmit after a physician's certificate or health permit is obtained. Report suspected cases immediately to local health department.

Fever (100.0°F or greater):  
Readmit when fever free for 24 hours without the use of fever suppressing medications.

Gastroenteritis:  
Readmit when diarrhea free for 24 hours without the use of diarrhea-suppressing medications.

Hepatitis, viral type A:  
Readmit after 1 week from onset of illness. Immune globulin should be given to household contacts. If more than one case occurs in a school, immune globulin should be considered for all children and parents involved.

Impetigo:  
Readmit when treatment has begun.

Influenza:  
Readmit when symptoms subside and the child has been free of fever for 24 hours.

Measles (rubeola):  
Readmit after 4 days from rash onset. In an outbreak, unimmunized children should also be excluded for at least 2 weeks after last rash onset occurs. Report suspected cases immediately to local health department.

Meningitis, bacterial:  
Readmit after a physician's certificate or health permit is obtained. Depending on which bacteria are causing the illness, prophylactic antibiotics may be recommended for family members. Occasionally, close contacts at a school are also treated. For more complete information, please refer to pages 137 and 138 of the Appendix (or pages 139 and 140 for the Spanish version).

Meningitis, viral (Aseptic meningitis):  
Rarely serious. Usually caused by common viruses such as herpes simplex, adenovirus, or coxsackie virus. Investigation of contacts and source of infection usually not indicated. Readmit to school if no fever.

Mumps:  
Readmit five days after the onset of swelling.
**Pertussis (whooping cough):**
Readmit after five days of antibiotic therapy. Unimmunized contacts should be immunized and receive antibiotic prophylaxis. Report suspected cases immediately to local health department.

**Poliomyelitis:**
Readmit after a physician's certificate or health permit is obtained. Report cases immediately to local health department.

**Ringworm:**
Readmit if infected area can be completely covered by clothing/bandage; otherwise exclude until treatment has begun.

**Rubella (German measles):**
Readmit after 7 days from rash onset. In an outbreak, unimmunized children should be excluded for at least 3 weeks after last rash onset occurs. Report suspected cases immediately to local health department.

**Salmonellosis:**
Readmit when diarrhea subsides.

**Scabies:**
Readmit when treatment has begun. Careful examination of close contacts required to identify early infection. Household members should be treated prophylactically.

**Shigellosis:**
Readmit when diarrhea subsides.

**Streptococcal sore throat and scarlet fever:**
Readmit after 24 hours from time antibiotic treatment began.

**Tuberculosis, pulmonary:**
Readmit after antibiotic treatment has begun, and a physician's certificate or health permit is obtained. All classroom contacts should have TB skin tests. Antibiotic prophylaxis indicated for newly positive reactors.

**Tuberculosis skin test, positive:**
If the student has a reactive skin test and is symptomatic of TB, he/she will not be admitted to school until documentation of the chest X-ray is submitted to the school.

Admit to school with documentation of a negative chest X-ray or proof of a scheduled appointment for a chest X-ray. Documentation of a negative chest X-ray and evaluation for preventive therapy must be presented to the school after the appointment.

Other disease control measures may be instituted by the associate superintendent for school administration.
12. **Tardiness**
   Students are tardy if they are not in their rooms and seated by the time the tardy bell rings. Each school will establish its own tardy procedures and notify the students and parents prior to the first day of school.

13. **Change of Address**
   Any change in student address or phone number after registration should be reported to the attendance office immediately.

14. **Withdrawals**

   Students withdrawing from school must be accompanied by one of the parents or guardian or have a signed letter from them requesting withdrawal. A student withdrawing from school will pick up a copy of the withdrawal form from the counselor's office. It must be signed for clearance by each teacher on the student's daily schedule, the homeroom teacher, and the librarian. The copy will then be returned to the office for final clearance by the counselor and principal. A student will not receive a report card or grade in any subject he/she has not cleared. However, transcripts will be forwarded to the next school upon request of that school.

   The KISD assumes that the person who signed the student's enrollment card is the parent, legal guardian, or the person having lawful control of the student under an order of the court. Therefore, the right to withdraw a student belongs exclusively to the person signing the enrollment card. The only exception would be if a county sheriff or constable has in his possession a court order directing him to pick up the child(ren).
B. Dress and Grooming
It is essential that school guidelines be such that an atmosphere for learning is created. Dress regulations should discourage the extremes and the fads that may lead to disruptions or to distractions. Such regulations should provide appropriate standards for the general appearance of students, should foster both physical and mental health, and should train students in proper dress habits.

The regulations governing campus dress and grooming standards will be enforced by the administration and by the faculty.

1. General Requirements for All Students

a. Students may not wear a military uniform or any part of a uniform to school unless it is in conjunction with a school-approved activity.

b. Students may not wear suggestive or inappropriately located decorative patches, insignia, or clothing with improper advertising, pictures, slogans, or statements.

c. An American or any state flag or facsimile thereof may not be attached on a garment in a disrespectful manner.

d. Hats or head coverings may not be worn in the school buildings.

eye.

e. Appropriate footwear is required.

f. Any garment or design of a garment which is too short or too revealing and would tend to provoke a suggestive or uncomplimentary remark may not be worn to school. Appropriate undergarments must be worn.

g. Any attire that is distracting or disturbing will not be permitted on school property.

h. No underwear-styled garments will be worn as an outer garment.

i. Shorts ("athletic attire," walking or "Bermuda" type)/skirts/dresses are acceptable as long as they are mid-thigh or below. Bike shorts of any style or length, worn either as an outer or visible under garment, are prohibited.

j. Pants that hang on the hipbone, frayed pants, unhemmed pants, or those that result in a bare midriff are not acceptable.

k. Any low-cut, see-through, or backless dress, tank top, blouse, or shirt may not be worn to school. Straps on outer garments must be sufficiently wide to cover undergarments.

l. Hair must be clean and neatly combed and out of the eyes. It may not be rolled or covered by a scarf. Any hair style or color that is distracting or disturbing will not be permitted on school property. Designs and insignias cannot be cut in the hair.

m. Students may not grow beards or mustaches. Sideburns may not be lower than the bottom of the earlobe.
n. No paraphernalia that indicates or promotes gang membership may be worn or displayed (this may include but is not limited to bandannas, chains, jewelry, hip cloths, baggy pants, tee shirts, gang writing, and color codes).

o. No student will wear exposed rings, studs, or other jewelry associated with body piercing. Students may, however, wear earrings or ear studs.

p. Tattoos, icons, and any other markings on the body that cannot be removed shall be covered at all times in an unobtrusive manner that is not disruptive to the instructional process. A student who has such markings on his or her body and who wishes to participate in extracurricular activities shall ensure that the markings are covered by the standard uniform for the activity or in another appropriate manner. The principal, in cooperation with the sponsor, coach, or other person in charge of an extracurricular activity, shall regulate and enforce these guidelines.

q. Students may not wear orthodontic appliances unless prescribed by a medical doctor/dentist.

2. Dress Code Violations

a. Minor infractions:
   Students will receive a warning.

b. Major or repeated infractions:
   Parents will be notified and requested to bring the appropriate apparel to school or to pick up the student. If the parent cannot be contacted, the student will not be permitted to attend classes for the remainder of the day.


The required Disciplinary Alternative Education Program (DAEP) uniform dress code for both boys and girls includes khaki pants worn at the waist (no shorts, Capri pants, skirt, or dress), a solid color leather belt with a small belt buckle, a white shirt with a collar (no logo or writing), and white or black shoes with corresponding colored shoelaces (as needed) and a gray sweatshirt for classroom appropriate outer wear.
C. Building and Campus

1. Administering Medication

Klein school personnel are not permitted to give medication of any kind, including analgesics, similar preparations, or any other drugs, unless the parent requests in writing that there is a need for such medication and the parent provides the medication. The Klein ISD Medication Authorization Form is available from the school clinic and at [http://www.kleinisd.net/docs/16-iss.sss.MedAuFrm.pdf](http://www.kleinisd.net/docs/16-iss.sss.MedAuFrm.pdf). If the circumstances are questionable, the school employee reserves the right to deny the parent's request. Students will be scheduled to come to the clinic for medicines. Due to the large number of medicine administrations each day, a request to administer medication may result in lost instructional time each day.

When administering prescription medicines, the school district requires a written statement from a physician or dentist licensed to practice in the State of Texas. Orders from physicians licensed in other U.S. states may be accepted on a temporary, 30-day basis while families new to Texas establish a medical home. Information placed on a prescription label, if it is precise and clear to the school nurse, may be substituted for the above-noted statement. The prescription must be filled by a pharmacist licensed to practice in the United States. If prescription medicine is required, it must be in its original container, kept in locked storage in the office of the school nurse or of the principal's designee, and administered by the nursing staff or a school employee. The school may accept a sufficient quantity of medicine for one month. In accordance with requirements in current Texas state law and in conjunction with proper physician, parent, and school authorization forms, exceptions to the above may be granted for asthma inhalers, anaphylaxis medications and diabetes care supplies and medication.

All prescription medication must be brought to the clinic and picked up at the clinic by a parent or guardian. Upon receipt, the medicine will be inventoried and discrepancies reported to parents. Only prescription medication needed for the student to remain in school will be administered. No vitamins, health food, or herbal preparations will be given by the school employee. School personnel must follow manufacturer's non-prescription medication administration directions, therefore, non-prescription medications will only be administered for a period of two weeks with written parental permission. A physician’s note will be required for any non-prescription medication needed for longer than two weeks.

The above is not intended to prevent a student from having in his or her possession and taking analgesics, allergy tablets, or other similar non-prescription medication during the school day. The medication must be in its original container and should not be shared with other students. It is strongly recommended that the student go to the clinic or nurse's office, since the consumption of pills in any form during the school day or on the school campus increases the likelihood of a student being mistakenly charged with a violation of the district's policy on drug abuse.

Medication with limited duration will be administered for the time prescribed on the label, and any leftover medicine not picked up by the parent will be destroyed.
2. **Arrival/Departure from Campus**

School offices do not open until 8:00 a.m. Students are not to arrive on campus prior to 8:00 a.m. unless attending a pre-arranged event with teacher supervision (i.e., practice, tutorials, morning detention). Students are to leave or be picked up from campus by 4:30 p.m. unless attending an activity supervised by an adult.

When it becomes a frequent recurrent to arrive early and/or stay late, parents will be contacted to remedy the situation. After repeated attempts in working with the parents and if the school administration feels a student is unsafe due to early arrival/late departure from campus, principals will seek other means to remedy the situation.

3. **Assembly Conduct**

Students are expected to be courteous and orderly at all times in assembly. They are expected to proceed to assembly in a quiet manner and to take seats without delay.

4. **Bullying**

The district prohibits the bullying of any student on school property including a school bus and at any school-related or school-sponsored activity on or off campus.

Bullying occurs when a student or group of students engages in written or verbal expression, expression through electronic means, or physical conduct that occurs on school property, at a school-sponsored or school-related activity, or in a vehicle operated by the District and that:

a. Has the effect or will have the effect of physically harming a student, damaging a student’s property, or placing a student in reasonable fear of harm to the student’s person or of damage to the student’s property; or

b. Is sufficiently severe, persistent, and pervasive enough that the action or threat creates an intimidating, threatening, or abusive educational environment for a student.

This conduct is considered bullying if it:

a. Exploits an imbalance of power between the student perpetrator and the student victim through written or verbal expression or physical conduct; and

b. Interferes with a student’s education or substantially disrupts the operation of a school.

Should students feel as though they are victims of bullying, or believe that other students have experienced bullying, it is imperative that a teacher, counselor, or administrator be notified immediately. All complaints will be promptly investigated and if the bullying is substantiated, immediate corrective action will be taken.
Policy FFI (LOCAL) addresses bullying involving district students and policy FFH (LOCAL) addresses discrimination, harassment and retaliation involving district students. For more information see policies FFI (LOCAL) and FFH (LOCAL) in the appendix of this Student Handbook.

5. Classroom Conduct

Proper conduct in the classroom is practiced when the student:

- enters the room quickly and quietly and goes directly to his assigned seat;
- brings materials and is ready to work when the bell rings;
- does not form a habit of borrowing things from other students;
- is attentive to directions given by the teacher;
- works quietly and accurately to the best of his ability;
- does not copy another student's work and does not allow his work to be copied;
- takes an active part in class discussion but does not talk without permission;
- hands all work in on time;
- keeps papers and books arranged neatly;
- takes care of the building and all school property;
- does not move his desk out of the regular position without permission;
- is courteous to visitors;
- does not write unnecessary things on the blackboard;
- does not disturb his neighbors;
- leaves all desks free of paper; and
- remembers that classes are not dismissed by the bell, but by the teacher.

6. Cooperation with School Authority

Failure to cooperate with school personnel as they perform their duties as officers of the school, refusal to identify oneself, or walking away from an officer in a contemptuous manner will result in disciplinary action as determined by a building-level administrator.

Each student is expected to demonstrate a sense of responsibility for his actions and behavior and to become familiar with the working rules which have been adopted for the benefit of the entire student body. Observance of all local city ordinances, state laws, and national laws is expected of each student. It is the responsibility of each student to conduct himself in such a manner that his deportment, either on- or off-campus, will not lead to the embarrassment of the students or of the school as a whole.

Necessary steps shall be taken to protect the pupils and educational climate of the Klein schools. Disorder and disruption of the school processes will not be tolerated and persons attempting such actions shall be subject to disciplinary action or held accountable.

Any student who participates in boycotts, sit-ins, stand-ins, walk-outs, or other forms of distraction or who is involved in a threat of assault or an assault on school personnel or other pupils, shall be subject to suspension from school.
7. **Corridor Conduct**

In observing conduct that is expected in the corridors, the student:

- takes off his hat when entering the building;
- goes quietly and immediately to the classroom;
- keeps to the right;
- does not run;
- does not crowd around lockers;
- does not chew gum on the school campus;
- has respect for students with lower lockers;
- avoids loud talking, loitering, yelling, whistling, etc.;
- keeps materials neatly arranged in his locker;
- closes his locker quietly;
- helps to keep the halls clean;
- remains out of the halls during class periods and before school unless an approved and properly-signed permit is used;
- uses time between classes for going to his locker, restroom, and to his classes;
- leaves school within ten minutes after school or school activities are dismissed (except when waiting for buses); and
- follows good traffic rules, keeps to the right, and turns all corners squarely.

8. **Dishonesty in School Work**

Dishonesty in school work is defined as the giving or receiving of assistance when the teacher has indicated, or it should be presumed by the student, that the assignment is supposed to be the work of the student who is being graded. The possession or delivery of a copy of a stolen test or exam is considered to be dishonest. Plagiarism (representing someone else’s works or ideas as your own) whether from a book, another student’s paper, the Internet, or other source is dishonest. A pupil found to be dishonest in any phase of school work shall be penalized by receiving a "0" for the work. He/she also renders himself/herself subject to receiving a "U" in conduct and placement in the in-school suspension class. Students found to be dishonest in school work may not be eligible for membership in the National Junior Honor Society, scholastic honors, and various groups and organizations.

9. **Distribution of Literature**

Each campus principal designates a location or means by which non-school literature may be made available or distributed to students or others at the principal’s campus. The campus principal shall review all information intended for distribution on his or her campus. The review shall confirm that the materials include the name of the entity or individual making the distribution. Approval shall be granted or denied within two school days of receipt. Non-school materials shall not be distributed on KISD property if:

1. The materials are obscene, vulgar, or otherwise inappropriate for the age and maturity of the audience.
2. The materials endorse actions endangering the health or safety of students.
3. The distribution of such materials would violate the intellectual property rights, privacy rights, or other rights of another person.
4. The materials contain defamatory statements about public figures or others.
5. The materials advocate imminent lawless or disruptive action and are likely to incite or produce such action.
6. The materials include hate literature that scurrilously attacks ethnic, religious, or racial groups, and similar publications aimed at creating hostility and violence and would materially and substantially interfere with school activities or the rights of others.
7. There is reasonable cause to believe that distribution of the materials would result in material and substantial interference with school activities or the rights of others.

Students who distribute materials without specific approval of the campus principal shall be subject to suspension from school.

10. **Fighting**

Any fighting that occurs involving students in route to or from school, or on school property, could result in an immediate suspension from school and referral to law enforcement authorities.

11. **Firearms or Weapons**

Firearms, rakes, knives, razors, chemical weapons such as Mace, or any similar articles capable of inflicting serious bodily injury will not be allowed at school. Any student with such items found on his person or in his belongings will be subject to disciplinary measures up to and including expulsion. In addition, information will be provided to the Harris County authorities who will determine if criminal charges will be filed.

Also included among the definitions of weapons are the following:

a. any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive

b. the frame or receiver of any weapon described above

c. any firearm muffler or firearm silencer

d. any explosive, incendiary, or poison gas bomb, grenade, rocket having a propellant charge of more than four ounces, missile having an explosive or incendiary charge of more than one-quarter ounce, mine, or similar device

e. any weapon which will, or which may be readily converted to, expel a projectile by the action of an explosive or other propellant, and which has a barrel with a bore of more than one-half inch in diameter

f. any combination or parts either designed or intended for use in converting any device into any destructive device described in lines d and e, above, and from which a destructive device may be readily assembled.
12. **Fireworks**

Shooting fireworks, incendiary devices, or explosive devices of any kind in the building or on the campus, at any time, during the day or night, or at any school activity, is forbidden. Students with such paraphernalia in their possession on the campus will be subject to immediate suspension, or placement in the Alternative Education class, or expulsion.

13. **Gang-Free Zones**

Certain criminal offenses, including those involving organized criminal activity such as gang-related crimes, will be enhanced to the next highest category of offense if they are committed in a gang-free zone. For purposes of the district, a gang-free zone includes a school bus and a location in, on, or within 1,000 feet of any district-owned or leased property or campus playground.

14. **Horses on School Campuses**

No horses shall be permitted on the properties of the Klein Independent School District at any time except for school-sponsored activities requiring such animals.

15. **Laser Pointers, Portable Music Devices, Cameras, Handheld Computers, Cell Phones, and Other Electronic Devices**

Students may not have laser pointers in their possession on the school bus, school campus or at school activities.

Portable music systems, cameras, electronic games, and other electronic devices not specified below are not to be brought on the school bus or school campus during school hours unless they are used as a part of a classroom project. Those items will be confiscated and held at the discretion of the principal.

Students may have mobile devices, which include smart phones, as long as the mobile device is used as a daily planner for scheduling, as a means for recording homework and taking notes, or for approved classroom projects. Unauthorized, non-KISD technology should not be connected to the Klein ISD wireless or wired network. Using mobile devices for communication to transfer information and documents or files during class is prohibited unless specifically approved by the teacher. Mobile devices are not to be used for receiving/sending data to another student or the Internet, wireless access, infrared, Bluetooth, or other means unless specifically approved by the teacher for a class assignment. Students must set their mobile devices to emit no sound or vibrate. If used inappropriately, handhelds will be confiscated and returned at the discretion of the principal.

Possession of cell phones and pagers is only allowed if they are turned off at all times and not visibly/physically present during regular school hours, including riding the school bus to school or home from school.

If a student is using any cell phone or pager during the school day or on a school bus to and from school, the school employee observing the student’s use of the device will confiscate it. The school employee will turn over the device to his or her administrator-supervisor. The parent will be notified by the administrator to pick up the device at his/her school during school hours after the payment of a $15
Regulations (Building and Campus)

administrative fee. Cash or money orders are the only acceptable forms of payment.

Students should understand that possession of the above permitted devices can pose a risk of loss or theft. It is strongly recommended that students properly label and take steps to ensure safekeeping. The school will not be liable for loss or damage due to theft, negligence, or any other circumstance.

At the conclusion of the school semester the student’s parent and the company whose name and address or telephone number appear on any confiscated cell phone or other paging device will receive 30 days’ prior notice of the intent to dispose of the paging device. The notice will include the serial number of the device and may be made by telephone or in writing. A “paging device” means a telecommunications device that emits an audible signal, vibrates, displays a message, or otherwise summons or delivers a communication to the possessor (Texas Education Code, Section 37.082, Possession of Paging Devices).

16. **Leaving Class During the Period**

A student must have permission from the teacher to leave a class for any reason. To travel in the halls, a student must have a hall pass (completely filled out and signed by the teacher). Failure to have a pass while outside a classroom will result in immediate action for an absence without permission.

17. **Messages for Students**

Only messages of an emergency nature can be relayed to students. It is hoped that parents can plan ahead with their children for the unusual weather conditions or other situations that would alter the method by which children return home.

18. **Motorized Vehicles at School**

Students may not bring cars, motorbikes, or any other motorized vehicle to the school campus.

19. **Office Rules**

School business is conducted in the office. Students go there to enroll, withdraw, secure reinstatement, obtain permission to leave school during the day, etc.

Students sent to the office for disciplinary reasons must report within five minutes or be considered cutting a class, with the absence without permission penalty enforced.

Students will enter the office quietly and remain seated until the secretary is able to attend to their needs. Any student who refuses to cooperate will be subject to disciplinary action.
20. **Possession of Tobacco Products**

If any student is smoking or in possession of tobacco or e-cigarettes on the school grounds, on county right-of-way adjacent to the campus, or on school-sponsored trips, the parents will be notified and the student will be subject to the following disciplinary action:

a. First offense: assignment to 3 days of in-school suspension
b. Second offense: assignment to 6 days of in-school suspension
c. Third & subsequent offenses: suspension off campus for 3 days

21. **Profane Language**

Profane language, obscenity, and vulgar language will not be tolerated and, if directed at school personnel, will result in a suspension. Profane language may also result in a citation by the Klein Police Department.

22. **Public Show of Affection**

Any public show of affection such as hand-holding, walking arm-in-arm, and walking with arms around waists is in bad taste at school. These practices will not be tolerated.

23. **School Phones**

The school phones are for school business. A student will not be called to the telephone unless there is an emergency. If a student must use the phone, he will get permission from the office. Students will use only the phone in the front office during the school day. All long-distance calls must be collect.

24. **Searches of School Property/Lockers**

Lockers, desks, parking lots, and any other fixtures or facilities provided for the students are the property of the school district. Lockers remain under the jurisdiction of the school even when assigned to an individual student, and the school reserves the right to inspect all lockers. The student is responsible for making certain that the locker is locked and that the combination is not available to others. School officials may conduct searches or use other detection devices within the facilities or on the school campuses at any time that it is felt that alcohol and other drugs that violate the district's drug abuse requirements may be found.

25. **Searches of Students**

School officials may conduct searches of student lockers and other areas which are jointly controlled by the District and the student if school officials have reasonable cause to believe that the locker or other area contains alcohol, a controlled substance(s), drug paraphernalia, weapons, or other prohibited items.

School officials may conduct searches of a student’s outer clothing, pockets, or property upon obtaining the student’s voluntary consent or if school officials have reasonable grounds for suspecting that the search will uncover evidence that the student is in violation of this policy. Searches conducted in accordance with this
policy shall be reasonably related to the objectives of the search and shall not be excessively intrusive in light of the age and sex of the student and the nature of the infraction. School officials shall attempt to conduct searches in a confidential, private manner, whenever possible. Further, a search of a student’s outer clothing shall be conducted by a school official of the same sex as the student. School officials shall arrange for an adult witness to be present during a search of a student.

In addition, at the secondary level, various searches using metal detectors will be conducted by the school administration as well as searches of lockers, cars, classrooms, and common areas by a human-canine team. All high school and intermediate campuses have been provided hand-held metal detectors which are used by administrators for searches. These searches may be random searches occurring at any time(s) during the school year and/or they may also be as a result of a specific incident(s) or suspicion(s). Students will be scanned using the hand-held metal detectors by an administrator, and should there be an alert, they will be asked to cooperate in determining the cause of the alert. If requested, the search and/or any part of it may be done in an area other than the classroom. Walk-through metal detectors may be used on some campuses in a similar manner. No additional notice may be provided when students may be scanned using the devices identified in this paragraph.

A student’s refusal to cooperate in a search conducted pursuant to this policy shall result in disciplinary action in accordance with the KISD’s Student Code of Conduct.

26. Skateboards

The Klein Independent School District does not allow skateboarding, skating of any type, or the use of scooters on any of its campuses at any time.

27. Theft or Damage of Property

Anyone caught stealing or defacing property of students, faculty, visitors, or school will be subject to suspension or expulsion immediately and will be required to make restitution to the owner of the property. Anyone altering or destroying the physical or intellectual property of KISD or another user will be subject to disciplinary action and could be required to make restitution to the owner of the property.

28. Unwritten Regulations

Each year there are a few things, including some “fads,” that show up on the campuses. These are not being listed, nor is a regulation being made to cover all problems that may arise. When a fad gets started on the campus and a "nuisance" develops, the KISD shall immediately eliminate the nuisance.

29. Use and Possession of Alcohol, Controlled Substances, Dangerous Drugs, Inhalants, Narcotics, and/or Marijuana by Students

Any student who knowingly has in his/her possession alcohol, a controlled substance (as defined by the Texas statutes), dangerous drugs, and/or marijuana in any form, or known to be under the influence thereof, while on the school district's property, or attending any school-sponsored or school-related activity, or
has been involved in the sale, pretended sale, or delivery thereof, after a hearing by the administration, shall be subject to disciplinary action. (See appendix of this Student Handbook.)

If the conduct is punishable as a misdemeanor, the student shall be removed to a disciplinary alternative education program for forty-five (45) days or may be considered for expulsion at the discretion of the superintendent. The only exception is as follows:

1st alcohol offense 30 days in the DAEP
2nd & subsequent alcohol offenses in grades 6-12 45 days in the DAEP

If the conduct is punishable as a felony or if the student is in grades 6-12 and has committed a second or subsequent drug offense—regardless of how the offense may be punishable—the superintendent shall expel the student from school.

All expulsions are for ninety (90) school days. (See Student Code of Conduct Level IV Disciplinary Measures.) The length of the expulsion may be modified at the discretion of the superintendent, if the superintendent has a reasonable belief that there was not an intent to commit an illegal action.

Any student who knowingly has in his/her possession at school any simulated dangerous drugs, simulated narcotics, simulated marijuana, or simulated controlled substances and/or has been involved in the delivery, sale or pretended sale of the simulated drug, simulated narcotic, simulated marijuana, or simulated controlled substance on school property or attending any school-sponsored or school-related activity, after a hearing by the administration, will be placed in the in-school suspension program for up to ten (10) days pending additional disciplinary measures.

Any student who knowingly inhales, ingests, applies, uses, or possesses a substance containing a volatile chemical, abusable glue, or aerosol paint in a manner designed to affect the person's central nervous system, create or induce a condition of intoxication, hallucination, or elation, or change, distort, or disturb the person's eyesight, thinking process, balance, or coordination, on school property, or attending any school-sponsored or school-related activity, after a hearing by the administration, will be placed in the alternative education program for forty-five (45) days. Any student who knowingly has in his or her possession any drug paraphernalia will be subject to detention, in-school suspension, or out-of-school suspension.

During the period that a student is expelled, is suspended out of school, is in the in-school suspension program, or is placed in a disciplinary alternative education program for a violation of this policy, he or she may not participate in any regular or extracurricular activities.

30. **Visitors**

All visitors must have a visitor's permit from the office while in the Klein ISD school buildings. Parents and other adults are welcome to visit at any time. There will be no special invitations issued during the year. Parents are urged to keep in touch with the school. If a parent wishes a conference with a teacher, please call for an appointment so that it can be arranged to coincide with the teacher's conference period.
Individuals who are visiting in the homes of Klein students while school is in session will be allowed to visit in the school within the same guidelines established by the principal for the general public. These guests may not, however, follow the entire class schedule of their student host or remain at the school for the complete school day.

All visitors must be prepared to present proper identification (i.e., driver's license, picture ID) when entering any KISD building. When visiting a campus, individuals must sign in at the principal's office indicating the teacher or area of the building to be visited and the child involved.

We do not encourage student visitors, and under no circumstances could one visit without a visitor's permit from the office. Small children must be accompanied by a parent.
Students may be subject to disciplinary action for the following reasons. This list is not all-inclusive.

- Disrespect toward teachers
- Physical abuse of teachers
- Verbal abuse of teachers
- Improper attitudes toward school bus drivers
- Lack of respect for school traditions and standards
- Absence without permission
- Skipping school
- Cutting classes
- Habitual tardiness
- Smoking or possessing smoking paraphernalia on school property or buses
- Possession of tobacco in any form
- Drinking alcoholic beverages on school property or buses
- Being under the influence of alcoholic beverages on school property or buses
- Possession of alcoholic beverage on school property or buses
- Possession of illegal narcotics and drugs on school property or buses
- Use of illegal narcotics and drugs in any form
- Being under the influence of illegal narcotics or drugs on school property or buses
- Inciting riots or unrest in the student body
- Carrying weapons of any kind at school or on buses
- Encouragement of non-school groups to disrupt school activities
- Defacing school property
- Destroying school property
- Malicious mischief
- Failure to obey school regulations concerning automobiles (intermediate school students are not permitted to drive vehicles to school)
- Gambling
- Fighting
- Forgery
- Cheating
- Theft
- Generally incorrigible conduct

A. **Academic Credit**

Academic credit will not be deducted from a student unless he/she is absent without permission or has cut class, has an unexcused absence, or has been suspended out of school. Students who are absent without permission or have cut class will receive a zero (0) on all class assignments, tests, homework, and reports or projects due on the day(s) absent.

Days missed by a student suspended out of school will be considered excused if the student satisfactorily completes missed assignments in the same number of days he was absent. Every grade that is recorded for work that was done on the day(s) the student was suspended will be reduced by 10 percent.

Academic credit will not be deducted during periods in which a student is assigned to an after-school detention program or an in-school suspension program.
B. Sexual Harassment/Abuse of Students by Any Persons

The KISD prohibits any form of sexual harassment and seeks to treat all students with respect and dignity.

Sexual harassment/abuse of students includes but is not limited to such activities as engaging the student in sexually oriented conversations in person, in writing, electronically, or by telephone, physical contact that would reasonably be construed as sexual in nature, and enticing or threatening students to engage in sexual behavior.

A student who believes that he or she has been or is being subjected to sexual harassment/abuse by an employee or another student(s) should promptly make a report to a teacher, assistant principal, associate principal, or principal. Nothing in this policy requires any students to present the matter to the person who is the subject of the complaint.

If a complaint of sexual harassment is received by any KISD employee, that staff member shall report the complaint immediately to his/her immediate supervisor. All complaints will be promptly investigated and can proceed through all steps in the appeals process as noted in this handbook. It is intended that the privacy of the persons involved will be protected, except to the extent necessary to conduct a proper investigation. If the investigation substantiates that the complaint is valid, immediate corrective action designed to stop the harassment and prevent its recurrence will be taken. Such corrective action may include the full spectrum of disciplinary options, up to and including discharge from employment of staff members or expulsion from school of the offending student. The person(s) bringing the complaint will be informed of his/her right to contact the Office of Civil Rights.

Any student who believes he or she has been or is being subjected to sexual abuse or sexual harassment and who makes a good faith report of the matter pursuant to this policy, shall not be retaliated against or adversely treated because of the making of the report.

C. Suspension or Expulsion of Students

The principal of a school may assign a student to an after-school detention program, if available, not to exceed a total of 18 hours for a single offense or to an in-school suspension program, if available, for up to a five-day period. The Executive Director of School Administration may extend that assignment up to 120 hours or 20 days. The Executive Director of School Administration may extend the assignment for any period of time up until the end of the current semester unless the infraction occurred during the final grading period of the semester. In that instance, the placement can be extended through the next full semester, either the spring semester, or the fall semester of the following school year.

The principal may suspend a student out of school if it is determined to be the most appropriate available punishment or to assign a student to a disciplinary alternative education program, if available, for the length of time during the current school year deemed advisable. A student assigned to the disciplinary alternative education program will be required to make up days missed due to an absence without permission and/or out-of-school suspension for disciplinary incidents before returning to his/her home campus.

If the superintendent of schools determines that a pupil placed in the disciplinary alternative education program, as noted above, continues to be guilty of incorrigible conduct, he may expel the student in accordance with state law and authorization by the Board of Trustees.
While enrolled in summer school, if a pupil commits an offense for which he/she would be expelled, the expulsion will be for the ensuing school year.

If a pupil assaults a teacher or other individual on school property, the student may be removed immediately by the principal or his administrative designee and will be referred to law enforcement authorities. This includes verbal and physical threats toward any Klein ISD staff member. If in the opinion of the superintendent of schools the student is a clear, present, and continuing danger of physical harm to himself/herself or to the other individuals on school property, the student may be expelled. Persons who have been expelled may not attend any on- or off-campus student functions.

A student who is charged by school officials with possessing or bringing a firearm (see page 46 for an expanded definition of firearm/weapon) to the campus or to a school function on or off the campus, after a hearing to determine guilt, will be expelled from the Klein ISD for a period of no less than one (1) calendar year from the date of the offense by the superintendent of schools.

D. False Alarm or Report and Terrorist Threat
The following are excerpts from the Texas Penal Code and they apply to KISD students. Parents and students are urged to read the appendix to this handbook. All of the general and criminal laws of the state are declared to be in full force and effect within the areas under the control and jurisdiction of the Board of Trustees.

§ 42.06. False Alarm or Report
(a) A person commits an offense if he knowingly initiates, communicates or circulates a report of a present, past, or future bombing, fire, offense, or other emergency that he knows is false or baseless and that would ordinarily:
   (1) cause action by an official or volunteer agency organized to deal with emergencies;
   (2) place a person in fear of imminent serious bodily injury; or
   (3) prevent or interrupt the occupation of a building, room, place of assembly, place to which the public has access, or aircraft, automobile, or other mode of conveyance.
(b) An offense under this section is a Class A misdemeanor unless the false report is of an emergency involving a public primary or secondary school, public communications, public transportation, public water, gas, or power supply or other public service, in which event the offense is a state jail felony.

§ 22.07. Terroristic Threat
(a) A person commits an offense if he threatens to commit any offense involving violence to any person or property with intent to:
   (1) cause a reaction of any type to his threat by an official or volunteer agency organized to deal with emergencies;
   (2) place any person in fear of imminent serious bodily injury; or
   (3) prevent or interrupt the occupation or use of a building; room; place of assembly; place to which the public has access; place of employment or occupation; aircraft, automobile, or other form of conveyance; or other public place; or
   (4) cause impairment or interruption of public communications, public transportation, public water, gas, or power supply or other public service.
(b) An offense under Subdivision (1) or (2) of Subsection (a) is a Class B misdemeanor. An offense under Subdivision (3) of Subsection (a) is a Class A misdemeanor. An offense under Subdivision (4) of Subsection (a) is a felony of the third degree.
Laws, rules, and regulations are a necessity in any societal group and serve as guidelines to acceptable behavior and as deterrents to inappropriate behavior.

E. District Owned Vehicles
Since the District’s primary responsibility in transporting students in district vehicles is to do so as safely as possible, the operator of the vehicle should not be distracted by student misbehavior. Therefore, in addition to and/or in lieu of other disciplinary management techniques, a bus driver may refer a student to the principal’s office to maintain effective discipline. The principal shall then employ appropriate discipline management techniques which may include restricting or revoking a student’s bus riding privilege, in accordance with law.
STUDENT CODE OF CONDUCT

All students are entitled to enjoy the basic rights of citizenship recognized and protected by law for persons of their age and maturity. The school will foster a climate of mutual respect for the rights of others. Students are expected to respect the rights and privileges of other students, teachers, and district staff. The district’s rules of conduct and discipline are established to achieve and maintain order in the school, on vehicles owned or operated by the District, and/or at all school-related activities and apply in all those settings. Students who violate the rights of others or who violate district or school rules will be subject to disciplinary measures designed to correct the misconduct and to promote adherence by all students to their responsibilities as citizens in the school community. Disciplinary action will draw on the professional judgment of teachers and administrators and on a range of discipline management techniques. Disciplinary action will be based on one or more of the following: the seriousness of the offense, the student's age and grade level, the effect of the misconduct on the school environment, whether the student acted in self-defense, intent or lack of intent at the time the student engaged in the conduct, the student’s disciplinary history, and/or a disability that substantially impairs the student’s capacity to appreciate the wrongfulness of the student’s conduct.

I. Content of Approved Program

A. The essential ingredients of the student code of conduct are included in the KISD student handbooks. Each year the handbooks are reviewed for possible revisions. Suggestions are obtained from the Campus Instructional Development Council (CIDC) at each of the district's schools to update the Student Code of Conduct. In addition, advice for the Code of Conduct standards will be solicited from the Klein ISD Districtwide Instructional Development Council. The Student Code of Conduct is submitted to the Board of Trustees for approval on an annual basis.

B. The principal as the designated campus behavior coordinator on each campus has the authority to assess and implement the Student Code of Conduct and may delegate duties to other administrators as practicable. The principal may remove a student to a disciplinary alternative education program (DAEP) and also temporarily remove a student from campus for reasons other than the assignment to the DAEP.

An executive director of school administration, as the designee of the Board of Trustees, may expel a student for disciplinary infractions and take any other action related to discipline management allowed by laws of the State of Texas.

C. The responsibilities of administrators, teachers, parents, and students are found in the elementary, intermediate and high school student handbooks.

When a student is found to have violated the Student Code of Conduct and will be subject to suspension, removal to a DAEP, or expulsion, the principal as the designated campus behavior coordinator shall attempt, if the parent or guardian can be found, to notify the student’s parent or guardian by telephone, email, or in writing.

The parent or guardian of a student placed in DAEP shall be given written notice of the student’s opportunity to complete coursework required for
graduation, at no cost to the student. The notice shall include information regarding all methods available for completing the coursework.

II. Discipline Offense Categories

A. Level I – Offenses

(Level I offenses include those acts of misbehavior which interfere with an orderly educational environment.) These include but are not limited to the following:

- Being tardy to class;
- Running and/or making excessive noise in the halls, building, and/or classroom;
- Refusing to follow classroom rules;
- Refusing to participate in classroom activities;
- Eating or drinking in an undesignated area;
- Chewing gum;
- Possessing and/or using nuisance items;
- Not bringing required classroom materials and/or assigned work to class;
- Lunchroom misconduct (misuse of food, for example);
- Posting or distributing unauthorized communicative materials on school grounds;
- Using profane, obscene, indecent, immoral, or offensive language and/or gestures to other students;
- Cheating and/or copying the work of another student;
- Leaving the classroom or school grounds without permission: cutting class, absence without permission;
- Exhibiting any unacceptable physical contact which could, but does not, result in injury;
- Violating the dress code;
- Not abiding by the rules and regulations regarding field trips;
- Violating the tobacco policy (first time);
- Possession and/or use of electronic cigarettes;
- Altering school records, documents, or signing another person’s name on school documents;
- Engaging in acts of familiarity;
- Selling or soliciting for sale any merchandise on the school campus without the authorization of the building principal;
- Inappropriate possession/use of a paging device/cell phone during the school day;
- Violation of Student Guidelines for Acceptable and Responsible Use of Technology Resources.

B. Level I – Disciplinary Measures

One or more of the following disciplinary measures may be used, and cannot be appealed beyond the campus principal:

- Teacher/student conference;
- In-class disciplinary action (verbal reprimand, isolation, for example);
- Parent conference;
• Administrator/student conference;
• Confiscation of a prohibited nuisance item;
• Withdrawal of various student privileges;
• Detention hall – assignment to a supervised classroom during or outside of school hours;
• Grade penalty for copying and/or cheating;
• Exclusion from extracurricular activities;
• In-school suspension class;
• Out-of-school suspension;
• Restoration and/or restitution as applicable.

C. Level II – Offenses

Level II offenses include those student behaviors which seriously disrupt the educational environment, or which may be illegal. These include but are not limited to the following:

• Any repeated or chronic misbehavior cited in the previous level;
• Gambling which is defined as participating in games of chance for money and/or other things of value;
• Interfering with the school authorities and programs through boycotts, sit-ins, or trespassing;
• Possession or discharging of fireworks or volatile chemicals on school property;
• Fighting which is defined as physical contact between two or more individuals;
• Theft;
• Engaging in serious or persistent act(s) of disobedience or disorderly behavior which may prove detrimental to the school, harmful to health and safety, and inhibiting rights of others;
• Bullying as defined in KISD Board Policy FFI (LOCAL)
• Displaying any behavior which is disruptive to the orderly process of education;
• Inappropriate exposure or display of body parts;
• Being disrespectful toward school personnel or failing to comply with the requests of school personnel;
• Threats, which are not terroristic threats (oral, written, or electronic) to do bodily harm to another or to the property of another;
• Creating “hit lists” as defined in 37.001, Education Code;
• Defacing school property;
• Serious or persistent violation of Student Guidelines for Acceptable and Responsible Use of Technology Resources.

D. Level II – Disciplinary Measures

One or more of the following disciplinary measures may be used and, with the exception of the DAEP, cannot be appealed beyond the director of school administration:

• Parent contact;
• Administrator/teacher/parent/student conference;
• Exclusion from extracurricular activities;
• Restitution or restoration, as applicable;
• In-school suspension;
• Out-of-school suspension;
• Placement in the DAEP.

Absences missed by a student suspended out of school will be considered excused if the student satisfactorily completes missed assignments in the same number of days he was absent. The grade given the student for each assignment will be reduced by ten percent (10%).

A student assigned to the disciplinary alternative education program will be required to make up days missed due to an absence without permission and/or out-of-school suspension for disciplinary incidents before returning to his/her home campus.

E. Level III – Offenses

1. A student shall be removed from class and placed in a DAEP if the student engages in conduct that contains the elements of the false alarm under Section 42.06, Penal Code, or terroristic threat under Section 22.07, Penal Code.

2. In addition, a student shall be removed from class and placed in a DAEP if the student commits the following, on or within 300 feet of school property, as measured from any point on the school’s real property boundary line, or while attending a school-sponsored or school-related activity on or off school property:

   a. Engages in conduct punishable as a felony;

   b. Engages in conduct that contains the elements of the offense of assault under Section 22.01(a)(1), Penal Code;

   c. Sells, gives, or delivers to another person or possesses or uses or is under the influence of:

      (1) marijuana or a controlled substance, as defined by Chapter 481, Health and Safety Code, including “synthetic” or “look-alike drugs,” or by 21 U.S.C. Section 801 et seq.; or

      (2) a dangerous drug, as defined by Chapter 483, Health and Safety Code;

   d. Sells, gives, or delivers to another person an alcoholic beverage, as defined by Section 1.04, Alcoholic Beverage Code, commits a serious act or offense while under the influence of alcohol, or possesses, uses, or is under the influence of an alcoholic beverage;

   e. Engages in conduct that contains the elements of an offense relating to an abusable volatile chemical under Sections 485.031 through 485.034 Health and Safety Code;
f. Participates in or solicits another person to join or pledge to become a member of a public school fraternity, sorority, secret society, or gang;

g. Engages in conduct that contains the elements of the offense of public lewdness under Section 21.07, Penal Code, or indecent exposure under Section 21.08, Penal Code;

h. Engages in serious or persistent violations of Student Guidelines for Acceptable and Responsible Use of Technology Resources.

3. A student shall be removed from class and placed in a DAEP if the student engages in conduct, on or off school property, that contains the elements of the offense of retaliation under Section 36.06, Penal Code, against any school employee.

4. In addition, a student shall be removed from class and placed in a DAEP based on conduct occurring off campus and while the student is not in attendance at a school-sponsored or school-related activity if:

   a. The student receives deferred prosecution for conduct defined as a felony offense in Title 5, Penal Code, or the felony offense of aggravated robbery under Section 29.03, Penal Code;

   b. A court or jury finds that the student has engaged in delinquent conduct for conduct defined as a felony offense in Title 5, Penal Code, or the felony offense of aggravated robbery under Section 29.03, Penal Code; or

   c. The Superintendent or designee has a reasonable belief the student has engaged in delinquent conduct or conduct defined as a felony offense in Title 5, Penal Code, or the felony offense of aggravated robbery under Section 29.03, Penal Code.

   d. A student is required to register as a sex offender regardless of whether the student is under court supervision.

5. A student may be removed from class and placed in a DAEP based on conduct occurring off campus and while the student is not in attendance at a school-sponsored or school-related activity if:

   a. The Superintendent or designee has a reasonable belief that the student has engaged in conduct defined as a felony offense other than aggravated robbery under Section 29.03, Penal Code, or those offenses defined in Title 5, Penal Code; and
b. The continued presence of the student threatens the safety of other students or teachers or would be detrimental to the educational process.

6. Additional conduct after removal

If, during the term of placement, a student engages in additional conduct for which placement in a DAEP or expulsion is required or permitted, additional proceedings may be conducted regarding that conduct and the principal or Board, as appropriate, may enter an additional order as a result of those proceedings.

7. Withdrawals

If a student withdraws from KISD before an order for placement in a DAEP is entered, the principal or Board, as appropriate, may complete the proceedings and enter an order. If the student subsequently enrolls in KISD during the same or subsequent school year, KISD may enforce the order at that time except for any period of the placement that has been served by the student on enrollment in another district that honored the order. If the principal or board fails to enter an order after the student withdraws, the next district in which the student enrolls may complete the proceedings and enter an order.

8. Certain off-campus conduct

The Board of Trustees, or the Board’s designee, after an opportunity for a hearing, may elect to place a student in a DAEP under Section 37.008 if:

a. The student has received deferred prosecution under Section 53.03 Family Code, for conduct defined as a Title 5 felony offense or has been found by a court or jury to have engaged in delinquent conduct under Section 54.03 Family Code, for conduct defined as a felony offense in Title 5, Penal Code, or the felony offense of aggravated robbery under Section 29.03, Penal Code; and

b. The Board or the Board’s designee has determined that the student’s presence in the regular classroom (1) threatens the safety of other students or teachers; (2) will be detrimental to the educational process; or (3) is not in the best interests of KISD students.

Any decision of the Board or the Board’s designee under this provision is final and may not be appealed. The Board or the Board’s designee may order placement under the circumstances listed above regardless of: (1) the date on which the conduct occurred; (2) the location at which the conduct occurred; (3) whether the conduct occurred while the student was enrolled in KISD; or (4) whether the student has successfully completed any court disposition requirements imposed in connection with the conduct. Such a placement may be for any period considered
necessary by the Board or the Board’s designee. The District’s standard guidelines for lengths of removals do not apply; however, the student’s placement will be reviewed at intervals required by the Texas Education Code.

9. Continuation of placement

KISD may also require placement in a DAEP of a student who was placed in a DAEP by another school district or who was:

a. Placed in a DAEP by an open-enrollment charter school under Education Code Section 12.131, and the charter school provides KISD with a copy of the placement order; or

b. Placed in a DAEP by a school district in another state and:

   (1) the out-of-state district provides KISD with a copy of the placement order; and

   (2) the grounds for placement by the out-of-state district are grounds for placement in KISD.

Note: If a student was placed in a DAEP by a school district in another state for a period that exceeds one year, and the student seeks to enroll in KISD, KISD shall reduce the period of placement so that the aggregate period does not exceed one year unless, after a review, KISD determines that the student is a threat to the safety of other students or to KISD employees or extended placement is in the best interest of the student.

10. Court-ordered placements

A student who has not been expelled but has been ordered for the first time in a school year to attend the district’s DAEP by a court of law as a condition of probation shall attend the DAEP for the entire period of probation. A student who has been ordered to attend a DAEP by a court of law for a second or subsequent time in a school year shall be permitted to attend only with the school district’s consent.

11. A principal or other appropriate administrator may, but is not required to, remove a student to a DAEP for off-campus conduct for which removal is required, if the principal or other appropriate administrator does not have knowledge of the conduct before the first anniversary of the date the conduct occurred.

12. Pending the removal conference, a student may be suspended for up to three days.
F. Level III – Disciplinary Measures

1. Length of placements:

The period of placement in the DAEP may not exceed one year unless, after a review, the District determines that the student is a threat to the safety of other students or to District employees or extended placement is in the best interest of the student.

A student assigned to the disciplinary alternative education program will be required to make up days missed due to an absence without permission and/or out-of-school suspension for disciplinary incidents before returning to his/her home campus.

a. A student who knowingly possesses, is under the influence of, is involved in the delivery or sale of a controlled substance, dangerous drug, and/or marijuana in any form in any amount capable of being used in an illicit manner, shall be removed to a DAEP for 45 days or expelled in accordance with the KISD Board Policy and Chapter 37 of the Texas Education Code. The length of the expulsion is for ninety (90) school days as noted in Level IV Disciplinary Measures.

b. A student who knowingly possesses, is under the influence of, is involved in the delivery or sale of alcohol in any form in any amount capable of being used in an illicit manner, shall be removed to a DAEP in accordance with the KISD Board Policy and Chapter 37 of the Texas Education Code. The length of assignment to the DAEP is as follows:

   1st alcohol offense                        30 days in the DAEP
   2nd & subsequent alcohol offenses
   in grades 6-12                              45 days in the DAEP


c. A student who knowingly inhales, ingests, applies, uses, or possesses a substance containing an abusable volatile chemical in a manner designed to affect the person’s central nervous system, create or induct a condition of intoxication, hallucination, or elation, or change, distort, or disturb the person’s eyesight, thinking process, balance, or coordination, will be placed in the DAEP for 45 days.


d. A student who engages in off-campus conduct punishable as a Title 5 felony offense or the felony offense of aggravated robbery under Section 29.03, Penal Code will be removed to the DAEP for a minimum of 30 school days up to expulsion. The student is subject to removal until the student graduates, the charges are dismissed or reduced to a misdemeanor offense, or the student completes the term of placement or is assigned to another program.
e. A student who engages in serious and/or persistent misbehavior that violates the Student Code of Conduct will be removed for 30 school days for the first offense. A second offense resulting in removal to the DAEP in the same school year will result in placement for the remainder of the school year, or, if the offense occurs in the final grading period of the school year, for the remainder of the school year and the following full semester.

f. A student who is required to register as a sex offender and is under any form of court supervision will be removed for a minimum of 90 school days up to expulsion. The placement to DAEP may last through the graduation of the student, until registration as a sex offender is no longer required, or the student is assigned to another program.

g. A student who is required to register as a sex offender without any form of court supervision will be removed for 90 school days up to expulsion. The placement to DAEP may last through the graduation of the student, until registration as a sex offender is no longer required, or the student is assigned to another program.

h. All other Level III first offenses shall result in removal for 30 school days to the DAEP.

For F.1. f. and g. above, at the end of 90 school days and before the beginning of school each year, a committee, according to state law, shall meet to recommend whether the student will continue the placement.

2. Appeal process

The site-based decision made by an administrator at the campus level pertaining to a Level III offense will be by written order. The order shall specify the period of placement and indicate whether the period is inconsistent with the guidelines stated herein. The decision may be appealed to the school principal and through the district's appellate process to the Board of Trustees with the exception of placement in the DAEP, which may be appealed to the Executive Director of School Administration but no further.

3. Exclusion from activities

A student who is removed from class and placed in the DAEP shall be prohibited from attending or participating in extracurricular activities during the period of placement.

4. Exceptions to DAEP placement requirements

a. A student younger than age six may not be removed from class and placed in a DAEP. An elementary student may
not be placed in a DAEP with any other student who is not an elementary student.

b. Removal to a DAEP is not required if the student is expelled under Section 37.007 for the same conduct for which removal would have been required.

5. Emergency Placement

A student may be immediately placed in the DAEP if the principal or designee reasonably believes the student’s behavior is so unruly, disruptive, or abusive that it seriously interferes with a teacher’s ability to communicate effectively with the students in a class, with the ability of the student’s classmates to learn, or with the operation of school or a school-sponsored activity. The reason for placement must be a reason for which placement in a DAEP may be made on a non-emergency basis. Within a reasonable time after the emergency placement, but not later than the 10th day after the placement, the student shall be offered the procedures applicable to other placements in the DAEP.

G. Level IV – Offenses

1. A student shall be expelled from school if the student, on school property or while attending a school-sponsored or school-related activity on or off school property:

a. Engages in conduct that contains the elements of the offense of unlawfully carrying weapons under Section 46.02, Penal Code, or elements of an offense related to prohibited weapons under Section 46.05, Penal Code. (Statutes may be found in the handbook appendix.)

b. Engages in conduct that contains the elements of the offenses of:

(1) aggravated assault under Section 22.02, Penal Code, sexual assault under Section 22.011, Penal Code, or aggravated sexual assault under Section 22.021, Penal Code;

(2) arson under Section 28.02, Penal Code;

(3) murder under Section 19.02, Penal Code, capital murder under Section 19.03, Penal Code, or criminal attempt under Section 15.01, Penal Code, to commit murder or capital murder;

(4) indecency with a child under Section 21.11, Penal Code;

(5) aggravated kidnapping under Section 20.04, Penal Code;
(6) aggravated robbery under Section 29.03, Penal Code;

(7) manslaughter under Section 19.04, Penal Code;

(8) criminally negligent homicide under Section 19.05, Penal Code;

(9) continuous sexual abuse of a child or children under Section 21.02, Penal Code.

c. Engages in the following conduct, if the conduct is punishable as a felony:

(1) sells, gives, or delivers to another person or possesses or uses or is under the influence of:

   (a) marijuana or controlled substance, as defined by Chapter 481, Health and Safety Code, including “synthetic” or “look-alike drugs,” or by 21 U.S.C. Section 801 et seq; or

   (b) a dangerous drug, as defined by Chapter 483, Health and Safety Code;

(2) sells, gives, or delivers to another person an alcoholic beverage, as defined by Section 1.04, Alcoholic Beverage Code, commits a serious act or offense while under the influence of an alcoholic beverage;

2. A student shall be expelled if the student engages in conduct that contains the elements of any offense listed in number 1, above, against any employee or volunteer in retaliation for or as a result of the person’s employment or association with a school district, without regard to whether the conduct occurs on or off school property or while attending a school-sponsored or school-related activity on or off of school property.

3. A student may be expelled if the student:

   a. Engages in conduct involving a public school that contains the elements of the offense of false alarm or report under Section 42.06, Penal Code, or terroristic threat under Section 22.07, Penal Code;

   b. Engages in conduct that contains the elements of an offense under Section 22.01 (a)(1), Penal Code (Assault as when a person: intentionally, knowingly, or recklessly causes bodily injury to another, including the person’s spouse), against a school district employee or a volunteer as defined by Section 22.053, regardless of where the assault occurs;
c. Engages in conduct that contains the elements of the offense of criminal mischief under Section 28.03, Penal Code, if the conduct is punishable as a felony under that section;

d. Engages in conduct that contains the elements of the offense of breach of computer security under Section 33.02, Penal Code, if:

(1) the conduct involves accessing a computer, computer network, or computer system owned by or operated on behalf of a school district; and

(2) the student knowingly:

(a) alters, damages, or deletes school district property or information; or

(b) commits a breach of any other computer, computer network, or computer system.

e. Continues to engage in documented serious misbehavior while on the program campus despite documented behavioral interventions while placed in a DAEP. “Serious misbehavior” means:

(1) deliberate violent behavior that poses a direct threat to the health or safety of others;

(2) extortion, meaning the gaining of money or other property by force or threat;

(3) conduct that constitutes coercion, as defined by Section 1.07, Penal Code; or

(4) conduct that constitutes the offense of:

(a) public lewdness under Section 21.07, Penal Code;

(b) indecent exposure under Section 21.08, Penal Code;

(c) criminal mischief under Section 28.03, Penal Code;

(d) personal hazing under 37.152, or

(e) harassment under Section 42.07(a)(1), Penal code, of a student or district employee.

f. Engages in conduct that contains the elements of aggravated assault, sexual assault, aggravated sexual assault, murder, capital murder, or criminal attempt to commit murder or capital murder, against another student, or aggravated robbery against another student without
regard to whether that conduct occurs on or off of school property or while attending a school-sponsored or school-related activity on or off of school property;

g. Subject to Education Code Section 37.007(d), if within 300 feet of school property, as measured from any point on the school’s real property boundary line:

(1) Engages in conduct specified by Education Code Section 37.007(a), as outlined above in item 1 of this section; or

(2) Possesses a firearm, as defined by federal law.

h. While on or within 300 feet of school property, as measured from any point on the school’s real property boundary line, or while attending a school-sponsored or school-related activity on or off of school property:

(1) Sells, gives, or delivers to another person or possesses, uses, or is under the influence of any amount of marijuana or a controlled substance, including “synthetic” or “look-alike drugs,” dangerous drug, or an alcoholic beverage; or commits a second or subsequent misdemeanor drug offense while a student in grades 6–12 in the KISD. (Texas Education Code Section 37.007)

(2) Engages in conduct that contains the elements of an offense relating to an abusable volatile chemical under Sections 485.031 through 485.034, Health and Safety Code;

(3) Engages in conduct that contains the elements of the offense of deadly conduct under Section 22.05, Penal Code.

i. Engages in conduct punishable as a felony offense under Title 5 of the Penal Code or the felony offense of aggravated robbery under Section 29.03, Penal Code without regard to whether the offense occurred on or off school property or whether the offense involved students or school employees.

j. Is a registered sex offender regardless of whether the student is under court supervision.

4. A student who attends school in KISD and who engages in conduct described in item 1, above, may be expelled from school if the student engages in that conduct:

a. on school property of another Texas school district; or
b. while attending a school-sponsored or school-related activity of a school in another Texas school district.

5. **Emergency Expulsion**

The principal or the principal’s designee may order the immediate expulsion of a student if the principal or the principal’s designee reasonably believes that action is necessary to protect persons or property from imminent harm. The reason must be a reason for which expulsion may be made on a non-emergency basis. Within a reasonable time, but not later than the 10th calendar day after the date of the expulsion, the student shall be offered the due process outlined in this Code of Conduct for expulsions.

**H. Level IV – Disciplinary Measures**

1. A student who commits a Level IV offense listed in Section 1.a. above shall be expelled for one calendar year.

2. A student who is expelled for conduct relating to a felony offense under Title V, Penal Code, or the felony offense of aggravated robbery under Section 29.03, Penal Code shall be expelled for 90 school days. The student is subject to expulsion until the student graduates, the charges are dismissed or reduced to a misdemeanor offense, or the student completes the term of placement or is assigned to another program.

3. A student registered as a sex offender with court supervision who is expelled shall be expelled for a minimum of 90 school days. The expulsion may last through the graduation of the student, until the student is not required to register as a sex offender, or until the student is assigned to another program.

4. A student registered as a sex offender without court supervision who is expelled shall be expelled for a minimum of 90 school days. The expulsion may last through the graduation of the student, until the student is not required to register as a sex offender, or until the student is assigned to another program.

5. A student who commits any other Level IV offense shall be expelled for ninety (90) school days.

For H. 3. and 4. above, at the end of 90 school days and before the beginning of school each year, a committee, according to state law, shall meet to recommend whether the student will continue the placement.

A decision by the superintendent of schools to expel a student may be appealed in accordance with the Inquiries, Complaints, and Appeals procedures in KISD Board Policy FNG (LOCAL). The period of expulsion may not extend beyond one calendar year unless, after a review, the District determines that the student is a threat to the safety of other students or KISD employees. If the period of an expulsion is inconsistent with the guidelines included in this Code of Conduct, the expulsion order must give notice of the inconsistency.
If a student who has been expelled by another school district enrolls in Klein ISD, Klein may continue the expulsion under the terms of the order, place the student in a DAEP for the period specified by the expulsion order, or allow the student to attend regular classes without completing the period of expulsion. KISD may take any action permitted by the preceding paragraph if the student was expelled by a school district in another state if:

1. the out-of-state district provides to KISD a copy of the expulsion order; and

2. the grounds for the expulsion are also grounds for expulsion in KISD.

However, if a student was expelled by a school district in another state for a period that exceeds one year, and KISD continues the expulsion or places the student in a DAEP, KISD shall reduce the period of expulsion or placement so that the aggregate period does not exceed one year unless, after a review, KISD determines that the student is a threat to the safety or other students or to KISD employees or extended placement is in the best interest of the student.

A student younger than ten (10) years of age may not be expelled for engaging in conduct described in this section except as required by Federal law.

A student who uses, exhibits, or possesses a firearm as defined by 18 U.S.C. 921 shall be expelled for one (1) calendar year from the date of the offense.

An expelled student shall be provided educational services or be placed in the Harris County Juvenile Justice Alternative Education Program as specified in Section 37.011 of the Texas Education Code, or Highpoint North if the expulsion is discretionary.

The principal shall inform each teacher who has regular contact with a student through a classroom assignment of the conduct of a student who has engaged in any violation listed as a Level IV offense. A teacher shall keep the information received confidential. The State Board of Education may revoke or suspend the certification of a teacher who intentionally violates this requirement.

III. Distribution and Updating of Student Code of Conduct

A. The Student Code of Conduct will be posted and prominently displayed at each school campus.

B. The Student Code of Conduct and Subchapter A of Chapter 37, Texas Education Code, are included in the student handbooks which will be distributed to administrators, teachers, and other school personnel at the beginning of each school year as part of the appendix of the student handbook.

Each campus principal will be responsible for distributing the student handbooks, which include the Student Code of Conduct and Chapter 37, Subchapter A of the Texas Education Code to his/her staff and new staff
hired in the current school year or any subsequent year in accordance with existing practices.

Access to the student handbooks will be available on the Klein ISD website. Upon request, each student in the Klein ISD may also receive a printed copy of the Student Handbook/Code of Conduct.

On the elementary campus, the classroom teachers will review the handbook contents with their students. On the intermediate and high school campuses, the handbook contents may be explained by the principal, or reviewed by teachers during homeroom period.

Each year, Klein ISD shall provide parents notice of and information regarding the Student Code of Conduct. Parents in the Klein ISD should review the Student Handbook/Code of Conduct at the beginning of each school year, either online or with a printed copy.

C. Suggestions are solicited on an annual basis from the Campus Instructional Development Council (CIDC) at each of the district’s schools and the Districtwide Instructional Development Council (DIDC) for the purpose of updating the Student Handbook/Code of Conduct. An updated Handbook/Code of Conduct will be distributed each year after it is adopted by the Board of Trustees.

D. Subchapter G, Safe Schools, Chapter 37, Discipline; Law and Order of the Texas Education Code appears on the following pages.

Approved: May 9, 2016
DRUG OFFENSE INFORMATION

Conduct involving a controlled substance or dangerous drug that is punishable as a felony is a mandatory expulsion in accordance with and subject to the provisions of Chapter 37 of the Texas Education Code.

“Controlled substance” means a substance, including a drug, an adulterant, and a dilutant, listed in Schedules I-V or Penalty Groups 1, 1-A, or 2-4. The term includes the aggregate weight of any mixture, solution, or other substance containing a controlled substance (Texas Controlled Substance Act, Chapter 481). Examples of controlled substances include, but are not limited to, the following:

- Adderall
- Codeine
- Marijuana
- Ritalin
- Vicodin (Hydrocodone)

Other examples of controlled substances include:
- Cocaine
- Concerta
- OxyContin (Oxycodone)
- Valium (Diazepam)
- Xanax

“Dangerous drug” means a device or drug that is unsafe for self-medication and that is not included in the schedules I-V or Penalty Groups 1-4 (Texas Controlled Substance Act, Chapter 481). Examples of dangerous drugs include, but are not limited to, the following:

- Abilify
- Elavil
- Seroquel
- Topamax

Other examples of dangerous drugs include:
- Allegra
- Lexapro
- Strattera
- Wellbutrin
Section 37.001. STUDENT CODE OF CONDUCT

(a) The board of trustees of an independent school district shall, with the advice of its district-level committee established under Section Subchapter F, Chapter 11, adopt a student code of conduct for the district. The student code of conduct must be posted and prominently displayed at each school campus or made available for review at the office of the campus principal. In addition to establishing standards for student conduct, the student code of conduct must:

1. specify the circumstances, in accordance with this subchapter, under which a student may be removed from a classroom, campus, disciplinary alternative education program, or vehicle owned or operated by the district;
2. specify conditions that authorize or require a principal or other appropriate administrator to transfer a student to a disciplinary alternative education program;
3. outline conditions under which a student may be suspended as provided by Section 37.005 or expelled as provided by Section 37.007;
4. specify that consideration will be given as a factor in each decision concerning suspension, removal to a disciplinary alternative education program, expulsion, or placement in a juvenile justice alternative education program, regardless of whether the decision concerns a mandatory or discretionary action, to:
   (A) self-defense;
   (B) intent or lack of intent at the time the student engaged in the conduct;
   (C) a student’s disciplinary history; or
   (D) a disability that substantially impairs the student’s capacity to appreciate the wrongfulness of the student’s conduct;
5. provide guidelines for setting the length of a term of:
   (A) a removal under Section 37.006; and
   (B) an expulsion under Section 37.007; and
6. address the notification of a student’s parent or guardian of a violation of the student code of conduct committed by the student that results in suspension, removal to a disciplinary alternative education program, or expulsion.
7. Prohibit bullying, harassment, and making hit lists and ensure that district employees enforce those prohibitions; and
8. Provide, as appropriate for students at each grade level, methods, including options, for:
   (A) Managing students in the classroom, on school grounds, and on a vehicle owned or operated by the district;
   (B) Disciplining students; and
   (C) Preventing and intervening in student discipline problems, including bullying, harassment, and making hit lists.

(b) In this section:

1. “Bullying” has the meaning assigned by Section 37.0832;
2. “Harassment” means threatening to cause harm or bodily injury to another student, engaging in sexually intimidating conduct, causing physical damage to the property of another student, subjecting another student to physical confinement or restraint, or maliciously taking any action that substantially harms another student’s physical or emotional health or safety.
3. “Hit list” means a list of people targeted to be harmed, using:
   (A) a firearm, as defined by Section 46.01(3), Penal Code;
(B) a knife, as defined by Section 46.01(7), Penal Code; or
(C) any other object to be used with intent to cause bodily harm.

(b-1) The methods adopted under Subsection (a)(8) must provide that a student who is enrolled in a special education program under Subchapter A, Chapter 29, may not be disciplined for conduct prohibited in accordance with Subsection (a)(7) until an admission, review, and dismissal committee meeting has been held to review the conduct.

(c) Once the student code of conduct is promulgated, any change or amendment must be approved by the board of trustees.

(d) Each school year, a school district shall provide parents notice of and information regarding the student code of conduct.

(e) Except as provided by Section 37.007(e), this subchapter does not require the student code of conduct to specify a minimum term of a removal under Section 37.006 or an expulsion under Section 37.007.

Section 37.0012. DESIGNATION OF CAMPUS BEHAVIOR COORDINATOR.

(a) A person at each campus must be designated to serve as the campus behavior coordinator. The person designated may be the principal of the campus or any other campus administrator selected by the principal.

(b) The campus behavior coordinator is primarily responsible for maintaining student discipline and the implementation of this subchapter.

(c) Except as provided by this chapter, the specific duties of the campus behavior coordinator may be established by campus or district policy. Unless otherwise provided by campus or district policy:

(1) a duty imposed on a campus principal or other campus administrator under this subchapter shall be performed by the campus behavior coordinator; and

(2) a power granted to a campus principal or other campus administrator under this subchapter may be exercised by the campus behavior coordinator.

(d) The campus behavior coordinator shall promptly notify a student’s parent or guardian as provided by this subsection if under this subchapter the student is placed into in-school or out-of-school suspension, placed in a disciplinary alternative education program, expelled, or placed in a juvenile justice alternative education program or is taken into custody by a law enforcement officer. A campus behavior coordinator must comply with this subsection by:

(1) promptly contacting the parent or guardian by telephone or in person; and

(2) making a good faith effort to provide written notice of the disciplinary action to the student, on the day the action is taken, for delivery to the student’s parent or guardian.

(e) If a parent or guardian entitled to notice under Subsection (d) has not been reached by telephone or in person by 5 p.m. of the first business day after the day the disciplinary action is taken, a campus behavior coordinator shall mail written notice of the action to the parent or guardian at the parent’s or guardian’s last known address.

(f) If a campus behavior coordinator is unable or not available to promptly provide notice under Subsection (d), the principal or other designee shall provide the notice.

Section 37.002. REMOVAL BY TEACHER.

(a) A teacher may send a student to the campus behavior coordinator’s office to maintain effective discipline in the classroom. The campus behavior coordinator shall respond by employing appropriate discipline management techniques consistent with the student code of conduct adopted under Section 37.001 that can reasonably be expected to improve the student’s behavior before returning the student to the classroom. If the student’s behavior does not improve, the campus behavior coordinator shall employ alternative discipline management techniques, including any progressive interventions
designated as the responsibility of the campus behavior coordinator in the student code of conduct.

(b) A teacher may remove from class a student:

(1) who has been documented by the teacher to repeatedly interfere with the teacher's ability to communicate effectively with the students in the class or with the ability of the student's classmates to learn; or

(2) whose behavior the teacher determines is so unruly, disruptive, or abusive that it seriously interferes with the teacher's ability to communicate effectively with the students in the class or with the ability of the student's classmates to learn.

(c) If a teacher removes a student from class under Subsection (b), the principal may place the student into another appropriate classroom, into in-school suspension, or into a disciplinary alternative education program as provided by Section 37.008. The principal may not return the student to that teacher's class without the teacher's consent unless the committee established under Section 37.003 determines that such placement is the best or only alternative available. The terms of the removal may prohibit the student from attending or participating in school-sponsored or school-related activity.

(d) A teacher shall remove from class and send to the principal for placement in a disciplinary alternative education program or for expulsion, as appropriate, a student who engages in conduct described under Section 37.006 or 37.007. The student may not be returned to that teacher's class without the teacher's consent unless the committee established under Section 37.003 determines that such placement is the best or only alternative available. If the teacher removed the student from class because the student has engaged in the elements of any offense listed in Section 37.006(a)(2)(B) or Section 37.007(a)(2)(A) or (b)(2)(C) against the teacher, the student may not be returned to the teacher's class without the teacher's consent. The teacher may not be coerced to consent.

Section 37.0021. USE OF CONFINEMENT, RESTRAINT, SECLUSION, AND TIME-OUT.

(a) It is the policy of this state to treat with dignity and respect all students, including students with disabilities who receive special education services under Subchapter A, Chapter 29. A student with a disability who receives special education services under Subchapter A, Chapter 29 may not be confined in a locked box, locked closet, or other specially designed locked space as either a discipline management practice or a behavior management technique.

(b) In this section:

(1) “Restraint” means the use of physical force or a mechanical device to significantly restrict the free movement of all or a portion of a student’s body.

(2) “Seclusion” means a behavior management technique in which a student is confined in a locked box, locked closet, or locked room that:

   (A) is designed solely to seclude a person; and

   (B) contains less than 50 square feet of space.

(3) “Time-out” means a behavior management technique in which to provide a student with an opportunity to regain self-control, the student is separated from other students for a limited period in a setting:

   (A) that is not locked; and

   (B) from which the exit is not physically blocked by furniture, a closed door held shut from the outside, or another inanimate object.

(4) “Law enforcement duties” means activities of a peace officer relating to the investigation and enforcement of state criminal laws and other duties authorized by the Code of Criminal Procedure.

(c) A school district employee or volunteer or an independent contractor of a district may not place a student in seclusion. This subsection does not apply to the use of seclusion in a court-ordered placement, other than a placement in an educational program
of a school district, or in a placement or facility to which the following law, rules, or regulations apply:

(1) The Children’s Health Act of 2000, Pub. L. No. 106-310, any subsequent amendments to that Act, any regulations adopted under that Act, or any subsequent amendments to those regulations;
(2) 40 T.A.C. Sections 720.1001-720.1013; or
(3) 25 T.A.C. Section 412.308(e).

(d) The commissioner by rule shall adopt procedures for the use of restraint and time-out by a school district employee or volunteer or an independent contractor of a district in the case of a student with a disability receiving special education services under Subchapter A, Chapter 29. A procedure adopted under this subsection must:

(1) be consistent with:
(A) professionally accepted practices and standards of student discipline and techniques for behavior management; and
(B) relevant health and safety standards; and
(2) identify any discipline management practice or behavior management technique that requires a district employee or volunteer or an independent contractor of a district to be trained before using that practice or technique.

(e) In the case of a conflict between a rule adopted under Subsection (d) and a rule adopted under Subchapter A, Chapter 29, the rule adopted under Subsection (d) controls.

(f) For purposes of this subsection, “weapon” includes any weapon described under Section 37.007(a)(1). This section does not prevent a student’s locked, unattended confinement in an emergency situation while awaiting the arrival of law enforcement personnel if:

(1) the student possesses a weapon; and
(2) the confinement is necessary to prevent the student from causing bodily harm to the student or another person.

(g) This section and any rules or procedures adopted under this section do not apply to:

(1) a peace officer while performing law enforcement duties, except as provided by Subsection (i);
(2) juvenile probation, detention, or corrections personnel; or
(3) an educational services provider with whom a student is placed by a judicial authority, unless the services are provided in an educational program of a school district.

(h) This section and any rules or procedures adopted under this section apply to a peace officer only if the peace officer:

(1) is employed or commissioned by a school district; or
(2) provides, as a school resource officer, a regular police presence on a school district campus under a memorandum of understanding between the district and a local law enforcement agency.

(i) A school district shall report electronically to the agency, in accordance with standards provided by commissioner rule, information relating to the use of restraint by a peace officer performing law enforcement duties on school property or during a school-sponsored or school-related activity. A report submitted under this subsection must be consistent with the requirements adopted by commissioner rule for reporting the use of restraint involving students with disabilities.

Section 37.0022 REMOVAL BY SCHOOL BUS DRIVER.

(a) The driver of a school bus transporting students to or from school or a school-sponsored or school-related activity may send a student to the principal’s office to maintain effective discipline on the school bus. The principal shall respond by employing
appropriate discipline management techniques consistent with the student code of conduct adopted under Section 37.001.

(b) Section 37.004 applies to any placement under Subsection (a) of a student with a disability who receives special education services.

Section 37.003. PLACEMENT REVIEW COMMITTEE.

(a) Each school shall establish a three-member committee to determine placement of a student when a teacher refuses the return of a student to the teacher’s class and make recommendations to the district regarding re-admission of expelled students. Members shall be appointed as follows:

1. the campus faculty shall choose two teachers to serve as members and one teacher to serve as an alternate member; and
2. the principal shall choose one member from the professional staff of a campus.

(b) The teacher refusing to readmit the student may not serve on the committee.

(c) The committee’s placement determination regarding a student with a disability who receives special education services under Subchapter A, Chapter 29, is subject to the requirements of the Individuals with Disabilities Education Act (20 U.S.C. Section 1400 et seq.) and federal regulations, state statutes, and agency requirements necessary to carry out federal law or regulations or state law relating to special education.

Section 37.004. PLACEMENT OF STUDENTS WITH DISABILITIES.

(a) The placement of a student with a disability who receives special education services may be made only by a duly constituted admission, review, and dismissal committee.

(b) Any disciplinary action regarding a student with a disability who receives special education services that would constitute a change in placement under federal law may be taken only after the student’s admission, review, and dismissal committee conducts a manifestation determination review under 20 U.S.C. Section 1415(k)(4) and its subsequent amendments. Any disciplinary action regarding the student shall be determined in accordance with federal law and regulations, including laws or regulations requiring the provision of:

1. functional behavioral assessments;
2. positive behavioral interventions, strategies, and supports; and
3. behavioral intervention plans; and
4. the manifestation determination review.

(c) A student with a disability who receives special education services may not be placed in alternative education programs solely for educational purposes.

(d) A teacher in an alternative education program under Section 37.008 who has a special education assignment must hold an appropriate certificate or permit for that assignment.

Section 37.005. SUSPENSION.

(a) The principal or other appropriate administrator may suspend a student who engages in conduct identified in the student code of conduct adopted under Section 37.001 as conduct for which a student may be suspended.

(b) A suspension under this section may not exceed three school days.

Section 37.0051. PLACEMENT OF STUDENTS COMMITTING SEXUAL ASSAULT AGAINST ANOTHER STUDENT.

(a) As provided by Section 25.0341(b)(2), a student shall be removed from class and placed in a disciplinary alternative education program under Section 37.008 or a juvenile justice alternative education program under Section 37.011.
(b) A limitation imposed by this subchapter on the length of a placement in a disciplinary alternative education program or a juvenile justice alternative education program does not apply to a placement under this section.

Section 37.006. REMOVAL FOR CERTAIN CONDUCT.

(a) A student shall be removed from class and placed in a disciplinary alternative education program as provided by Section 37.008 if the student:

1. engages in conduct involving a public school that contains the elements of the offense of false alarm or report under Section 42.06, Penal Code, or terroristic threat under Section 22.07, Penal Code; or

2. commits the following on or within 300 feet of school property, as measured from any point on the school’s real property boundary line, or while attending a school-sponsored or school-related activity on or off of school property:

   (A) engages in conduct punishable as a felony;

   (B) engages in conduct that contains the elements of the offense of assault under Section 22.01(a)(1), Penal Code;

   (C) sells, gives, or delivers to another person or possesses or uses or is under the influence of:

      (i) marijuana or a controlled substance, as defined by Chapter 481, Health and Safety Code, or by 21 U.S.C. Section 801 et seq.; or

      (ii) a dangerous drug, as defined by Chapter 483, Health and Safety Code;

   (D) sells, gives, or delivers to another person an alcoholic beverage, as defined by Section 1.04, Alcoholic Beverage Code, commits a serious act or offense while under the influence of alcohol, or possesses, uses, or is under the influence of an alcoholic beverage;

   (E) engages in conduct that contains the elements of an offense relating to an abusable volatile chemical under Sections 485.031 through 485.034, Health and Safety Code; or

   (F) engages in conduct that contains the elements of the offense of public lewdness under Section 21.07, Penal Code, or indecent exposure under Section 21.08, Penal Code.

(b) Except as provided by Section 37.007(d), a student shall be removed from class and placed in a disciplinary alternative education program under Section 37.008 if the student engages in conduct on or off of school property that contains the elements of the offense of retaliation under Section 36.06, Penal Code, against any school employee.

(c) In addition to Subsections (a) and (b), a student shall be removed from class and placed in a disciplinary alternative education program under Section 37.008 based on conduct occurring off campus and while the student is not in attendance at a school-sponsored or school-related activity if:

1. the student receives deferred prosecution under Section 53.03, Family Code, for conduct defined as

   (A) a felony offense in Title 5, Penal Code; or

   (B) the felony offense of aggravated robbery under Section 29.03, Penal Code;

2. a court or jury finds that the student has engaged in delinquent conduct under Section 54.03, Family Code, for conduct defined as

   (A) a felony offense in Title 5, Penal Code; or

   (B) the felony offense of aggravated robbery under Section 29.03, Penal Code; or

3. the superintendent or the superintendent’s designee has a reasonable belief that the student has engaged in a conduct defined as

   (A) a felony offense in Title 5, Penal Code; or
(B) the felony offense of aggravated robbery under Section 29.03, Penal Code;

(d) In addition to Subsections (a),(b), and (c) a student may be removed from class and placed in a disciplinary alternative education program under Section 37.008 based on conduct occurring off campus and while the student is not in attendance at a school-sponsored or school-related activity if:

1. the superintendent or the superintendent’s designee has a reasonable belief that the student has engaged in conduct defined as a felony offense other than aggravated robbery under Section 29.03, Penal Code, or those offenses defined in Title 5, Penal Code; and

2. the continued presence of the student in the regular classroom threatens the safety of other students or teachers or will be detrimental to the educational process.

(e) In determining whether there is a reasonable belief that a student has engaged in conduct defined as a felony offense by the Penal Code, the superintendent or the superintendent’s designee may consider all available information, including the information furnished under Article 15.27, Code of Criminal Procedure.

(f) Subject to Section 37.007(e), a student who is younger than 10 years of age shall be removed from class and placed in a disciplinary alternative education program under Section 37.008 if the student engages in conduct described by Section 37.007. An elementary school student may not be placed in a disciplinary alternative education program with any other student who is not an elementary school student.

(g) The terms of a placement under this section must prohibit the student from attending or participating in a school-sponsored or school-related activity.

(h) On receipt of notice under Article 15.27(g), Code of Criminal Procedure, the superintendent or the superintendent’s designee shall review the student’s placement in the disciplinary alternative education program. The student may not be returned to the regular classroom pending the review. The superintendent or the superintendent’s designee shall schedule a review of the student’s placement with the student’s parent or guardian not later than the third class day after the superintendent or superintendent’s designee receives notice from the office or official designated by the court. After reviewing the notice and receiving information from the student’s parent or guardian, the superintendent or the superintendent’s designee may continue the student’s placement in the disciplinary alternative education program if there is reason to believe that the presence of the student in the regular classroom threatens the safety of other students or teachers.

(i) The student or the student’s parent or guardian may appeal the superintendent’s decision under Subsection (h) to the board of trustees. The student may not be returned to the regular classroom pending the appeal. The board shall, at the next scheduled meeting, review the notice provided under Article 15.27(g), Code of Criminal Procedure, and receive information from the student, the student’s parent or guardian, and the superintendent or superintendent’s designee and confirm or reverse the decision under Subsection (h). The board shall make a record of the proceedings. If the board confirms the decision of the superintendent or superintendent’s designee, the board shall inform the student and the student’s parent or guardian of the right to appeal to the commissioner under Subsection (j).

(j) Notwithstanding Section 7.057(e), the decision of the board of trustees under Subsection (i) may be appealed to the commissioner as provided by Sections 7.057(b), (c), (d), and (f). The student may not be returned to the regular classroom pending the appeal.

(k) Subsections (h), (i), and (j) do not apply to placements made in accordance with Subsection (a).
(l) Notwithstanding any other provision of this code, other than Section 37.007(e)(2), a student who is younger than six years of age may not be removed from class and placed in a disciplinary alternative education program.

(m) Removal to a disciplinary alternative education program under Subsection (a) is not required if the student is expelled under Section 37.007 for the same conduct for which removal would be required.

(n) A principal or other appropriate administrator may but is not required to remove a student to a disciplinary alternative education program for off-campus conduct for which removal is required under this section if the principal or other appropriate administrator does not have knowledge of the conduct before the first anniversary of the date the conduct occurred.

(o ) In addition to any notice required under Article 15.27, Code of Criminal Procedure, a principal or a principal's designee shall inform each educator who has responsibility for, or is under the direction and supervision of an educator who has responsibility for, the instruction of a student who has engaged in any violation listed in this section of the student's misconduct. Each educator shall keep the information received under this subsection confidential from any person not entitled to the information under this subsection, except that the educator may share the information with the student's parent or guardian as provided for by state or federal law. The State Board for Educator Certification may revoke or suspend the certification of an educator who intentionally violates this subsection.

Section 37.0061. FUNDING FOR ALTERNATIVE EDUCATION SERVICES IN JUVENILE RESIDENTIAL FACILITIES. A school district that provides education services to pre-adjudicated and post-adjudicated students who are confined by court order in a juvenile residential facility operated by a juvenile board is entitled to count such students in the district’s average daily attendance for purposes of receipt of state funds under the Foundation School Program. If the district has a wealth per student greater than the guaranteed wealth level but less than the equalized wealth level, the district in which the student is enrolled on the date a court orders the student to be confined to a juvenile residential facility shall transfer to the district providing education services an amount equal to the difference between the average Foundation School Program costs per student of the district providing education services and the sum of the state aid and the money from the available school fund received by the district that is attributable to the student for the portion of the school year for which the district provides education services to the student.

Section 37.0062 INSTRUCTIONAL REQUIREMENTS FOR ALTERNATIVE EDUCATION SERVICES IN JUVENILE RESIDENTIAL FACILITIES.

(a) The commissioner shall determine the instructional requirements for education services provided by a school district or open-enrollment charter school in a pre-adjudication secure detention facility or a post-adjudication secure correctional facility operated by a juvenile board or a post-adjudication secure correctional facility operated under contract with the Texas Juvenile Justice Department, including requirements relating to:

(1) the length of the school day;

(2) the number of days of instruction provided to students each school year; and

(3) the curriculum of the educational program.

(b) The commissioner shall coordinate with the Texas Juvenile Justice Department in determining the instructional requirements for education services provided under Subsection (a):

(1) in a pre-adjudication secure detention facility or a post-adjudication secure correctional facility operated by a juvenile board; and

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(2) in a post-adjudication secure correctional facility operated under contract with the department.

(c) The commissioner shall adopt rules necessary to administer this section. The rules must ensure that:

(1) a student who receives education services in a pre-adjudication secure detention facility described by this section is offered courses that enable the student to maintain progress toward completing high school graduation requirements; and

(2) a student who receives education services in a post-adjudication secure correctional facility described by this section is offered, at a minimum, the courses necessary to enable the student to complete high school graduation requirements.

(d) The Texas Juvenile Justice Department shall coordinate with the commissioner in establishing standards for:

(1) ensuring security in the provision of education services in the facilities; and

(2) providing children in the custody of the facilities access to education services.

Section 37.007. EXPULSION FOR SERIOUS OFFENSES.

(a) Except as provided by Subsection (k), a student shall be expelled from a school if the student, on school property or while attending a school-sponsored or school-related activity on or off of school property:

(1) engages in conduct that contains the elements of the offense of unlawfully carrying weapons under Section 46.02, Penal Code, or elements of an offense relating to prohibited weapons under Section 46.05, Penal Code

(2) engages in conduct that contains the elements of the offense of:

(A) aggravated assault under Section 22.02, Penal Code, sexual assault under Section 22.011, Penal Code, or aggravated sexual assault under Section 22.021, Penal Code;

(B) arson under Section 28.02, Penal Code;

(C) murder under Section 19.02, Penal Code, or criminal attempt, under Section 15.01, Penal Code, to commit murder or capital murder;

(D) indecency with a child under Section 21.11, Penal Code;

(E) aggravated kidnapping under Section 20.04, Penal Code;

(F) aggravated robbery under Section 29.03, Penal Code;

(G) manslaughter under Section 19.04, Penal Code;

(H) criminally negligent homicide under Section 19.05, Penal Code;

(I) continuous sexual abuse of young child or children under Section 21.02, Penal Code; or

(3) engages in conduct specified by Section 37.006(a)(2)(C) or (D), if the conduct is punishable as a felony.

(b) A student may be expelled if the student:

(1) engages in conduct involving a public school that contains the elements of the offense of false alarm or report under Section 42.06, Penal Code, or terroristic threat under Section 22.07, Penal Code;

(2) while on or within 300 feet of school property, as measured from any point on the school's real property boundary line, or while attending a school-sponsored or school-related activity on or off of school property:

(A) sells, gives, or delivers to another person or possesses, uses, or is under the influence of any amount of:

(i) marihuana or a controlled substance, as defined by Chapter 481, Health and Safety Code, or by 21 U.S.C. Section 801 et seq.;
(ii) a dangerous drug, as defined by Chapter 483, Health
Alcoholic Beverage Code;

(B) engages in conduct that contains the elements of an offense
relating to an abusable volatile chemical under Sections 485.031 through 485.034, Health
and Safety Code;

(C) engages in conduct that contains the elements of an offense
under Section 22.01(a)(1), Penal Code, against a school district employee or a volunteer
as defined by Section 22.053; or

(D) engages in conduct that contains the elements of the offense
of deadly conduct under Section 22.05, Penal Code;

(3) subject to Subsection (d), while within 300 feet of school property, as
measured from any point on the school’s real property boundary line:

(A) engages in conduct specified by Subsection (a); or

(B) possesses a firearm, as defined by 18 U.S.C. Section 921;

(4) engages in conduct that contains the elements of any offense listed
in Subsection (a)(2)(A) or (C) or the offense of aggravated robbery under Section 29.03,
Penal Code, against another student, without regard to whether the conduct occurs on or
off of school property or while attending a school-sponsored or school-related activity on
or off of school property; or

(5) engages in conduct that contains the elements of the offense of
breach of computer security under Section 33.02, Penal Code, if:

(A) the conduct involves accessing a computer, computer
network, or computer system owned by or operated on behalf of a school district; and

(B) the student knowingly:

(i) alters, damages, or deletes school district property or
information; or

(ii) commits a breach of any other computer, computer
network, or computer system.

(c) A student may be expelled if the student, while placed in a disciplinary
alternative education program, engages in documented serious misbehavior while on the
program campus despite documented behavioral interventions. For purposes of this
subsection, “serious misbehavior” means:

(1) deliberate violent behavior that poses a direct threat to the health or
safety of others;

(2) extortion, meaning the gaining of money or other property by force or
threat;

(3) conduct that constitutes coercion, as defined by Section 1.07, Penal
Code; or

(4) conduct that constitutes the offense of:

(A) public lewdness under Section 21.07, Penal Code;

(B) indecent exposure under Section 21.08, Penal Code;

(C) criminal mischief under Section 28.03, Penal Code;

(D) personal hazing under Section 37.152; or

(E) harassment under Section 42.07(a)(1), Penal Code, of a
student or district employee.

(d) A student shall be expelled if the student engages in conduct that contains
the elements of any offense listed in Subsection (a), and may be expelled if the student
engages in conduct that contains the elements of any offense listed in Subsection
(b)(2)(C), against any employee or volunteer in retaliation for or as a result of the person’s
employment or association with a school district, without regard to whether the conduct
occurs on or off of school property or while attending a school-sponsored or school-related
activity on or off of school property.
In accordance with 20 U.S.C. Section 7151, a local educational agency, including a school district, home-rule school district, or open-enrollment charter school, shall expel a student who brings a firearm, as defined by 18 U.S.C. Section 921, to school. The student must be expelled from the student’s regular campus for a period of at least one year, except that:

1. the superintendent or other chief administrative officer of the school district or of the other local educational agency, as defined by 20 U.S.C. Section 7801, may modify the length of the expulsion in the case of an individual student;
2. the district or other local educational agency shall provide educational services to an expelled student in a disciplinary alternative education program as provided by Section 37.008 if the student is younger than 10 years of age on the date of expulsion; and
3. the district or other local educational agency may provide educational services to an expelled student who is 10 years of age or older in a disciplinary alternative education program as provided in Section 37.008.

A student who engages in conduct that contains the elements of the offense of criminal mischief under Section 28.03, Penal Code, may be expelled at the district’s discretion if the conduct is punishable as a felony under that section. The student shall be referred to the authorized officer of the juvenile court regardless of whether the student is expelled.

In addition to any notice required under Article 15.27, Code of Criminal Procedure, a school district shall inform each educator who has responsibility for, or is under the direction and supervision of an educator who has responsibility for, the instruction of a student who has engaged in any violation listed in this section of the student’s misconduct. Each educator shall keep the information received under this subsection confidential from any person not entitled to the information under this subsection, except that the educator may share the information with the student’s parent or guardian as provided for by state or federal law. The State Board for Educator Certification may revoke or suspend the certification of an educator who intentionally violates this subsection.

Subject to Subsection (e), notwithstanding any other provision of this section, a student who is younger than 10 years of age may not be expelled for engaging in conduct described by this section.

A student who engages in conduct described by Subsection (a) may be expelled from school by the district in which the student attends school if the student engages in that conduct:

1. on school property of another district in this state; or
2. while attending a school-sponsored or school-related activity of a school in another district in this state.

A student may not be expelled solely on the basis of the student’s use, exhibition, or possession of a firearm that occurs:

1. at an approved target range facility that is not located on a school campus; and
2. while participating in or preparing for a school-sponsored shooting sports competition or a shooting sports educational activity that is sponsored or supported by the Parks and Wildlife Department or a shooting sports sanctioning organization working with the department.

Subsection (k) does not authorize a student to bring a firearm on school property to participate in or prepare for a school-sponsored shooting sports competition or a shooting sports educational activity described by that subsection.

Section 37.008. DISCIPLINARY ALTERNATIVE EDUCATION PROGRAMS.

Each school district shall provide a disciplinary alternative education program that:
(1) is provided in a setting other than a student’s regular classroom;
(2) is located on or off of a regular school campus;
(3) provides for the students who are assigned to the disciplinary alternative education program to be separated from students who are not assigned to the program;
(4) focuses on English language arts, mathematics, science, history, and self-discipline;
(5) provides for students’ educational and behavioral needs;
(6) provides supervision and counseling;
(7) employs only teachers who meet all certification requirements established under Subchapter B, Chapter 21; and
(8) provides not less than the minimum amount of instructional time per day required by Section 25.082(a).

(a-1) The agency shall adopt minimum standards for the operation of disciplinary alternative education programs, including standards relating to:
(1) student/teacher ratios;
(2) student health and safety;
(3) reporting of abuse, neglect, or exploitation of students;
(4) training for teachers in behavior management and safety procedures; and
(5) planning for a student’s transition from a disciplinary alternative education program to a regular campus.

(b) A disciplinary alternative education program may provide for a student’s transfer to:
(1) a different campus;
(2) a school-community guidance center; or
(3) a community-based alternative school.

(c) An off-campus disciplinary alternative education program is not subject to a requirement imposed by this title, other than a limitation on liability, a reporting requirement, or a requirement imposed by this chapter or by Chapter 39.

(d) A school district may provide a disciplinary alternative education program jointly with one or more other districts.

(e) Each school district shall cooperate with government agencies and community organizations that provide services in the district to students placed in a disciplinary alternative education program.

(f) A student removed to a disciplinary alternative education program is counted in computing the average daily attendance of students in the district for the student’s time in actual attendance in the program.

(g) A school district shall allocate to a disciplinary alternative education program the same expenditure per student attending the disciplinary alternative education program, including federal, state, and local funds, that would be allocated to the student’s school if the student were attending the student’s regularly assigned education program, including a special education program.

(h) A school district may not place a student, other than a student suspended as provided under Section 37.005 or expelled as provided under Section 37.007, in an unsupervised setting as a result of conduct for which a student may be placed in a disciplinary alternative education program.

(i) On request of a school district, a regional education service center may provide to the district information on developing a disciplinary alternative education program that takes into consideration the district’s size, wealth, and existing facilities in determining the program best suited to the district.

(j) If a student placed in a disciplinary alternative education program enrolls in another school district before the expiration of the period of placement, the board of trustees of the district requiring the placement shall provide to the district in which the student enrolls, at the same time other records of the student are provided, a copy of the placement order. The district in which the student enrolls shall inform each educator who
will have responsibility for, or will be under the direction and supervision of an educator who will have responsibility for, the instruction of the student of the contents of the placement order. Each educator shall keep the information received under this subsection confidential from any person not entitled to the information under this subsection, except that the educator may share the information with the student's parent or guardian as provided for by state or federal law. The district in which the student enrolls may continue the disciplinary alternative education program placement under the terms of the order or may allow the student to attend regular classes without completing the period of placement. A district may take any action permitted by this subsection if:

1. the student was placed in a disciplinary alternative education program by an open-enrollment charter school under Section 12.131 and the charter school provides to the district a copy of the placement order; or
2. the student was placed in a disciplinary alternative education program by a school district in another state and:
   A. the out-of-state district provides to the district a copy of the placement order; and
   B. the grounds for the placement by the out-of-state district are grounds for placement in the district in which the student is enrolling.

(j-1) If a student was placed in a disciplinary alternative education program by a school district in another state for a period that exceeds one year and a school district in this state in which the student enrolls continues the placement under Subsection (j), the district shall reduce the period of the placement so that the aggregate period does not exceed one year unless, after a review, the district determines that:

1. the student is a threat to the safety of other students or district employees; or
2. extended placement is in the best interest of the student.

(k) A program of educational and support services may be provided to a student and the student's parents when the offense involves drugs or alcohol as specified under Section 37.006 or 37.007. A disciplinary alternative education program that provides chemical dependency treatment services must be licensed under Chapter 464, Health and Safety Code.

(l) A school district is required to provide in the district's disciplinary alternative education program a course necessary to fulfill a student's high school graduation requirements only as provided by this subsection. A school district shall offer a student removed to a disciplinary alternative education program an opportunity to complete coursework before the beginning of the next school year. The school district may provide the student an opportunity through any method available, including a correspondence course, distance learning, or summer school. The district may not charge the student for a course provided under this subsection.

(1-1) A school district shall provide the parents of a student removed to a disciplinary alternative education program with written notice of the district's obligations under Subsection (l) to provide the student with an opportunity to complete coursework required for graduation. The notice must:

1. include information regarding all methods available for completing the coursework; and
2. state that methods are available at no cost to the student.

(m) The commissioner shall adopt rules necessary to evaluate annually the performance of each district's disciplinary alternative education program established under this subchapter. The evaluation required by this section shall be based on indicators defined by the commissioner, but must include student performance on assessment instruments required under sections 39.023(a) and (c). Academically, the mission of disciplinary alternative education programs shall be to enable students to perform at grade level.

(m-1) The commissioner shall develop a process for evaluating a school district disciplinary alternative education program electronically. The commissioner shall also
develop a system and standards for review of the evaluation or use of systems already available at the agency. The system must be designed to identify districts that are at high risk of having inaccurate disciplinary alternative education program data or of failing to comply with disciplinary alternative education program requirements. The commissioner shall notify the board of trustees of a district of any objection the commissioner has to the district’s disciplinary alternative education program data or of a violation of a law or rule revealed by the data, including any violation of disciplinary alternative education program requirements, or of any recommendation by the commissioner concerning the data. If the data reflect that a penal law has been violated, the commissioner shall notify the county attorney, district attorney, or criminal district attorney, as appropriate, and the attorney general. The commissioner is entitled to access to all district records the commissioner considers necessary or appropriate for the review, analysis, or approval of disciplinary alternative education program data.

Section 37.0081. EXPULSION AND PLACEMENT OF CERTAIN STUDENTS IN ALTERNATIVE SETTINGS.

(a) Subject to Subsection (h), but notwithstanding any other provision of this subchapter, the board of trustees of a school district, or the board’s designee, after an opportunity for a hearing may expel a student and elect to place the student in an alternative setting as provided by Subsection (a-1) if:

1. the student:
   (A) has received deferred prosecution under Section 53.03, Family Code, for conduct defined as
      (i) a felony offense in Title 5, Penal Code; or
      (ii) the felony offense of aggravated robbery under Section 29.03, Penal Code;
   (B) has been found by a court or a jury to have engaged in delinquent conduct under Section 54.03, Family Code, for conduct defined as
      (i) a felony offense in Title 5, Penal Code; or
      (ii) the felony offense of aggravated robbery under Section 29.03, Penal Code:
   (C) is charged with engaging in conduct defined as
      (i) a felony offense in Title 5, Penal Code; or
      (ii) the felony offense of aggravated robbery under Section 29.03, Penal Code;
   (D) has been referred to a juvenile court for allegedly engaging in delinquent conduct under Section 54.03, Family Code, for conduct defined as:
      (i) a felony offense in Title 5, Penal Code; or
      (ii) the felony offense of aggravated robbery under Section 29.03, Penal Code;
   (E) has received probation or deferred adjudication for a felony offense under Title 5, Penal Code, or the felony offense of aggravated robbery under Section 29.03, Penal Code; or
   (F) has been convicted of a felony offense under Title 5, Penal Code, or the felony offense of aggravated robbery under Section 29.03, Penal Code; or
   (G) has been arrested for or charged with a felony offense under Title 5, Penal Code, or the felony offense of aggravated robbery under Section 29.03, Penal Code:

2. the board or the board’s designee determines that the student’s presence in the regular classroom:
   (A) threatens the safety of other students or teachers;
   (B) will be detrimental to the educational process; or
   (C) is not in the best interests of the district’s students.

(a-1) The student must be placed in:
(1) a juvenile justice alternative education program, if the school district is located in a county that operates a juvenile justice alternative education program or the school district contracts with the juvenile board of another county for the provision of a juvenile justice alternative education program; or
(2) a disciplinary alternative education program.

(b) Any decision of the board of trustees or the board’s designee under this section is final and may not be appealed.

(c) The board of trustees or the board’s designee may expel the student and order placement in accordance with this section regardless of:
(1) the date on which the student’s conduct occurred;
(2) the location at which the conduct occurred;
(3) whether the conduct occurred while the student was enrolled in the district; or
(4) whether the student has successfully completed any court disposition requirements imposed in connection with the conduct.

(d) Notwithstanding Section 37.009(c) or (d), or any other provision of this subchapter, a student expelled and ordered placed in an alternative setting by the board of trustees or the board’s designee is subject to that placement until:
(1) the student graduates from high school;
(2) the charges described by Subsection (a) (1) are dismissed or reduced to a misdemeanor offense; or
(3) the student completes the term of the placement or is assigned to another program.

(e) A student placed in an alternative setting in accordance with this section is entitled to the periodic review prescribed by Section 37.009(e).

(f) Subsection (d) continues to apply to the student if the student transfers to another school district in the state.

(g) The board of trustees shall reimburse a juvenile justice alternative education program in which a student is placed under this section for the actual cost incurred each day for the student while the student is enrolled in the program. For purposes of this subsection:
(1) the actual cost incurred each day for the student is determined by the juvenile board of the county operating the program; and
(2) the juvenile board shall determine the actual cost each day of the program based on the board’s annual audit.

(h) To the extent of a conflict between this section and Section 37.007, Section 37.007 prevails.

Section 37.0082. ASSESSMENT OF ACADEMIC GROWTH OF STUDENTS IN DISCIPLINARY ALTERNATIVE EDUCATION PROGRAMS.

(a) To assess a student’s academic growth during placement in a disciplinary alternative education program, a school district shall administer to a student placed in a program for a period of 90 school days or longer an assessment instrument approved by the commissioner for that purpose. The instrument shall be administered:
(1) initially on placement of the student in the program; and
(2) subsequently on the date of the student’s departure from the program, or as near that date as possible.

(b) The assessment instrument required by this section:
(1) must be designed to assess at least a student’s basic skills in reading and mathematics;
(2) may be:
    (A) comparable to any assessment instrument generally administered to students placed in juvenile justice alternative education programs for a similar purpose; or
    (B) based on an appropriate alternative assessment instrument developed by the agency to measure student academic growth; and
(3) is in addition to the assessment instruments required to be administered under Chapter 39.

(c) The commissioner shall adopt rules necessary to implement this section.

Section 37.009. CONFERENCE; HEARING; REVIEW.

(a) Not later than the third class day after the day on which a student is removed from class by the teacher under Section 37.002(b) or (d) or by the school principal or other appropriate administrator under Section 37.001(a)(2) or 37.006, the campus behavior coordinator or other appropriate administrator shall schedule a conference among the campus behavior coordinator or other appropriate administrator, a parent or guardian of the student, the teacher removing the student from class, if any, and the student. At the conference, the student is entitled to written or oral notice of the reasons for the removal, an explanation of the basis for the removal, and an opportunity to respond to the reasons for the removal. The student may not be returned to the regular classroom pending the conference. Following the conference, and whether or not each requested person is in attendance after valid attempts to require the person's attendance, the campus behavior coordinator, after consideration of the factors under Section 37.001(a)(4), shall order the placement of the student for a period consistent with the student code of conduct. Before ordering the suspension, expulsion, removal to a disciplinary alternative education program, or placement in a juvenile justice alternative education program of a student, the behavior coordinator must consider whether the student acted in self-defense, the intent or lack of intent at the time the student engaged in the conduct, the student's disciplinary history, and whether the student has a disability that substantially impairs the student's capacity to appreciate the wrongfulness of the student's conduct, regardless of whether the decision of the behavior coordinator concerns a mandatory or discretionary action. If school district policy allows a student to appeal to the board of trustees or the board's designee a decision of the campus behavior coordinator or other appropriate administrator, other than an expulsion under Section 37.007, the decision of the board or the board's designee is final and may not be appealed. If the period of the placement is inconsistent with the guidelines included in the student code of conduct under Section 37.001(a)(5), the order must give notice of the inconsistency. The period of the placement may not exceed one year unless, after a review, the district determines that the student is a threat to the safety of other students or to district employees.

(b) If a student's placement in a disciplinary alternative education program is to extend beyond 60 days or the end of the next grading period, whichever is earlier, a student's parent or guardian is entitled to notice of and an opportunity to participate in a proceeding before the board of trustees of the school district or the board's designee, as provided by policy of the board of trustees of the district. Any decision of the board or the board's designee under this subsection is final and may not be appealed.

(c) Before it may place a student in a disciplinary alternative education program for a period that extends beyond the end of the school year, the board or the board's designee must determine that:

(1) the student's presence in the regular classroom program or at the student's regular campus presents a danger of physical harm to the student or to another individual; or

(2) the student has engaged in serious or persistent misbehavior that violates the district's student code of conduct.

(d) The board or the board's designee shall set a term for a student's placement in a disciplinary alternative education program. If the period of the placement is inconsistent with the guidelines included in the student code of conduct under Section 37.001(a)(5), the order must give notice of the inconsistency. The period of the placement may not exceed one year unless, after a review, the district determines that:

(1) the student is a threat to the safety of other students or to district employees; or
(2) extended placement is in the best interest of the student.

(e) A student placed in a disciplinary alternative education program shall be provided a review of the student's status, including a review of the student's academic status, by the board's designee at intervals not to exceed 120 days. In the case of a high school student, the board's designee, with the student's parent or guardian, shall review the student's progress towards meeting high school graduation requirements and shall establish a specific graduation plan for the student. The district is not required under this subsection to provide a course in the district's disciplinary alternative education program except as required by Section 37.008(f). At the review, the student or the student's parent or guardian must be given the opportunity to present arguments for the student's return to the regular classroom or campus. The student may not be returned to the classroom of the teacher who removed the student without that teacher's consent. The teacher may not be coerced to consent.

(f) Before a student may be expelled under Section 37.007, the board or the board's designee must provide the student a hearing at which the student is afforded appropriate due process as required by the federal constitution and which the student's parent or guardian is invited, in writing, to attend. At the hearing, the student is entitled to be represented by the student's parent or guardian or another adult who can provide guidance to the student and who is not an employee of the school district. If the school district makes a good-faith effort to inform the student and the student's parent or guardian of the time and place of the hearing, the district may hold the hearing regardless of whether the student, the student's parent or guardian, or another adult representing the student attends. Before ordering the expulsion of a student, the board of trustees must consider whether the student acted in self-defense, the intent or lack of intent at the time the student engaged in the conduct, the student's disciplinary history, and whether the student has a disability that substantially impairs the student's capacity to appreciate the wrongfulness of the student's conduct, regardless of whether the decision of the board concerns a mandatory or discretionary action. If the decision to expel a student is made by the board's designee, the decision may be appealed to the board. The decision of the board may be appealed by trial de novo to a district court of the county in which the school district's central administrative office is located.

(g) The board or the board's designee shall deliver to the student and the student's parent or guardian a copy of the order placing the student in a disciplinary alternative education program under Section 37.001, 37.002, or 37.006 or expelling the student under Section 37.007.

(h) If the period of an expulsion is inconsistent with the guidelines included in the student code of conduct under Section 37.001(a)(5), the order must give notice of the inconsistency. The period of an expulsion may not exceed one year unless, after a review, the district determines that:

1. the student is a threat to the safety of other students or to district employees; or
2. extended placement is in the best interest of the student. After a school district notifies the parents or guardians of a student that the student has been expelled, the parent or guardian shall provide adequate supervision of the student during the period of expulsion.

(i) If a student withdraws from the district before an order for placement in a disciplinary alternative education program or expulsion is entered under this section, the principal or board, as appropriate, may complete the proceedings and enter an order. If the student subsequently enrolls in the district during the same or subsequent school year, the district may enforce the order at that time except for any period of the placement or expulsion that has been served by the student on enrollment in another district that honored the order. If the principal or board fails to enter an order after the student withdraws, the next district in which the student enrolls may complete the proceedings and enter an order.
If, during the term of a placement or expulsion ordered under this section, a student engages in additional conduct for which placement in a disciplinary alternative education program or expulsion is required or permitted, additional proceedings may be conducted under this section regarding that conduct and the principal or board, as appropriate, may enter an additional order as a result of those proceedings.

Section 37.0091. NOTICE TO NONCUSTODIAL PARENT.

(a) A noncustodial parent may request in writing that a school district or school, for the remainder of the school year in which the request is received, provide that parent with a copy of any written notification relating to student misconduct under Section 37.006 or 37.007 that is generally provided by the district or school to a student’s parent or guardian.

(b) A school district or school may not unreasonably deny a request authorized by Subsection (a).

(c) Notwithstanding any other provision of this section, a school district or school shall comply with any applicable court order of which the district or school has knowledge.

Section 37.010. COURT INVOLVEMENT.

(a) Not later than the second business day after the date a hearing is held under Section 37.009, the board of trustees of a school district or the board’s designee shall deliver a copy of the order placing a student in a disciplinary alternative education program under Section 37.006 or expelling a student under Section 37.007 and any information required under Section 52.04, Family Code, to the authorized officer of the juvenile court in the county in which the student resides. In a county that operates a program under Section 37.011, an expelled student shall to the extent provided by law or by the memorandum of understanding immediately attend the educational program from the date of expulsion, except, that in a county with a population greater than 125,000 every expelled student who is not detained or receiving treatment under an order of the juvenile court must be enrolled in an educational program.

(b) If a student is expelled under Section 37.007(c), the board or its designee shall refer the student to the authorized officer of the juvenile court for appropriate proceedings under Title 3, Family Code.

(c) Unless the juvenile board for the county in which the district’s central administrative office is located has entered into a memorandum of understanding with the district’s board of trustees concerning the juvenile probation department’s role in supervising and providing other support services for students in disciplinary alternative education programs, a court may not order a student expelled under Section 37.007 to attend a regular classroom, a regular campus, or a school district disciplinary alternative education program as a condition of probation.

(d) Unless the juvenile board for the county in which the district’s central administrative office is located has entered into a memorandum of understanding as described by Subsection (c), if a court orders a student to attend a disciplinary alternative education program as a condition of probation once during a school year and the student is referred to juvenile court again during that school year, the juvenile court may not order the student to attend a disciplinary alternative education program in a district without the district’s consent until the student has successfully completed any sentencing requirements the court imposes.

(e) Any placement in a disciplinary alternative education program by a court under this section must prohibit the student from attending or participating in school-sponsored or school-related activities.

(f) If a student is expelled under Section 37.007, on the recommendation of the committee established under Section 37.003 or on its own initiative, a district may readmit the student while the student is completing any court disposition requirements the court imposes. After the student has successfully completed any court disposition requirements the court imposes, including conditions of a deferred prosecution ordered by the court, or
such conditions required by the prosecutor or probation department, if the student meets the requirements for admission into the public schools established by this title, a district may not refuse to admit the student, but the district may place the student in the disciplinary alternative education program. Notwithstanding Section 37.002(d), the student may not be returned to the classroom of the teacher under whose supervision the offense occurred without that teacher’s consent. The teacher may not be coerced to consent.

(g) If an expelled student enrolls in another school district, the board of trustees of the district that expelled the student shall provide to the district in which the student enrolls, at the same time other records of the student are provided, a copy of the expulsion order and the referral to the authorized officer of the juvenile court. The district in which the student enrolls may continue the expulsion under the terms of the order, may place the student in a disciplinary alternative education program for the period specified by the expulsion order, or may allow the student to attend regular classes without completing the period of expulsion. A district may take any action permitted by this subsection if the student was expelled by a school district in another state if:

1. the out-of-state district provides to the district a copy of the expulsion order; and
2. the grounds for the expulsion are also grounds for expulsion in the district in which the student is enrolling.

(g-1) If a student was expelled by a school district in another state for a period that exceeds one year and a school district in this state continues the expulsion or places the student in a disciplinary alternative education program under Subsection (g), the district shall reduce the period of the expulsion or placement so that the aggregate period does not exceed one year unless, after a review, the district determines that:

1. the student is a threat to the safety of other students or to district employees; or
2. extended placement is in the best interest of the student.

(h) A person is not liable in civil damages for a referral to juvenile court as required by this section.

Section 37.011. JUVENILE JUSTICE ALTERNATIVE EDUCATION PROGRAM.

(a) The juvenile board of a county with a population greater than 125,000 shall develop a juvenile justice alternative education program, subject to the approval of the Texas Juvenile Justice Department. The juvenile board of a county with a population of 125,000 or less may develop a juvenile justice alternative education program. For the purposes of this subchapter, only a disciplinary alternative education program operated under the authority of a juvenile board of a county is considered a juvenile justice alternative education program. A juvenile justice alternative education program in a county with a population of 125,000 or less:

1. is not required to be approved by the department; and
2. is not subject to Subsection (c), (d), (f), or (g).

(a-1) For purposes of this section and Section 37.010(a), a county with a population greater than 125,000 is considered to be a county with a population of 125,000 or less if:

1. the county had a population of 125,000 or less according to the 2000 federal census; and
2. the juvenile board of the county enters into, with the approval of the Texas Juvenile Justice Department, a memorandum of understanding with each school district within the county that:

(A) outlines the responsibilities of the board and school districts in minimizing the number of students expelled without receiving alternative educational services; and
(B) includes the coordination procedures required by Section 37.013.

(a-2) For purposes of this section and Section 37.010(a), a county with a population greater than 125,000 is considered to be a county with a population of 125,000 or less if the county:

(1) has a population of 180,000 or less;
(2) is adjacent to two counties, each of which has a population of more than 1.7 million; and
(3) has seven or more school districts located wholly within the county's boundaries.

(a-3) For purposes of this section and Section 37.010(a), a county with a population greater than 125,000 is considered to be a county with a population of 125,000 or less if the county:

(1) has a population of more than 200,000 and less than 220,000;
(2) has five or more school districts located wholly within the county's boundaries; and
(3) has located in the county a juvenile justice alternative education program that, on May 1, 2011, served fewer than 15 students.

(a-4) A school district located in a county considered to be a county with a population of 125,000 or less under Subsection (a-3) shall provide educational services to a student who is expelled from school under this chapter. The district is entitled to count the student in the district's average daily attendance for purposes of receipt of state funds under the Foundation School Program. An educational placement under this section may include:

(1) the district's disciplinary alternative education program; or
(2) a contracted placement with:
   (A) another school district;
   (B) an open-enrollment charter school;
   (C) an institution of higher education;
   (D) an adult literacy council; or
   (E) a community organization that can provide an educational program that allows the student to complete the credits required for high school graduation.

(a-5) For purposes of Subsection (a-4), an educational placement other than a school district's disciplinary alternative education program is subject to the educational and certification requirements applicable to an open-enrollment charter school under Subchapter D, Chapter 12.

(b) If a student admitted into the public schools of a school district under Section 25.001(b) is expelled from school for conduct for which expulsion is required under Section 37.007(a), (d), or (e), the juvenile court, the juvenile board, or the juvenile board's designee, as appropriate, shall:

(1) if the student is placed on probation under Section 54.04, Family Code, order the student to attend the juvenile justice alternative education program in the county in which the student resides from the date of disposition as a condition of probation, unless the child is placed in a post-adjudication treatment facility;
(2) if the student is placed on deferred prosecution under Section 53.03, Family Code, by the court, prosecutor, or probation department, require the student to immediately attend the juvenile justice alternative education program in the county in which the student resides for a period not to exceed six months as a condition of the deferred prosecution;
(3) in determining the conditions of the deferred prosecution or court-ordered probation, consider the length of the school district's expulsion order for the student; and
provide timely educational services to the student in the juvenile
justice alternative education program in the county in which the student resides,
regardless of the student's age or whether the juvenile court has jurisdiction over the
student.

(b-1) Subsection (b)(4) does not require that educational services be provided to
a student who is not entitled to admission into the public schools of a school district under
Section 25.001(b).

c) A juvenile justice alternative education program shall adopt a student code of
conduct in accordance with Section 37.001.

d) A juvenile justice alternative education program must focus on English
language arts, mathematics, science, social studies, and self-discipline. Each school
district shall consider course credit earned by a student while in a juvenile justice
alternative education program as credit earned in a district school. Each program shall
administer assessment instruments under Subchapter B, Chapter 39, and shall offer a
high school equivalency program. The juvenile board or the board's designee, with the
parent or guardian of each student, shall regularly review the student's academic progress.
In the case of a high school student, the board or the board's designee, with the student's
parent or guardian, shall review the student's progress towards meeting high school
graduation requirements and shall establish a specific graduation plan for the student.
The program is not required to provide a course necessary to fulfill a student's high school
graduation requirements other than a course specified by this subsection.

e) A juvenile justice alternative education program may be provided in a facility
owned by a school district. A school district may provide personnel and services for a
juvenile justice alternative education program under a contract with the juvenile board.

(f) A juvenile justice alternative education program must operate at least seven
hours per day and 180 days per year, except that a program may apply to the Texas
Juvenile Justice Department for a waiver of the 180-day requirement. The department
may not grant a waiver to a program under this subsection for a number of days that
exceeds the highest number of instructional days waived by the commissioner during the
same school year for a school district served by the program.

(g) A juvenile justice alternative education program shall be subject to a written
operating policy developed by the local juvenile justice board and submitted to the Texas
Juvenile Justice Department for review and comment. A juvenile justice alternative
education program is not subject to a requirement imposed by this title, other than a
reporting requirement or a requirement imposed by this chapter or by Chapter 39.

(h) Academically, the mission of juvenile justice alternative education programs
shall be to enable students to perform at grade level. For purposes of accountability under
Chapter 39, a student enrolled in a juvenile justice alternative education program is
reported as if the student were enrolled at the student's assigned campus in the student's
regularly assigned education program, including a special education program. Annually
the Texas Juvenile Justice Department, with the agreement of the commissioner, shall
develop and implement a system of accountability consistent with Chapter 39, where
appropriate, to assure that students make progress toward grade level while attending a
juvenile justice alternative education program. The department shall adopt rules for the
distribution of funds appropriated under this section to juvenile boards in counties required
to establish juvenile justice alternative education programs. Except as determined by the
commissioner, a student served by a juvenile justice alternative education program on the
basis of an expulsion required under Section 37.007(a), (d), or (e) is not eligible for
Foundation School Program funding under Chapter 42 or 31 if the juvenile justice
alternative education program receives funding from the Texas Juvenile department under
this subchapter.

(i) A student transferred to a juvenile justice alternative education program must
participate in the program for the full period ordered by the juvenile court unless the
student's school district agrees to accept the student before the date ordered by the
juvenile court. The juvenile court may not order a period of transfer under this section that exceeds the term of any probation ordered by the juvenile court.

(j) In relation to the development and operation of a juvenile justice alternative education program, a juvenile board and a county and a commissioners court are immune from liability to the same extent as a school district, and the juvenile board's or county's professional employees and volunteers are immune from liability to the same extent as a school district's professional employees and volunteers.

(k) Each school district in a county with a population greater than 125,000 and the county juvenile board shall annually enter into a joint memorandum of understanding that:

1. outlines the responsibilities of the juvenile board concerning the establishment and operation of a juvenile justice alternative education program under this section;
2. defines the amount and conditions on payments from the school district to the juvenile board for students of the school district served in the juvenile justice alternative education program whose placement was not made on the basis of an expulsion required under Section 37.007(a), (d), or (e);
3. establishes that a student may be placed in the juvenile justice alternative education program if the student engages in serious misbehavior, as defined by Section 37.007(c);
4. identifies and requires a timely placement and specifies a term of placement for expelled students for whom the school district has received a notice under Section 52.041(d), Family Code;
5. establishes services for the transitioning of expelled students to the school district prior to the completion of the student's placement in the juvenile justice alternative education program;
6. establishes a plan that provides transportation services for students placed in the juvenile justice alternative education program;
7. establishes the circumstances and conditions under which a juvenile may be allowed to remain in the juvenile justice alternative education program setting once the juvenile is no longer under juvenile court jurisdiction; and
8. establishes a plan to address special education services required by law.

(l) The school district shall be responsible for providing an immediate educational program to students who engage in behavior resulting in expulsion under Section 37.007(b) and (f) but who are not eligible for admission into the juvenile justice alternative education program in accordance with the memorandum of understanding required under this section. The school district may provide the program or the school district may contract with a county juvenile board, a private provider, or one or more other school districts to provide the program. The memorandum of understanding shall address the circumstances under which such students who continue to engage in serious misbehavior, as defined by Section 37.007(c), shall be admitted into the juvenile justice alternative education program.

(m) Each school district in a county with a population greater than 125,000 and the county juvenile board shall adopt a joint memorandum of understanding as required by this section not later than September 1 of each school year.

(n) If a student who is ordered to attend a juvenile justice alternative education program moves from one county to another, the juvenile court may request the juvenile justice alternative education program in the county to which the student moves to provide educational services to the student in accordance with the local memorandum of understanding between the school district and juvenile board in the receiving county.

(o) In relation to the development and operation of a juvenile justice alternative education program, a juvenile board and a county and a commissioners court are immune from liability to the same extent as a school district, and the juvenile board's or county's
employees and volunteers are immune from liability to the same extent as a school district’s employees and volunteers.

(p) If a district elects to contract with the juvenile board for placement in the juvenile justice alternative education program of students expelled under Section 37.007(b), (c), and (f) and the juvenile board and district are unable to reach an agreement in the memorandum of understanding, either party may request that the issues of dispute be referred to a binding arbitration process that uses a qualified alternative dispute resolution arbitrator in which each party will pay its pro rata share of the arbitration costs. Each party must submit its final proposal to the arbitrator. If the parties cannot agree on an arbitrator, the juvenile board shall select an arbitrator, the school districts shall select an arbitrator, and those two arbitrators shall select an arbitrator who will decide the issues in dispute. An arbitration decision issued under this subsection is enforceable in a court in the county in which the juvenile justice alternative education program is located. Any decision by an arbitrator concerning the amount of the funding for a student who is expelled and attending a juvenile justice alternative education program must provide an amount sufficient based on operation of the juvenile justice alternative education program in accordance with this chapter. In determining the amount to be paid by a school district for an expelled student enrolled in a juvenile justice alternative education program, the arbitrator shall consider the relevant factors, including evidence of:

1. the actual average total per student expenditure in the district’s alternative education setting;
2. the expected per student cost in the juvenile justice alternative education program as described and agreed on in the memorandum of understanding and in compliance with this chapter; and
3. the costs necessary to achieve the accountability goals under this chapter.

(q) In accordance with rules adopted by the board of trustees for the Teacher Retirement System of Texas, a certified educator employed by a juvenile board in a juvenile justice alternative education program shall be eligible for membership and participation in the system to the same extent that an employee of a public school district is eligible. The juvenile board shall make any contribution that otherwise would be the responsibility of the school district if the person were employed by the school district, and the state shall make any contribution to the same extent as if the person were employed by a school district.

Section 37.012. FUNDING OF JUVENILE JUSTICE ALTERNATIVE EDUCATION PROGRAMS.

(a) Subject to Section 37.011(n), the school district in which a student is enrolled on the date the student is expelled for conduct for which expulsion is permitted but not required under Section 37.007 shall, if the student is served by the juvenile justice alternative education program, provide funding to the juvenile board for the portion of the school year for which the juvenile justice alternative education program provides educational services in an amount determined by the memorandum of understanding under Section 37.011(k) (2).

(b) Funds received under this section must be expended on juvenile justice alternative education programs.

(c) The Office of State-Federal Relations shall assist a local juvenile probation department in identifying additional state or federal funds to assist local juvenile probation departments conducting educational or job training programs within juvenile justice alternative education programs.

(d) A school district is not required to provide funding to a juvenile board for a student who is assigned by a court to a juvenile justice alternative education program but who has not been expelled.
(e) Except as otherwise authorized by law, a juvenile justice alternative education program may not require a student or the parent or guardian of a student to pay any fee, including an entrance fee or supply fee, for participating in the program.

Section 37.013. COORDINATION BETWEEN SCHOOL DISTRICTS AND JUVENILE BOARDS. The board of trustees of the school district or the board’s designee shall at the call of the president of the board of trustees regularly meet with the juvenile board for the county in which the district’s central administrative office is located or the juvenile board’s designee concerning supervision and rehabilitative services appropriate for expelled students and students assigned to disciplinary alternative education programs. Matters for discussion shall include service by probation officers at the disciplinary alternative education program site, recruitment of volunteers to serve as mentors and provide tutoring services, and coordination with other social service agencies.

Section 37.014. COURT-RELATED CHILDREN—LIAISON OFFICERS. Each school district shall appoint at least one educator to act as liaison officer for court-related children who are enrolled in the district. The liaison officer shall provide counseling and services for each court-related child and the child’s parents to establish or reestablish normal attendance and progress of the child in the school.

Section 37.015. REPORTS TO LOCAL LAW ENFORCEMENT; LIABILITY.

(a) The principal of a public or private primary or secondary school, or a person designated by the principal under Subsection (d), shall notify any school district police department and the police department of the municipality in which the school is located or, if the school is not in a municipality, the sheriff of the county in which the school is located if the principal has reasonable grounds to believe that any of the following activities occur in school, on school property, or at a school-sponsored or school-related activity on or off school property, whether or not the activity is investigated by school security officers:

1. conduct that may constitute an offense listed under Section 508.149, Government Code;
2. deadly conduct under Section 22.05, Penal Code;
3. a terroristic threat under Section 22.07, Penal Code;
4. the use, sale, or possession of a controlled substance, drug paraphernalia, or marijuana under Chapter 481, Health and Safety Code;
5. the possession of any of the weapons or devices listed under Sections 46.01(1)-(14) or Section 46.01(16), Penal Code;
6. conduct that may constitute a criminal offense under Section 71.02, Penal Code;
7. conduct that may constitute a criminal offense for which a student may be expelled under Section 37.007(a), (d), or (e).

(b) A person who makes a notification under this section shall include the name and address of each student the person believes may have participated in the activity.

(c) A notification is not required under Subsection (a) if the person reasonably believes that the activity does not constitute a criminal offense.

(d) The principal of a public or private primary or secondary school may designate a school employee who is under the supervision of the principal to make the reports required by this section.

(e) The person who makes the notification required under Subsection (a) shall also notify each instructional or support employee of the school who has regular contact with a student whose conduct is the subject of the notice.

(f) A person is not liable in civil damages for reporting in good faith as required by this section.
Section 37.016. REPORT OF DRUG OFFENSES; LIABILITY. A teacher, school administrator, or school employee is not liable in civil damages for reporting to a school administrator or governmental authority, in the exercise of professional judgment within the scope of the teacher's, administrator's, or employee's duties, a student whom the teacher suspects of using, passing, or selling, on school property:

(1) marijuana or a controlled substance, as defined by Chapter 481, Health and Safety Code;
(2) a dangerous drug, as defined by Chapter 483, Health and Safety Code;
(3) an abusable glue or aerosol paint, as defined by Chapter 485, Health and Safety Code, or a volatile chemical, as listed in Chapter 484, Health and Safety Code, if the substance is used or sold for the purpose of inhaling its fumes or vapors; or
(4) an alcoholic beverage, as defined by Section 1.04, Alcoholic Beverage Code.

Section 37.017. DESTRUCTION OF CERTAIN RECORDS. Information received by a school district under Article 15.27, Code of Criminal Procedure, may not be attached to the permanent academic file of the student who is the subject of the report. The school district shall destroy the information at the end of the school year in which the report was filed.

Section 37.018. INFORMATION FOR EDUCATORS. Each school district shall provide each teacher and administrator with a copy of this subchapter and with a copy of the local policy relating to this subchapter.

Section 37.019. EMERGENCY PLACEMENT OR EXPULSION.

(a) This subchapter does not prevent the principal or the principal's designee from ordering the immediate placement of a student in a disciplinary alternative education program if the principal or the principal's designee reasonably believes the student's behavior is so unruly, disruptive, or abusive that it seriously interferes with a teacher's ability to communicate effectively with the students in a class, with the ability of the student's classmates to learn, or with the operation of school or a school-sponsored activity.

(b) This subchapter does not prevent the principal or the principal's designee from ordering the immediate expulsion of a student if the principal or the principal's designee reasonably believes that action is necessary to protect persons or property from imminent harm.

(c) At the time of an emergency placement or expulsion, the student shall be given oral notice of the reason for the action. The reason must be a reason for which placement in a disciplinary alternative education program or expulsion may be made on a nonemergency basis. Within a reasonable time after the emergency placement or expulsion, but not later than the 10th day after the date of the placement or expulsion, the student shall be accorded the appropriate due process as required under Section 37.009. If the student subject to the emergency placement or expulsion is a student with disabilities who receives special education services, the emergency placement or expulsion is subject to federal law and regulations and must be consistent with the consequences that would apply under this subchapter to a student without a disability.

(d) A principal or principal's designee is not liable in civil damages for an emergency placement under this section.

Section 37.020. REPORTS RELATING TO EXPULSIONS AND DISCIPLINARY ALTERNATIVE EDUCATION PROGRAM PLACEMENTS.

(a) In the manner required by the commissioner, each school district shall annually report to the commissioner the information required by this section.

(b) For each placement in a disciplinary alternative education program established under Section 37.008, the district shall report:
(1) information identifying the student, including the student’s race, sex, and date of birth, that will enable the agency to compare placement data with information collected through other reports;

(2) information indicating whether the placement was based on:
   (A) conduct violating the student code of conduct adopted under Section 37.001;
   (B) conduct for which a student may be removed from class under Section 37.002(b);
   (C) conduct for which placement in a disciplinary alternative education program is required by Section 37.006; or
   (D) conduct occurring while a student was enrolled in another district and for which placement in a disciplinary alternative education program is permitted by Section 37.008(j);

(3) the number of full or partial days the student was assigned to the program and the number of full or partial days the student attended the program; and

(4) the number of placements that were inconsistent with the guidelines included in the student code of conduct under Section 37.001(a)(5).

(c) For each expulsion under Section 37.007, the district shall report:

(1) information identifying the student, including the student’s race, sex, and date of birth, that will enable the agency to compare placement data with information collected through other reports;

(2) information indicating whether the expulsion was based on:
   (A) conduct for which expulsion is required under Section 37.007, including information specifically indicating whether a student was expelled on the basis of Section 37.007(e); or
   (B) conduct for which expulsion is permitted under Section 37.007;

(3) the number of full or partial days the student was expelled;

(4) information indicating whether:
   (A) the student was placed in a juvenile justice alternative education program under Section 37.011;
   (B) the student was placed in a disciplinary alternative education program; or
   (C) the student was not placed in a juvenile justice or other disciplinary alternative education program; and

(5) The number of expulsions that were inconsistent with the guidelines included in the student code of conduct under Section 37.001(a)(5).

Section 37.021. OPPORTUNITY TO COMPLETE COURSES DURING IN-SCHOOL SUSPENSION AND CERTAIN OTHER PLACEMENTS.

(a) If a school district removes a student from the regular classroom and places the student in in-school suspension or another setting other than a disciplinary alternative education program, the district shall offer the student the opportunity to complete before the beginning of the next school year each course in which the student was enrolled at the time of the removal.

(b) The district may provide the opportunity to complete courses by any method available, including a correspondence course, distance learning, or summer school.

Section 37.022. NOTICE OF DISCIPLINARY ACTION.

(a) In this section:

(1) “Disciplinary action” means a suspension, expulsion, placement in an alternative education program, or other limitation in enrollment eligibility of a student by a district or school.

(2) “District or school” includes an independent school district, a home-rule school district, a campus or campus program charter holder, or an open-enrollment charter school.
(b) If a district or school takes disciplinary action against a student and the student subsequently enrolls in another district or school before the expiration of the period of disciplinary action, the governing body of the district or school taking the disciplinary action shall provide to the district or school in which the student enrolls, at the same time other records of the student are provided, a copy of the order of disciplinary action.

(c) Subject to Section 37.007(e), the district or school in which the student enrolls may continue the disciplinary action under the terms of the order or may allow the student to attend regular classes without completing the period of disciplinary action.

SUBCHAPTER B. SCHOOL-COMMUNITY GUIDANCE CENTERS

Section 37.051. ESTABLISHMENT. Each school district may establish a school-community guidance center designed to locate and assist children with problems that interfere with education, including juvenile offenders and children with severe behavioral problems or character disorders. Each center shall coordinate the efforts of school district personnel, local police departments, school attendance officers, and probation officers in working with students, dropouts, and parents in identifying and correcting factors that adversely affect the education of the children.

Section 37.052. COOPERATIVE PROGRAMS. The board of trustees of a school district may develop cooperative programs with state youth agencies for children found to have engaged in delinquent conduct.

Section 37.053. COOPERATION OF GOVERNMENTAL AGENCIES.

(a) Each governmental agency that is concerned with children and that has jurisdiction in the school district shall cooperate with the school-community guidance centers on the request of the superintendent of the district and shall designate a liaison to work with the centers in identifying and correcting problems affecting school-age children in the district.

(b) The governmental agency may establish or finance a school-community guidance center jointly with the school district according to terms approved by the governing body of each entity participating in the joint establishment or financing of the center.

Section 37.054. PARENTAL NOTICE, CONSENT, AND ACCESS TO INFORMATION.

(a) Before a student is admitted to a school-community guidance center, the administrator of the center must notify the student’s parent or guardian that the student has been assigned to attend the center.

(b) The notification must include:

1. the reason that the student has been assigned to the center;
2. a statement that on request the parent or guardian is entitled to be fully informed in writing of any treatment method or testing program involving the student; and
3. a statement that the parent or guardian may request to be advised and to give written, signed consent for any psychological testing or treatment involving the student.

(c) If, after notification, a parent refuses to consent to testing or treatment of the student, the center may not provide any further psychological treatment or testing.

(d) A parent or guardian of a student attending a center is entitled to inspect:

1. any instructional or guidance material to be used by the student, including teachers’ manuals, tapes, and films; and
2. the results of any treatment, testing, or guidance method involving the student.

(e) The administrator of the center may set a schedule for inspection of materials that allows reasonable access but does not interfere with the conduct of classes or business activities of the school.
Section 37.055. PARENTAL INVOLVEMENT

(a) On admitting a student to a school–community guidance center, a representative of the school district, the student, and the student’s parent shall develop an agreement that specifies the responsibilities of the parent and the student. The agreement must include:

1. a statement of the student’s behavioral and learning objectives;
2. a requirement that the parent attend specified meetings and conferences for teacher review of the student’s progress; and
3. the parent’s acknowledgment that the parent understands and accepts the responsibilities imposed by the agreement regarding attendance at meetings and conferences and assistance in meeting other objectives, defined by the district, to aid student remediation.

(b) The superintendent of the school district may obtain a court order from a district court in the school district requiring a parent to comply with an agreement made under this section. A parent who violates a court order issued under this subsection may be punished for contempt of court.

(c) In this section, “parent” includes a legal guardian.

Section 37.056. COURT SUPERVISION.

(a) In this section, “court” means a juvenile court or alternate juvenile court designated under Chapter 51, Family Code. The court may delegate responsibility under this section to a referee appointed under Section 51.04, Family Code.

(b) If a representative of the school district, the student, and the parent or guardian for any reason fail to reach an agreement under Section 37.055, the court may, on the request of any party and after a hearing, enter an order establishing the responsibilities and duties of each of the parties as the court considers appropriate.

(c) The court may compel attendance at any hearing held under this section through any legal process, including subpoena and habeas corpus.

(d) If the parties reach an agreement under Section 37.055, and if the written agreement so provides, the court may enter an order that incorporates the terms of the agreement.

(e) Any party who violates an order issued under this section may be punished for contempt of court.

(f) A school district may enter into an agreement to share the costs incurred by a county under this section.

SUBCHAPTER C. LAW AND ORDER


(a) The board of trustees of any school district may employ security personnel and may commission peace officers to carry out this subchapter. If a board of trustees authorizes a person employed as security personnel to carry a weapon, the person must be a commissioned peace officer. The jurisdiction of a peace officer or security personnel under this section shall be determined by the board of trustees and may include all territory in the boundaries of the school district and all property outside the boundaries of the district that is owned, leased, or rented by or otherwise under the control of the school district and the board of trustees that employ the peace officer or security personnel.

(b) In a peace officer’s jurisdiction, a peace officer commissioned under this section:

1. has the powers, privileges, and immunities of peace officers;
2. may enforce all laws, including municipal ordinances, county ordinances, and state laws; and
3. may, in accordance with Chapter 52, Family Code, or Article 45.058, Code of Criminal Procedure, take a child into custody, and
4. may dispose of cases in accordance with Section 52.03 or 52.031, Family Code.
(c) A school district peace officer may provide assistance to another law enforcement agency. A school district may contract with a political subdivision for the jurisdiction of a school district peace officer to include all territory in the jurisdiction of the political subdivision.

(d) A school district peace officer shall perform administrative and law enforcement duties for the school district as determined by the board of trustees of the school district. Those duties must include protecting:

(1) the safety and welfare of any person in the jurisdiction of the peace officer; and

(2) the property of the school district.

(e) The board of trustees of the district shall determine the scope of the on-duty and off-duty law enforcement activities of school district peace officers. A school district must authorize in writing any off-duty law enforcement activities performed by a school district peace officer.

(f) The chief of police of the school district police department shall be accountable to the superintendent and shall report to the superintendent or the superintendent’s designee. School district police officers shall be supervised by the chief of police of the school district or the chief of police’s designee and shall be licensed by the Commission on Law Enforcement Officer Standards and Education.

(g) A school district police department and the law enforcement agencies with which it has overlapping jurisdiction shall enter into a memorandum of understanding that outlines reasonable communication and coordination efforts between the department and the agencies.

(h) A peace officer assigned to duty and commissioned under this section shall take and file the oath required of peace officers and shall execute and file a bond in the sum of $1,000, payable to the board of trustees, with two or more sureties, conditioned that the peace officer will fairly, impartially, and faithfully perform all the duties that may be required of the peace officer by law. The bond may be sued on in the name of any person injured until the whole amount of the bond is recovered. Any peace officer commissioned under this section must meet all minimum standards for peace officers established by the Texas Commission on Law Enforcement.

Section 37.082. POSSESSION OF PAGING DEVICES.

(a) The board of trustees of a school district may adopt a policy prohibiting a student from possessing a paging device while on school property or while attending a school-sponsored or school-related activity on or off school property. The policy may establish disciplinary measures to be imposed for violation of the prohibition and may provide for confiscation of the paging device.

(b) The policy may provide for the district to:

(1) dispose of a confiscated paging device in any reasonable manner after having provided the student’s parent and the company whose name and address or telephone number appear on the device 30 days’ prior notice of its intent to dispose of that device. The notice shall include the serial number of the device and may be made by telephone, telegraph, or in writing; and

(2) charge the owner of the device or the student’s parent an administrative fee not to exceed $15 before it releases the device.

(c) In this section, “paging device” means a telecommunications device that emits an audible signal, vibrates, displays a message, or otherwise summons or delivers a communication to the possessor. The term does not include an amateur radio under the control of an operator who holds an amateur radio station license issued by the Federal Communications Commission.
Section 37.083. DISCIPLINE MANAGEMENT PROGRAMS; SEXUAL HARASSMENT.
   (a) Each school district shall adopt and implement a discipline management program to be included in the district improvement plan under Section 11.252. The program must provide for prevention of and education concerning unwanted physical or verbal aggression and sexual harassment in school, on school grounds, and in school vehicles.
   (b) Each school district may develop and implement a sexual harassment policy to be included in the district improvement plan under Section 11.252.

Section 37.0831. DATING VIOLENCE POLICIES
   (a) Each school district shall adopt and implement a dating violence policy to be included in the district improvement plan under Section 11.252.
   (b) A dating violence policy must:
      (1) include a definition of dating violence that includes the intentional use of physical, sexual, verbal, or emotional abuse by a person to harm, threaten, intimidate, or control another person in a dating relationship, as defined by Section 71.0021, Family Code;
      (2) address safety planning, enforcement of protective orders, school-based alternatives to protective orders, training for teachers and administrators, counseling for affected students, and awareness education for students and parents.

Section 37.0832. BULLYING PREVENTION POLICIES AND PROCEDURES
   (a) In this section, “bullying” means, subject to Subsection (b), engaging in written or verbal expression, expression through electronic means, or physical conduct that occurs on school property, at a school-sponsored or school-related activity, or in a vehicle operated by the district and that:
      (1) has the effect or will have the effect of physically harming a student, damaging a student’s property, or placing a student in reasonable fear of harm to the student’s person or of damage to the student’s property; or
      (2) is sufficiently severe, persistent, and pervasive enough that the action or threat creates an intimidating, threatening, or abusive educational environment for a student.
   (b) Conduct described by Subsection (a) is considered bullying if that conduct:
      (1) exploits an imbalance of power between the student perpetrator and the student victim through written or verbal expression or physical conduct; and
      (2) interferes with a student’s education or substantially disrupts the operation of a school.
   (c) The board of trustees of each school district shall adopt a policy, including any necessary procedures, concerning bullying that:
      (1) prohibits the bullying of a student;
      (2) prohibits retaliation against any person, including a victim, a witness, or another person, who in good faith provides information concerning an incident of bullying;
      (3) establishes a procedure for providing notice of an incident of bullying to a parent or guardian of the victim and a parent or guardian of the bully within a reasonable amount of time after the incident;
      (4) establishes the actions a student should take to obtain assistance and intervention in response to bullying;
      (5) sets out the available counseling options for a student who is a victim of or a witness to bullying or who engages in bullying;
      (6) establishes procedures for reporting an incident of bullying, investigating a reported incident of bullying, and determining whether the reported incident of bullying occurred;
(7) prohibits the imposition of a disciplinary measure on a student who, after an investigation, is found to be a victim of bullying, on the basis of that student’s use of reasonable self-defense in response to the bullying; and

(8) requires that discipline for bullying of a student with disabilities comply with the applicable requirements under federal law, including the Individuals with Disabilities Education Act (20 U.S.C. Section 1400 et seq.).

(d) The policy and any necessary procedures adopted under Subsection (c) must be included;

(1) annually, in the student and employee school district handbooks; and

(2) in the district improvement plan under Section 11.252.

(e) The procedure for reporting bullying established under Subsection (c) must be posted on the district’s Internet website to the extent practicable.

Section 37.084. INTERAGENCY SHARING OF RECORDS.

(a) A school district superintendent or the superintendent’s designee shall disclose information contained in a student’s educational records to a juvenile service provider as required by Section 58.0051, Family Code.

(b) The commissioner may enter into an interagency agreement to share educational information for research and analytical purposes with the:

(1) Texas Juvenile Justice Department; and

(2) Texas Department of Criminal Justice.

(c) This section does not require or authorize release of student-level information except in conformity with the Family Educational Rights and Privacy Act of 1974 (20 U.S.C. Section 1232g), as amended.

SUBCHAPTER D. PROTECTION OF BUILDINGS AND GROUNDS

Section 37.101. APPLICABILITY OF CRIMINAL LAWS.
The criminal laws of the state apply in the areas under the control and jurisdiction of the board of trustees of any school district in this state.

Section 37.102. RULES; PENALTY.

(a) The board of trustees of a school district may adopt rules for the safety and welfare of students, employees, and property, and other rules it considers necessary to carry out this subchapter and the governance of the district, including rules providing for the operation and parking of vehicles on school property. The board may adopt and charge a reasonable fee for parking and for providing traffic control.

(b) A law or ordinance regulating traffic on a public highway or street applies to the operation of a vehicle on school property, except as modified by this subchapter.

(c) A person who violates any rule adopted under this subchapter providing for the operation and parking of vehicles on school property commits an offense. An offense under this section is a Class C misdemeanor.

Section 37.103. ENFORCEMENT OF RULES.
Notwithstanding any other provision of this subchapter, the board of trustees of a school district may authorize any officer commissioned by the board to enforce rules adopted by the board. This subchapter is not intended to restrict the authority of each district to adopt and enforce appropriate rules for the orderly conduct of the district in carrying out its purposes and objectives or the right of separate jurisdiction relating to the conduct of its students and personnel.

Section 37.104. COURTS HAVING JURISDICTION.
The judge of a municipal court of a municipality in which, or any justices of the peace of a county in which, property under the control and jurisdiction of a school district is located
may hear and determine criminal cases involving violations of this subchapter or rules adopted under this subchapter.

Section 37.105. UNAUTHORIZED PERSONS: REFUSAL OF ENTRY, EJECTION, IDENTIFICATION.
The board of trustees of a school district or its authorized representative may refuse to allow a person without legitimate business to enter on property under the board’s control and may eject any undesirable person from the property on the person’s refusal to leave peaceably on request. Identification may be required of any person on the property.

Section 37.106. VEHICLE IDENTIFICATION INSIGNIA.
The board of trustees of a school district may provide for the issuance and use of suitable vehicle identification insignia. The board may bar or suspend a person from driving or parking a vehicle on any school property as a result of the person’s violation of any rule adopted by the board or of this subchapter. Reinstatement of the privileges may be permitted and a reasonable fee assessed.

Section 37.107. TRESPASS ON SCHOOL GROUNDS.
An unauthorized person who trespasses on the grounds of any school district of this state commits an offense. An offense under this section is a Class C misdemeanor.

Section 37.110. INFORMATION REGARDING GANG-FREE ZONES.
The superintendent of each public school district and the administrator of each private elementary or secondary school located in the public school district shall ensure that the student handbook for each campus in the public school district includes information on gang-free zones and the consequences of engaging in organized criminal activity within those zones.

SUBCHAPTER E. PENAL PROVISIONS

Section 37.121 FRATERNITIES, SORORITIES, SECRET SOCIETIES, AND GANGS.
(a) A person commits an offense if the person:
   (1) is a member of, pledges to become a member of, joins, or solicits another person to join or pledge to become a member of a public school fraternity, sorority, secret society, or gang; or
   (2) is not enrolled in a public school and solicits another person to attend a meeting of a public school fraternity, sorority, secret society, or gang or a meeting at which membership in one of those groups is encouraged.
(b) A school district board of trustees or an educator shall recommend placing in a disciplinary alternative education program any student under the person’s control who violates subsection (a).
(c) An offense under this section is a Class C misdemeanor.
(d) In this section, a “public school fraternity, sorority, secret society, or gang” means an organization composed wholly or in part of students of public primary or secondary schools that seeks to perpetuate itself by taking in additional members from the students enrolled in school on the basis of the decision of its membership rather than on the free choice of a student in the school who is qualified by the rules of the school to fill the special aims of the organization. The term does not include an agency for public welfare, including Boy Scouts, Hi–Y, Girl Reserves, DeMolay, Rainbow Girls, Pan-American Clubs, scholarship societies, or other similar educational organizations sponsored by state or national education authorities.

Section 37.122. POSSESSION OF INTOXICANTS ON PUBLIC SCHOOL GROUNDS.
(a) A person commits an offense if the person possesses an intoxicating beverage for consumption, sale, or distribution while:
(1) on the grounds or in a building of a public school; or
(2) entering or inside any enclosure, field, or stadium where an athletic event sponsored or participated in by a public school of this state is being held.

(b) An officer of this state who sees a person violating this section shall immediately seize the intoxicating beverage and, within a reasonable time, deliver it to the county or district attorney to be held as evidence until the trial of the accused possessor.

(c) An offense under this section is a Class C misdemeanor.

Section 37.123. DISRUPTIVE ACTIVITIES.

(a) A person commits an offense if the person, alone or in concert with others, intentionally engages in disruptive activity on the campus or property of any private or public school.

(b) For purposes of this section, disruptive activity is:

(1) obstructing or restraining the passage of persons in an exit, entrance, or hallway of a building without the authorization of the administration of the school;
(2) seizing control of a building or portion of a building to interfere with an administrative, educational, research, or other authorized activity;
(3) preventing or attempting to prevent by force or violence or the threat of force or violence a lawful assembly authorized by the school administration so that a person attempting to participate in the assembly is unable to participate due to the use of force or violence or due to a reasonable fear that force or violence is likely to occur;
(4) disrupting by force or violence or the threat of force or violence a lawful assembly in progress; or
(5) obstructing or restraining the passage of a person at an exit or entrance to the campus or property or preventing or attempting to prevent by force or violence or by threats of force or violence the ingress or egress of a person to or from the property or campus without the authorization of the administration of the school.

(c) An offense under this section is a Class B misdemeanor.

(d) Any person who is convicted the third time of violating this section is ineligible to attend any institution of higher education receiving funds from this state before the second anniversary of the third conviction.

(e) This section may not be construed to infringe on any right of free speech or expression guaranteed by the constitution of the United States or of this state.

Section 37.124. DISRUPTION OF CLASSES.

(a) A person other than a primary or secondary grade student enrolled in the school commits an offense if the person, on school property or on public property within 500 feet of school property, alone or in concert with others, intentionally disrupts the conduct of classes or other school activities.

(b) An offense under this section is a Class C misdemeanor.

(c) In this section:

(1) “Disrupting the conduct of classes or other school activities” includes:

(A) emitting noise of an intensity that prevents or hinders classroom instruction;
(B) enticing or attempting to entice a student away from a class or other school activity that the student is required to attend;
(C) preventing or attempting to prevent a student from attending a class or other school activity that the student is required to attend; and
(D) entering a classroom without the consent of either the principal or the teacher and, through either acts of misconduct or the use of loud or profane language, disrupting class activities.

(2) “Public property” includes a street, highway, alley, public park, or sidewalk.
(3) “School property” includes a public school campus or school grounds on which a public school is located and any grounds or buildings used by a school for an assembly or other school-sponsored activity.

(d) It is an exception to the application of Subsection (a) that, at the time the person engaged in conduct prohibited under that subsection, the person was younger than 12 years of age.

Section 37.125  EXHIBITION OF FIREARMS.

(a) A person commits an offense if, in a manner intended to cause alarm or personal injury to another person or to damage school property, the person intentionally exhibits, uses, or threatens to exhibit or use a firearm:

   (1) in or on any property, including a parking lot, parking garage, or other parking area, that is owned by a private or public school; or

   (2) on a school bus being used to transport children to or from school-sponsored activities of a private or public school.

(b) An offense under this section is a third degree felony.

Section 37.126.  DISRUPTION OF TRANSPORTATION.

(a) Except as provided by Section 37.125, a person other than a primary or secondary grade student commits an offense if the person intentionally disrupts, prevents, or interferes with the lawful transportation of children:

   (1) to or from school on a vehicle owned or operated by a county or independent school district; or

   (2) to or from an activity sponsored by a school on a vehicle owned or operated by a county or independent school district.

(b) An offense under this section is a Class C misdemeanor.

(c) It is an exception to the application of Subsection (a) (1) that, at the time the person engaged in conduct prohibited under that subdivision, the person was younger than 12 years of age.

SUBCHAPTER E-1. CRIMINAL PROCEDURE

In this subchapter:

Section 37.141. DEFINITIONS

(1) “Child” means a person who is:

   (A) A student; and

   (B) At least 10 years of age and younger than 18 years of age.

(2) “School offense” means an offense committed by a child enrolled in a public school that is a Class C misdemeanor other than a traffic offense and that is committed on property under the control and jurisdiction of a school district.

Section 37.142.  CONFLICT OF LAW

To the extent of any conflict, this subchapter controls over any other law applied to a school offense alleged to have been committed by a child.

Section 37.143.  CITATION PROHIBITED; CUSTODY OF CHILD

(a) A peace officer, law enforcement officer, or school resource officer may not issue a citation to a child who is alleged to have committed a school offense.

(b) This subchapter does not prohibit a child from being taken into custody under Section 52.01, Family Code.
Section 37.144. GRADUATED SANCTIONS FOR CERTAIN SCHOOL OFFENSES.

(a) A school district that commissions peace officers under Section 37.081 may develop a system of graduated sanctions that the school district may require to be imposed on a child before a complaint is filed under Section 37.145 against the child for a school offense that is an offense under Section 37.124 or 37.126 or under Section 42.01(a)(1), (2), (3), (4), or (5) Penal Code. A system adopted under this section must include multiple graduated sanctions. The system may require:

(1) a warning letter to be issued to the child and the child’s parent or guardian that specifically states the child’s alleged school offense and explains the consequences if the child engages in additional misconduct;

(2) a behavior contract with the child that must be signed by the child, the child’s parent or guardian, and an employee of the school and that includes a specific description of the behavior that is required or prohibited for the child and the penalties for additional alleged school offenses, including additional disciplinary action or the filing of a complaint in criminal court;

(3) the performance of school-based community service by the child; and

(4) the referral of the child to counseling, community-based services, or other in-school or out-of-school services aimed at addressing the child’s behavioral problems.

(b) A referral made under Subsection (a)(4) may include participation by the child’s parent or guardian if necessary.

Section 37.145. COMPLAINT

If a child fails to comply with or complete graduated sanctions under Section 37.144, or if the school district has not elected to adopt a system of graduated sanctions under that section, the school may file a complaint against the child with a criminal court in accordance with Section 37.146.

SUBCHAPTER F. HAZING

Section 37.151 Definitions.

In this subchapter:

(1) "Educational institution" includes a public or private high school.

(2) "Pledge" means any person who has been accepted by, is considering an offer of membership from, or is in the process of qualifying for membership in an organization.

(3) "Pledging" means any action or activity related to becoming a member of an organization.

(4) "Student" means any person who:

(A) is registered in or in attendance at an educational institution;

(B) has been accepted for admission at the educational institution where the hazing incident occurs; or

(C) intends to attend an educational institution during any of its regular sessions after a period of scheduled vacation.

(5) "Organization" means a fraternity, sorority, association, corporation, order, society, corps, club, or service, social, or similar group, whose members are primarily students.

(6) "Hazing" means any intentional, knowing, or reckless act, occurring on or off the campus of an educational institution, by one person alone or acting with others, directed against a student, that endangers the mental or physical health or safety of a student for the purpose of pledging, being initiated into, affiliating with, holding office in, or maintaining membership in an organization. The term includes:

(A) any type of physical brutality, such as whipping, beating, striking, branding, electronic shocking, placing of a harmful substance on the body, or similar activity;

(B) any type of physical activity, such as sleep deprivation, exposure to the elements, confinement in a small space, calisthenics, or other activity that subjects the
student to an unreasonable risk of harm or that adversely affects the mental or physical health or safety of the student;

(C) any activity involving consumption of a food, liquid, alcoholic beverage, liquor, drug, or other substance that subjects the student to an unreasonable risk of harm or that adversely affects the mental or physical health or safety of the student;

(D) any activity that intimidates or threatens the student with ostracism, that subjects the student to extreme mental stress, shame, or humiliation, or that adversely affects the mental health or dignity of the student or discourages the student from entering or remaining registered in an educational institution, or that may reasonably be expected to cause a student to leave the organization or the institution rather than submit to acts described in this subdivision; and

(E) any activity that induces, causes, or requires the student to perform a duty or task that involves a violation of the Penal Code.

Section 37.152 PERSONAL HAZING OFFENSE

(a) A person commits an offense if the person:

(1) engages in hazing;
(2) solicits, encourages, directs, aids, or attempts to aid another in engaging in hazing;
(3) recklessly permits hazing to occur; or
(4) has firsthand knowledge of the planning of a specific hazing incident involving a student in an educational institution, or has firsthand knowledge that a specific hazing incident has occurred, and knowingly fails to report that knowledge in writing to the dean of students or other appropriate official of the institution.

(b) The offense of failing to report is a Class B misdemeanor.

(c) Any other offense under this section that does not cause serious bodily injury to another is a Class B misdemeanor.

(d) Any other offense under this section that causes serious bodily injury to another is a Class A misdemeanor.

(e) Any other offense under this section that causes the death of another is a state jail felony.

(f) Except if an offense causes the death of a student, in sentencing a person convicted of an offense under this section, the court may require the person to perform community service, subject to the same conditions imposed on a person placed on community supervision under Ch. 42A, Code of Criminal Procedure, for an appropriate period of time in lieu of confinement in county jail or in lieu of a part of the time the person is sentenced to confinement in county jail.

Section 37.153 ORGANIZATION HAZING OFFENSE.

(a) An organization commits an offense if the organization condones or encourages hazing or if an officer or any combination of members, pledges, or alumni of the organization commits or assists in the commission of hazing.

(b) An offense under this section is a misdemeanor punishable by:

(1) a fine of not less than $5,000 nor more than $10,000; or
(2) if the court finds that the offense caused personal injury, property damage, or other loss, a fine of not less than $5,000 nor more than double the amount lost or expenses incurred because of the injury, damage, or loss.

Section 37.154. CONSENT NOT A DEFENSE.

It is not a defense to prosecution of an offense under this subchapter that the person against whom the hazing was directed consented to or acquiesced in the hazing activity.
Section 37.155. IMMUNITY FROM PROSECUTION AVAILABLE.
In the prosecution of an offense under this subchapter, the court may grant immunity from prosecution for the offense to each person who is subpoenaed to testify for the prosecution and who does testify for the prosecution. Any person reporting a specific hazing incident involving a student in an educational institution to the dean of students or other appropriate official of the institution is immune from civil or criminal liability that might otherwise be incurred or imposed as a result of the report. Immunity extends to participation in any judicial proceeding resulting from the report. A person reporting in bad faith or with malice is not protected by this section.

Section 37.156. OFFENSES IN ADDITION TO OTHER PENAL PROVISIONS.
This subchapter does not affect or repeal any penal law of this state. This subchapter does not limit or affect the right of an educational institution to enforce its own penalties against hazing.

Section 37.157. REPORTING BY MEDICAL AUTHORITIES
A doctor or other medical practitioner who treats a student who may have been subjected to hazing activities:
(1) may report the suspected hazing activities to police or other law enforcement officials; and
(2) is immune from civil or other liability that might otherwise be imposed or incurred as a result of the report, unless the report is made in bad faith or with malice.

SUBCHAPTER I. PLACEMENT OF REGISTERED SEX OFFENDERS
Section 37.301. DEFINITION. In this subchapter, “board of trustees” includes the board’s designee.

Section 37.302. APPLICABILITY. This subchapter:
(1) applies to a student who is required to register as a sex offender under Chapter 62, Code of Criminal Procedure; and
(2) does not apply to a student who is no longer required to register as a sex offender under Chapter 62, Code of Criminal Procedure, including a student who receives an exemption from registration under Subchapter H, Chapter 62, Code of Criminal Procedure, or a student who receives an early termination of the obligation to register under Subchapter I, Chapter 62, Code of Criminal Procedure.

Section 37.303. REMOVAL OF REGISTERED SEX OFFENDER FROM REGULAR CLASSROOM.
Notwithstanding any provision of Subchapter A, on receiving notice under Article 15.27, Code of Criminal Procedure, or Chapter 62, Code of Criminal Procedure, that a student is required to register as a sex offender under that chapter, a school district shall remove the student from the regular classroom and determine that appropriate placement of the student in the manner provided by this subchapter.

Section 37.304. PLACEMENT OF REGISTERED SEX OFFENDER WHO IS UNDER COURT SUPERVISION.
(a) A school district shall place a student to whom this subchapter applies and who is under any form of court supervision, including probation, community supervision, or parole, in the appropriate alternative education program as provided by Section 37.309 for at least one semester.
(b) If a student transfers to another school district during the student’s mandatory placement in an alternative education program under Subsection (a), the district to which the student transfers may:
(1) require the student to complete an additional semester in the appropriate alternative education program without conducting a review of the student’s placement for that semester under Section 37.306; or

(2) count any time spent by the student in an alternative education program in the district from which the student transfers toward the mandatory placement requirement under Subsection (a).

Section 37.305. PLACEMENT OF REGISTERED SEX OFFENDER WHO IS NOT UNDER COURT SUPERVISION.

A school district may place a student to whom this subchapter applies and who is not under any form of court supervision in the appropriate alternative education program as provided by Section 37.309 for one semester or in the regular classroom. The district may not place the student in the regular classroom if the district board of trustees determines that the student’s presence in the regular classroom:

(1) threatens the safety of other students or teachers;

(2) will be detrimental to the educational process; or

(3) is not in the best interests of the district’s students.

Section 37.306. REVIEW OF PLACEMENT IN ALTERNATIVE EDUCATION PROGRAM.

(a) At the end of the first semester of a student’s placement in an alternative education program under Section 37.304 or 37.305, the school district board of trustees shall convene a committee to review the student’s placement in the alternative education program. The committee must be composed of:

(1) a classroom teacher from the campus to which the student would be assigned were the student not placed in an alternative education program;

(2) the student’s parole or probation officer or, in the case of a student who does not have a parole or probation officer, a representative of the local juvenile probation department;

(3) an instructor from the alternative education program to which the student is assigned;

(4) a school district designee selected by the board of trustees; and

(5) a school counselor employed by the school district.

(b) The committee by majority vote shall determine and recommend to the school district board of trustees whether the student should be returned to the regular classroom or remain in the alternative education program.

(c) If the committee recommends that the student be returned to the regular classroom, the board of trustees shall return the student to the regular classroom unless the board determines that the student’s presence in the regular classroom:

(1) threatens the safety of other students or teachers;

(2) will be detrimental to the educational process; or

(3) is not in the best interests of the district’s students.

(d) If the committee recommends that the student remain in the alternative education program, the board of trustees shall continue the student’s placement in the alternative education program unless the board determines that the student’s presence in the regular classroom:

(1) does not threaten the safety of other students or teachers;

(2) will not be detrimental to the educational process; and

(3) is not contrary to the best interests of the district’s students.

(e) If, after receiving a recommendation under Subsection (b), the school district board of trustees determines that the student should remain in an alternative education program, the board shall before the beginning of each school year convene the committee described by Subsection (a) to review, in the manner provided by Subsections (b), (c), and (d), the student’s placement in an alternative education program.
Section 37.307. PLACEMENT AND REVIEW OF STUDENT WITH DISABILITY.

(a) The placement under this subchapter of a student with a disability who receives special education services must be made in compliance with the Individuals with Disabilities Education Act (20 U.S.C. Section 1400 et seq.).

(b) The review under Section 37.306 of the placement of a student with a disability who receives special education services may be made only by a duly constituted admission, review, and dismissal committee. The admission, review, and dismissal committee may request that the board of trustees convene a committee described by Section 37.006(a) to assist the admission, review, and dismissal committee in conducting the review.

Section 37.308. TRANSFER OF REGISTERED SEX OFFENDER.

Except as provided by Section 37.304(b), a school district shall determine whether to place a student to whom this subchapter applies and who transfers to the district in the appropriate alternative education program as provided by Section 37.309 or in a regular classroom. The school district shall follow the procedures specified under Section 37.306 in making the determination.

Section 37.309. PLACEMENT IN DISCIPLINARY ALTERNATIVE EDUCATION PROGRAM OR JUVENILE JUSTICE ALTERNATIVE EDUCATION PROGRAM.

(a) Except as provided by Subsection (b), a school district shall place a student who is required by the board of trustees to attend an alternative education program under this subchapter in a disciplinary alternative education program.

(b) A school district shall place a student who is required by the board of trustees to attend an alternative education program under this subchapter in a juvenile justice alternative education program if:

(1) the memorandum of understanding entered into between the school district and juvenile board under Section 37.011 (k) provides for the placement of students to whom this subchapter applies in the juvenile justice alternative education program, or

(2) a court orders the placement of the student in a juvenile justice alternative education program.

Section 37.310. FUNDING FOR REGISTERED SEX OFFENDER PLACED IN JUVENILE JUSTICE ALTERNATIVE EDUCATION PROGRAM.

A juvenile justice alternative education program is entitled to funding for a student who is placed in the program under this subchapter in the same manner as a juvenile justice alternative education program is entitled to funding under Section 37.012 for a student who is expelled and placed in a juvenile justice alternative education program for conduct for which expulsion is permitted but not required under Section 37.007.

Section 37.311. CONFERENCE.

(a) A student or the student’s parent or guardian may appeal a decision by a school district board of trustees to place the student in an alternative education program under this subchapter by requesting a conference among the board of trustees, the student’s parent or guardian, and the student. The conference is limited to the factual question of whether the student is required to register as a sex offender under Chapter 62, Code of Criminal Procedure.

(b) If the school district board of trustees determines at the conclusion of the conference that the student is required to register as a sex offender under Chapter 62, Code of Criminal Procedure, the student is subject to placement in an alternative education program in the manner provided by this subchapter.

(c) A decision by the board of trustees under this section is final and may not be appealed.
Section 37.312. LIABILITY
This subchapter does not:
(1) waive any liability or immunity of a governmental entity or its officers or employees; or
(2) create any liability for or a cause of action against a governmental entity or its officers or employees.

Section 37.313. CONFLICTS OF LAW.
To the extent of any conflict between a provision of this subchapter and a provision of Subchapter A, this subchapter prevails.

EXCERPTS FROM FEDERAL LAW

Definition of “firearm”
For the purposes of this provision, “firearm” means:

1. Any weapon (including a starter gun), which will or is designed to or which may readily be converted to expel a projectile by the action of an explosive;

2. The frame or receiver of any such weapon;

3. Any firearm muffler or firearm silencer;

4. Any destructive device. “Destructive device” means any explosive, incendiary, or poison gas bomb, grenade, rocket having a propellant charge of more than four ounces, missile having an explosive or incendiary charge of more than one-quarter ounce, mine, or device similar to any of the preceding described devices. It also means any type of weapon (other than a shotgun shell or a shotgun that is generally recognized as particularly suitable for sporting purposes) by whatever name known which will, or which may be readily converted to, expel a projectile by the action of an explosive or other propellant, and which has any barrel with a bore of more than one-half inch in diameter; and any combination of parts either designed or intended for use in converting any device into a destructive device as described in this item, and from which a destructive device may be readily assembled.

18 U.S.C. 921

Unsafe School Choice Option (USCO)
Each district receiving assistance under Title I, Part A of the Elementary and Secondary Education Act (20 U.S.C. 6301 et seq.) must allow a student to attend a safe public elementary or secondary school within the District, including a public charter school, if the student:

1. Attends a persistently dangerous public elementary or secondary school, as defined by the state’s education agency; or

2. Becomes a victim of a violent criminal offense while in or on the grounds of the school the student attends.

§ 33.091. Prevention of Illegal Steroid Use; Random Testing

(a) In this section:

(1) "League" means the University Interscholastic League.

(2) "Parent" includes a guardian or other person standing in parental relation.

(3) "Steroid" means an anabolic steroid as described by Section 481.104, Health and Safety Code.

(b) The league shall adopt rules prohibiting a student from participating in an athletic competition sponsored or sanctioned by the league unless:

(1) the student agrees not to use steroids and, if the student is enrolled in high school, the student submits to random testing for the presence of illegal steroids in the student's body, in accordance with the program established under Subsection (d); and

(2) the league obtains from the student's parent a statement signed by the parent and acknowledging that:

(A) the parent's child, if enrolled in high school, may be subject to random steroid testing;

(B) state law prohibits possessing, dispensing, delivering, or administering a steroid in a manner not allowed by state law;

(C) state law provides that bodybuilding, muscle enhancement, or the increase of muscle bulk or strength through the use of a steroid by a person who is in good health is not a valid medical purpose;

(D) only a licensed practitioner with prescriptive authority may prescribe a steroid for a person; and

(E) a violation of state law concerning steroids is a criminal offense punishable by confinement in jail or imprisonment in the Texas Department of Criminal Justice.

Section 46.01. DEFINITIONS. (Texas Penal Code) In this chapter:

(1) "Club" means an instrument that is specially designed, made, or adapted for the purpose of inflicting serious bodily injury or death by striking a person with the instrument, and includes but is not limited to the following:

(A) blackjack;

(B) nightstick;

(C) mace;

(D) tomahawk.

(2) "Explosive weapon" means any explosive or incendiary bomb, grenade, rocket, or mine, that is designed, made, or adapted for the purpose of inflicting serious bodily injury, death, or substantial property damage, or for the principal purpose of causing such a loud report as to cause undue public alarm or terror, and includes a device designed, made, or adapted for delivery or shooting an explosive weapon.

(3) "Firearm" means any device designed, made, or adapted to expel a projectile through a barrel by using the energy generated by an explosion or burning substance or any device readily convertible to that use. Firearm does not include a firearm that may have, as an integral part, a folding knife blade or other characteristics of weapons made illegal by this chapter and that is:

(A) an antique or curio firearm manufactured before 1899; or

(B) a replica of an antique or curio firearm manufactured before 1899, but only if the replica does not use rim fire or center fire ammunition.

(4) "Firearm silencer" means any device designed, made, or adapted to muffle the report of a firearm.
(5) "Handgun" means any firearm that is designed, made, or adapted to be fired with one hand.

(6) "Illegal knife" means a:
   (A) knife with a blade over five and one-half inches;
   (B) hand instrument designed to cut or stab another by being thrown;
   (C) dagger, including but not limited to a dirk, stiletto, and poniard;
   (D) bowie knife;
   (E) sword; or
   (F) spear.

(7) "Knife" means any bladed hand instrument that is capable of inflicting serious bodily injury or death by cutting or stabbing a person with the instrument.

(8) "Knuckles" means any instrument that consists of finger rings or guards made of a hard substance and that is designed, made, or adapted for the purpose of inflicting serious bodily injury or death by striking a person with a fist enclosed in the knuckles.

(9) "Machine gun" means any firearm that is capable of shooting more than two shots automatically, without manual reloading, by a single function of the trigger.

(10) "Short-barrel firearm" means a rifle with a barrel length of less than 16 inches or a shotgun with a barrel length of less than 18 inches, or any weapon made from a shotgun or rifle if, as altered, it has an overall length of less than 26 inches.

(11) "Switchblade knife" means any knife that has a blade that folds, closes, or retracts into the handle or sheath and that opens automatically by pressure applied to a button or other device located on the handle or opens or releases a blade from the handle or sheath by the force of gravity or by the application of centrifugal force. The term does not include a knife that has a spring, detent, or other mechanism designed to create a bias toward closure and that requires exertion applied to the blade by hand, wrist, or arm to overcome the bias toward closure and open the knife.

(12) "Armor-piercing ammunition" means handgun ammunition that is designed primarily for the purpose of penetrating metal or body armor and to be used principally in pistols and revolvers.

(13) "Hoax bomb" means a device that:
   (A) reasonably appears to be an explosive or incendiary device; or
   (B) by its design causes alarm or reaction of any type by an official of a public safety agency or a volunteer agency organized to deal with emergencies.

(14) "Chemical dispensing device" means a device, other than a small chemical dispenser sold commercially for personal protection, that is designed, made, or adapted for the purpose of dispensing a substance capable of causing an adverse psychological or physiological effect on a human being.

(15) "Racetrack" has the meaning assigned that term by the Texas Racing Act (Article 179e, Vernon's Texas Civil Statutes).

(16) "Zip gun" means a device or combination of devices that was not originally a firearm and is adapted to expel a projectile through a smooth-bore or rifled-bore barrel by using the energy generated by an explosion or burning substance.

(17) "Tire deflation device" means a device, including a caltrop or spike strip, that, when driven over, impedes or stops the movement of a wheeled vehicle by puncturing one or more of the vehicle's tires. The term does not include a traffic control device that:
   (A) is designed to puncture one or more of a vehicle's tires when driven over in a specific direction; and
   (B) has a clearly visible sign posted in close proximity to the traffic control device that prohibits entry or warns motor vehicle operators of the traffic control device.
Section 46.02. UNLAWFUL CARRYING WEAPONS. (Texas Penal Code)
(a) A person commits an offense if the person intentionally, knowingly, or
recklessly carries on or about his or her person a handgun, illegal knife, or club if the
person is not:

(1) on the person's own premises or premises under the person's
control; or

(2) inside of or directly en route to a motor vehicle or watercraft that is
owned by the person or under the person's control.

(a-1) A person commits an offense if the person intentionally, knowingly, or
recklessly carries on or about his or her person a handgun in a motor vehicle or
watercraft that is owned by the person or under the person's control at any time in which:

(1) the handgun is in plain view, unless the person is licensed to carry a
handgun under Subchapter H, Chapter 411, Government Code, and the handgun is
 carried in a shoulder or belt holster; or

(2) the person is:

(A) engaged in criminal activity, other than a Class C
misdemeanor that is a violation of a law or ordinance regulating traffic or boating;

(B) prohibited by law from possessing a firearm; or

(C) a member of a criminal street gang, as defined by Section
71.01.

Section 46.03. PLACES WEAPONS PROHIBITED. (Texas Penal Code)
(a) A person commits an offense if the person intentionally, knowingly, or recklessly
possesses or goes with a firearm, illegal knife, club, or prohibited weapon listed in
Section 46.05(a):

(1) on the physical premises of a school or educational institution, any grounds or
building on which an activity sponsored by a school or educational institution is being
conducted, or a passenger transportation vehicle of a school or educational institution,
whether the school or educational institution is public or private, unless:

(A) pursuant to written regulations or written authorization of the
institution.

(c)(2) “Premises” has the meaning assigned by Section 46.035.

Section 46.035. UNLAWFUL CARRYING OF HANDGUN BY LICENSE HOLDER.
(Texas Penal Code)
(b) A license holder commits an offense if the license holder intentionally, knowingly, or
recklessly carries a handgun under the authority of Subchapter H, Chapter 411,
Government Code, regardless of whether the handgun is concealed or carried in a
shoulder or belt holster, or on or about the license holder's person:

(2) on the premises where a high school, collegiate, or professional sporting
event or interscholastic event is taking place, unless the license holder is a participant in
the event and a handgun is used in the event.

(f)(3) “Premises” means a building or a portion of a building. The term does not include
any public or private driveway, street, sidewalk or walkway, parking lot, parking garage,
or other parking area.

Section 46.05. PROHIBITED WEAPONS. (Texas Penal Code)
(a) A person commits an offense if the person intentionally or knowingly possesses,
manufactures, transports, repairs, or sells:

(1) any of the following items, unless the item is registered in the National Firearms
Registration and Transfer Record maintained by the Bureau of Alcohol, Tobacco,
Firearms, and Explosives or classified as a curio or relic by the United States Department
of Justice:
(A) a short-barrel firearm;
(B) a firearm silencer;
(2) knuckles;
(3) armor-piercing ammunition;
(4) a chemical dispensing device;
(5) a zip gun; or
(6) a tire deflation device.

(b) It is a defense to prosecution under this section that the actor's conduct was incidental to the performance of official duty by the armed forces or national guard, a governmental law enforcement agency, or a correctional facility.

(d) It is an affirmative defense to prosecution under this section that the actor's conduct:
(1) was incidental to dealing with a short-barrel firearm or tire deflation device solely as an antique or curio;
(2) was incidental to dealing with armor-piercing ammunition solely for the purpose of making the ammunition available to an organization, agency, or institution listed in Subsection (b); or
(3) was incidental to dealing with a tire deflation device solely for the purpose of making the device available to an organization, agency, or institution listed in Subsection (b).

(e) An offense under Subsection (a)(1), (3), (4), or (5) is a felony of the third degree. An offense under Subsection (a)(6) is a state jail felony. An offense under Subsection (a)(2) is a Class A misdemeanor.

(f) It is a defense to prosecution under this section for the possession of a chemical dispensing device that the actor is a security officer and has received training on the use of the chemical dispensing device by a training program that is:
(1) provided by the Texas Commission on Law Enforcement; or
(2) approved for the purposes described by this subsection by the Texas Private Security Board of the Department of Public Safety.

(g) In Subsection (f), "security officer" means a commissioned security officer as defined by Section 1702.002, Occupations Code, or a noncommissioned security officer registered under Section 1702.221, Occupations Code.

§ 71.028. Gang-Free Zones. (Texas Penal Code)

(a) In this section:
(1) “Institution of higher education,” “playground,” “premises,” “school,” “video arcade facility,” and “youth center” have the meanings assigned by Section 481.134, Health and Safety Code.
(2) “Shopping mall’ means an enclosed public walkway or hall area that connects retail, service, or professional establishments.

(b) This section applies to an offense listed in Section 71.02 (a) (1), (4), or (7), other than burglary, theft, burglary of a motor vehicle, or unauthorized use of a motor vehicle.

(c) Except as provided by Subsection (d), the punishment prescribed for an offense described by Subsection (b) is increased to the punishment prescribed for the next highest category of offense if the actor is 17 years of age or older and it is shown beyond a reasonable doubt on the trial of the offense that the actor committed the offense at a location that was:
(1) in, on, or within 1,000 feet of any:
(A) real property owned, rented, or leased by a school or school board;
(B) premises owned, rented, or leased by an institution of higher education;
(C) premises of a public or private youth center; or
(D) playground;
in, on, or within 300 feet of any:

(A) shopping mall;
(B) movie theater;
(C) premises of a public swimming pool; or
(D) premises of a video arcade facility; or

(3) on a school bus.

(d) The punishment for an offense described by Subsection (b) may not be increased under this section if the offense is punishable under Section 71.02 as a felony of the first degree.

CHILD ABUSE REPORTING RESPONSIBILITIES

§ 261.101 Persons Required to Report: Time to Report

(a) A person having cause to believe that a child's physical or mental health or welfare has been adversely affected by abuse or neglect by any person shall immediately make a report as provided by this subchapter.

(b) If a professional has cause to believe that a child has been abused or neglected or may be abused or neglected, or that a child is a victim of an offense under Section 21.11, Penal Code, and the professional has cause to believe that the child has been abused as defined by Section 261.001 or 261.401, the professional shall make a report not later than the 48th hour after the hour the professional first suspects that the child has been or may be abused or neglected or is a victim of an offense under Section 21.11, Penal Code. A professional may not delegate to or rely on another person to make the report. In this subsection, "professional" means an individual who is licensed or certified by the state or who is an employee of a facility licensed, certified, or operated by the state and who, in the normal course of official duties or duties for which a license or certification is required, has direct contact with children. The term includes teachers, nurses, doctors, day-care employees, employees of a clinic or health care facility that provides reproductive services, juvenile probation officers, and juvenile detention or correctional officers.

(b-1) In addition to the duty to make a report under Subsection (a) or (b), a person or professional shall make a report in the manner required by Subsection (a) or (b), as applicable, if the person or professional has cause to believe that an adult was a victim of abuse or neglect as a child and the person or professional determines in good faith that disclosure of the information is necessary to protect the health and safety of:

(1) another child; or
(2) an elderly or person with a disability as defined by Section 48.002, Human Resources Code.

(c) The requirement to report under this section applies without exception to an individual whose personal communications may otherwise be privileged, including an attorney, a member of the clergy, a medical practitioner, a social worker, a mental health professional, an employee or member of a board that licenses or certifies a professional, and an employee of a clinic or health care facility that provides reproductive services.

(d) Unless waived in writing by the person making the report, the identity of an individual making a report under this chapter is confidential and may be disclosed only:

(1) as provided by Section 261.201; or
(2) to a law enforcement officer for the purposes of conducting a criminal investigation of the report.

§ 261.103 Report Made to Appropriate Agency

(a) Except as provided by Subsections (b) and (c) and Section 261.405, a report shall be made to:

(1) any local or state law enforcement agency;
§ 261.104 Contents of Report
The person making a report shall identify, if known:

(1) the name and address of the child;
(2) the name and address of the person responsible for the care, custody, or welfare of the child; and
(3) any other pertinent information concerning the alleged or suspected abuse or neglect.

CHAPTER 26. PARENTAL RIGHTS AND RESPONSIBILITIES
(Excerpts)

Section 26.001. Purpose.
(a) Parents are partners with educators, administrators, and school district boards of trustees in their children's education. Parents shall be encouraged to actively participate in creating and implementing educational programs for their children.
(b) The rights listed in this chapter are not exclusive. This chapter does not limit a parent's rights under other law.
(c) Unless otherwise provided by law, a board of trustees, administrator, educator, or other person may not limit parental rights.
(d) Each board of trustees shall provide for procedures to consider complaints that a parent's right has been denied.
(e) Each board of trustees shall cooperate in the establishment of ongoing operations of at least one parent-teacher organization at each school in the district to promote parental involvement in school activities.

Section 26.002. Definition
In this chapter, "parent" includes a person standing in parental relation. The term does not include a person as to whom the parent-child relationship has been terminated or a person not entitled to possession of or access to a child under a court order. Except as provided by federal law, all rights of a parent under Title 2 of this code and all educational rights under Section 151.003(a)(10), Family Code, shall be exercised by a student who is 18 years of age or older or whose disabilities of minority have been removed for general purposes of Chapter 31, Family Code, unless the student has been determined to be incompetent or the student's rights have been otherwise restricted by a court order.

Section 26.003. Rights Concerning Academic Programs
(a) A parent is entitled to:
(1) petition the board of trustees designating the school in the district that the parent's child will attend, as provided by Section 25.033;
(2) reasonable access to the school principal, or to a designated administrator with the authority to reassign a student, to request a change in the class or teacher to which the parent's child has been assigned, if the reassignment or change would not affect the assignment or reassignment of another student;
(3) request, with the expectation that the request will not be unreasonably denied:
(A) the addition of a specific academic class in the course of study of the parent's child in keeping with the required curriculum if sufficient interest is shown in the addition of the class to make it economically practical to offer the class;
(B) that the parent’s child be permitted to attend a class for credit above the child’s grade level, whether in the child’s school or another school, unless the board or its designated representative expects that the child cannot perform satisfactorily in the class; or

(C) that the parent’s child be permitted to graduate from high school earlier than the child would normally graduate, if the child completes each course required for graduation; and

(4) have a child who graduates early as provided by Subdivision (3)(C) participate in graduation ceremonies at the time the child graduates.

(b) The decision of the board of trustees concerning a request described by Subsection (a)(2) or (3) is final and may not be appealed.

Section 26.004. Access to Student Records.
A parent is entitled to access to all written records of a school district concerning the parent’s child, including:

(1) attendance records;
(2) test scores;
(3) grades;
(4) disciplinary records;
(5) counseling records;
(6) psychological records;
(7) applications for admission;
(8) health and immunization information;
(9) teacher and school counselor evaluations; and
(10) reports of behavioral patterns.

Section 26.005. Access to State Assessments.
Except as provided by Section 39.023(e), a parent is entitled to access to a copy of each state assessment instrument administered under Section 39.023 to the parent’s child.

Section 26.006. Access to Teaching Materials
(a) A parent is entitled to:

(1) review all teaching materials, instructional materials, and other teaching aids used in the classroom of the parent’s child; and
(2) review each test administered to the parent’s child after the test is administered.

(b) A school district shall make teaching materials and tests readily available for review by parents. The district may specify reasonable hours for review.

(c) A student’s parent is entitled to request that the school district or open-enrollment charter school the student attends allow the student to take home any instructional materials used by the student. Subject to the availability of the instructional materials, the district or school shall honor the request. A student who takes home instructional materials must return the instructional materials to school at the beginning of the next school day if requested to do so by the student’s teacher. In this subsection, “instructional materials” has the meaning assigned by Section 31.002.

Section 26.007. Access to Board Meetings
(a) A parent is entitled to complete access to any meeting of the board of trustees of the school district, other than a closed meeting held in compliance with Subchapters D and E, Chapter 551, Government Code.

(b) A board of trustees of a school district must hold each public meeting of the board within the boundaries of the district except as required by law or except to hold a joint meeting with another district or with another governmental entity, as defined by
Section 2051.041, Government Code, if the boundaries of the governmental entity are in whole or in part within the boundaries of the district. All public meetings must comply with Chapter 551, Government Code.

Section 26.008. Right to Full Information Concerning Student.
   (a) A parent is entitled to full information regarding the school activities of a parent’s child except as provided by Section 38.004.
   (b) An attempt by any school district employee to encourage or coerce a child to withhold information from the child’s parent is grounds for discipline under Section 21.104, 21.156, or 21.211, as applicable.

Section 26.0081. Right to Full Information Concerning Special Education and Education of Students with Learning Difficulties.
   (a) The agency shall produce and provide to school districts sufficient copies of a comprehensive, easily understood document that explains the process by which an individualized education program is developed for a student in a special education program and the rights and responsibilities of a parent concerning the process. The document must include information a parent needs to effectively participate in an admission, review, and dismissal committee meeting for the parent’s child.
   (b) The agency will ensure that each school district provides the document required under this section to the parent as provided by 20 U.S.C.S. Section 1415(b):
      (1) as soon as practicable after a child is referred to determine the child’s eligibility for admission into the district’s special education program, but at least five school days before the date of the initial meeting of the admission, review, and dismissal committee; and
      (2) at any other time on reasonable request of the child’s parent.
   (c) The agency shall produce and provide to school districts a written explanation of the options and requirements for providing assistance to students who have learning difficulties or who need or may need special education. The explanation must state that a parent is entitled at any time to request an evaluation of the parent’s child for special education services under Section 29.004. Each school year, each district shall provide the written explanation to a parent of each district student by including the explanation in the student handbook or by another means.

Section 26.009. Consent Required for Certain Activities
   (a) An employee of a school district must obtain the written consent of a child’s parent before the employee may:
      (1) conduct a psychological examination, test, or treatment, unless the examination, test, or treatment is required under Section 38.004 or state or federal law regarding requirements for special education; or
      (2) make or authorize the making of a videotape of a child or record or authorize the recording of a child’s voice.
   (b) An employee of a school district is not required to obtain the consent of a child’s parent before the employee may make a videotape of a child or authorize the recording of a child’s voice if the videotape or voice recording is to be used only for:
      (1) purposes of safety, including the maintenance of order and discipline in common areas of the school or on school buses;
      (2) a purpose related to a cocurricular or extracurricular activity;
      (3) a purpose related to regular classroom instruction;
      (4) media coverage of the school; or
      (5) a purpose related to the promotion of student safety under Section 29.022.

(a) In this section, “psychotropic drug” has the meaning assigned by Section 261.111, Family Code.

(b) An employee of a school district may not use or threaten to use the refusal of a parent, guardian, or managing or possessory conservator of a child to administer or consent to the administration of a psychotropic drug to the child, or to consent to any other psychiatric or psychological testing or treatment of the child, as the sole basis for making a report of neglect of the child under Subchapter B, Chapter 261, Family Code, unless the employee has case to believe that the refusal:

(1) presents a substantial risk of death, disfigurement, or bodily injury to a child; or

(2) has resulted in an observable and material impairment to the growth, development, or functioning of the child.

Section 26.010. Exemption From Instruction.

(a) A parent is entitled to remove the parent’s child temporarily from a class or other school activity that conflicts with the parent’s religious or moral beliefs if the parent presents or delivers to the teacher of the parent’s child a written statement authorizing the removal of the child from the class or other school activity. A parent is not entitled to remove the parent’s child from a class or other school activity to avoid a test or to prevent the child from taking a subject for an entire semester.

(b) This section does not exempt a child from satisfying grade level or graduation requirements in a manner acceptable to the school district and the agency.

Section 26.011. Complaints

The board of trustees of each school district shall adopt a grievance procedure under which the board shall address each complaint that the board receives concerning violation of a right guaranteed by this chapter.

Section 26.012. Fee for Copies

The agency or a school district may charge a reasonable fee in accordance with Subchapter F, Chapter 552, Government Code, for copies of materials provided to a parent under this chapter.
Board of Trustees Policy FFH (LOCAL)

STUDENT WELFARE:
FREEDOM FROM DISCRIMINATION, HARASSMENT, AND RETALIATION

**Note:** This policy addresses discrimination, harassment, and retaliation involving District students. For provisions regarding discrimination, harassment, and retaliation involving District employees, see DIA. For reporting requirements related to child abuse and neglect, see FFG. Note that FFH shall be used in conjunction with FFI (bullying) for certain prohibited conduct.

**STATEMENT OF NON-DISCRIMINATION**
The District prohibits discrimination, including harassment, against any student on the basis of race, color, religion, sex, gender, national origin, disability, age, or any other basis prohibited by law. The District prohibits dating violence, as defined by this policy. Retaliation against anyone involved in the complaint process is a violation of District policy and is prohibited.

**PROHIBITED CONDUCT**
In this policy, the term “prohibited conduct” includes discrimination, harassment, dating violence, and retaliation as defined by this policy, even if the behavior does not rise to the level of unlawful conduct.

**DISCRIMINATION**
Discrimination against a student is defined as conduct directed at a student on the basis of race, color, religion, sex, gender, national origin, disability, age, or on any other basis prohibited by law, that adversely affects the student.

**PROHIBITED HARASSMENT**
Prohibited harassment of a student is defined as physical, verbal, or nonverbal conduct based on the student’s race, color, religion, sex, gender, national origin, disability, age, or any other basis prohibited by law that is so severe, persistent, or pervasive that the conduct:

1. Affects a student’s ability to participate in or benefit from an educational program or activity, or creates an intimidating, threatening, hostile, or offensive educational environment;

2. Has the purpose or effect of substantially or unreasonably interfering with the student’s academic performance; or

3. Otherwise adversely affects the student’s educational opportunities.

Prohibited harassment includes dating violence as defined by this policy.
EXAMPLES

Examples of prohibited harassment may include offensive or derogatory language directed at another person’s religious beliefs or practices, accent, skin color, or need for accommodation; threatening, intimidating, or humiliating conduct; offensive jokes, name-calling, slurs, or rumors; physical aggression or assault; display of graffiti or printed material promoting racial, ethnic, or other negative stereotypes; or other kinds of aggressive conduct such as theft or damage to property.

SEXUAL HARASSMENT BY AN EMPLOYEE

Sexual harassment of a student by a District employee includes both welcome and unwelcome sexual advances; requests for sexual favors; sexually motivated physical, verbal, or nonverbal conduct; or other conduct or communication of a sexual nature when:

1. A District employee causes the student to believe that the student must submit to the conduct in order to participate in a school program or activity, or that the employee will make an educational decision based on whether or not the student submits to the conduct; or

2. The conduct is so severe, persistent, or pervasive that it:
   a. Affects the student’s ability to participate in or benefit from an educational program or activity, or otherwise adversely affects the student’s educational opportunities; or
   b. Creates an intimidating, threatening, hostile, or abusive educational environment.

Romantic or inappropriate social relationships between students and District employees are prohibited. Any sexual relationship between a student and a District employee is always prohibited, even if consensual. [See DH]

BY OTHERS

Sexual harassment of a student, including harassment committed by another student, includes unwelcome sexual advances; requests for sexual favors; or sexually motivated physical, verbal, or nonverbal conduct when the conduct is so severe, persistent, or pervasive that it:

1. Affects a student’s ability to participate in or benefit from an educational program or activity, or creates an intimidating, threatening, hostile, or offensive educational environment;

2. Has the purpose or effect of substantially or unreasonably interfering with the student’s academic performance; or

3. Otherwise adversely affects the student’s educational opportunities.
EXAMPLES

Examples of sexual harassment of a student may include sexual advances; touching intimate body parts or coercing physical contact that is sexual in nature; jokes or conversations of a sexual nature; and other sexually motivated conduct, communications, or contact.

Necessary or permissible physical contact such as assisting a child by taking the child's hand, comforting a child with a hug, or other physical contact not reasonably construed as sexual in nature is not sexual harassment.

GENDER-BASED HARASSMENT

Gender-based harassment includes physical, verbal, or nonverbal conduct based on the student’s gender, the student’s expression of characteristics perceived as stereotypical for the student’s gender, or the student’s failure to conform to stereotypical notions of masculinity or femininity. For purposes of this policy, gender-based harassment is considered prohibited harassment if the conduct is so severe, persistent, or pervasive that the conduct:

1. Affects a student’s ability to participate in or benefit from an educational program or activity, or creates an intimidating, threatening, hostile, or offensive educational environment;
2. Has the purpose or effect of substantially or unreasonably interfering with the student’s academic performance; or
3. Otherwise adversely affects the student’s educational opportunities.

EXAMPLES

Examples of gender-based harassment directed against a student, regardless of the student’s or the harasser’s actual or perceived sexual orientation or gender identity, may include offensive jokes, name-calling, slurs, or rumors; physical aggression or assault; threatening or intimidating conduct; or other kinds of aggressive conduct such as theft or damage to property.

DATING VIOLENCE

Dating violence occurs when a person in a current or past dating relationship uses physical, sexual, verbal, or emotional abuse to harm, threaten, intimidate, or control the other person in the relationship. Dating violence also occurs when a person commits these acts against a person in a marriage or dating relationship with the individual who is or was once in a marriage or dating relationship with the person committing the offense.

For purposes of this policy, dating violence is considered prohibited harassment if the conduct is so severe, persistent, or pervasive that the conduct:

1. Affects a student’s ability to participate in or benefit from an educational program or activity, or creates an
intimidating, threatening, hostile, or offensive educational environment;

2. Has the purpose or effect of substantially or unreasonably interfering with the student’s academic performance; or

3. Otherwise adversely affects the student’s educational opportunities.

EXAMPLES
Examples of dating violence against a student may include physical or sexual assaults; name-calling; put-downs; or threats directed at the student, the student’s family members, or members of the student’s household. Additional examples may include destroying property belonging to the student, threatening to commit suicide or homicide if the student ends the relationship, attempting to isolate the student from friends and family, stalking, threatening a student’s spouse or current dating partner, or encouraging others to engage in these behaviors.

RETRIALATION
The District prohibits retaliation by a student or District employee against a student alleged to have experienced discrimination or harassment, including dating violence, or another student who, in good faith, makes a report of harassment or discrimination, serves as a witness, or participates in an investigation.

EXAMPLES
Examples of retaliation may include threats, rumor spreading, ostracism, assault, destruction of property, unjustified punishments, or unwarranted grade reductions. Unlawful retaliation does not include petty slights or annoyances.

FALSE CLAIM
A student who intentionally makes a false claim, offers false statements, or refuses to cooperate with a District investigation regarding discrimination or harassment, including dating violence, shall be subject to appropriate disciplinary action.

REPORTING PROCEDURES

STUDENT REPORT
Any student who believes that he or she has experienced prohibited conduct or believes that another student has experienced prohibited conduct should immediately report the alleged acts to a teacher, school counselor, principal, other District employee, or the appropriate District official listed in this policy.

EMPLOYEE REPORT
Any District employee who suspects or receives notice that a student or group of students has or may have experienced prohibited conduct shall immediately notify the appropriate District official listed in this policy and take any other steps required by this policy.
| **DEFINITION OF DISTRICT OFFICIALS** | For the purposes of this policy, District officials are the Title IX coordinator, the ADA/Section 504 coordinator, and the Superintendent. |
| **TITLE IX COORDINATOR** | Reports of discrimination based on sex, including sexual harassment or gender-based harassment, may be directed to the designated Title IX coordinator for students. [See FFH(EXHIBIT)] |
| **ADA/SECTION 504 COORDINATOR** | Reports of discrimination based on disability may be directed to the designated ADA/Section 504 coordinator for students. [See FFH(EXHIBIT)] |
| **SUPERINTENDENT** | The Superintendent shall serve as coordinator for purposes of District compliance with all other nondiscrimination laws. |
| **ALTERNATIVE REPORTING PROCEDURES** | A student shall not be required to report prohibited conduct to the person alleged to have committed the conduct. Reports concerning prohibited conduct, including reports against the Title IX coordinator or ADA/Section 504 coordinator, may be directed to the Superintendent. A report against the Superintendent may be made directly to the Board. If a report is made directly to the Board, the Board shall appoint an appropriate person to conduct an investigation. |
| **TIMELY REPORTING** | Reports of prohibited conduct shall be made as soon as possible after the alleged act or knowledge of the alleged act. A failure to immediately report may impair the District’s ability to investigate and address the prohibited conduct. |
| **NOTICE TO PARENTS** | The District official or designee shall promptly notify the parents of any student alleged to have experienced prohibited conduct by a District employee or another adult. In cases of student-to-student prohibited conduct, the District shall follow the Student Code of Conduct. |
| **INVESTIGATION OF THE REPORT** | The District shall request a written report. If a report is made orally, the District official shall reduce the report to written form. |
| **INITIAL ASSESSMENT** | Upon receipt or notice of a report, the District official shall determine whether the allegations, if proven, would constitute prohibited conduct as defined by this policy. If so, the District shall immediately undertake an investigation, except as provided below at CRIMINAL INVESTIGATION. If the District official determines that the allegations, if proven, would not constitute prohibited conduct, as defined by this policy, the District official shall refer the complaint for consideration under FFI. |
| **INTERIM ACTION** | If appropriate and regardless of whether a criminal or regulatory investigation regarding the alleged conduct is |
pending, the District shall promptly take interim action calculated to address prohibited conduct or bullying prior to the completion of the District’s investigation.

The investigation may be conducted by the District official or a designee, such as the principal, or by a third party designated by the District, such as an attorney. When appropriate, the principal shall be involved in or informed of the investigation.

The investigation may consist of personal interviews with the person making the report, the person against whom the report is filed, and others with knowledge of the circumstances surrounding the allegations. The investigation may also include analysis of other information or documents related to the allegations.

If a law enforcement or regulatory agency notifies the District that a criminal or regulatory investigation has been initiated, the District shall confer with the agency to determine if the District investigation would impede the criminal or regulatory investigation. The District shall proceed with its investigation only to the extent that it does not impede the ongoing criminal or regulatory investigation. After the law enforcement or regulatory agency has finished gathering its evidence, the District shall promptly resume its investigation.

Absent extenuating circumstances, such as a request by a law enforcement or regulatory agency for the District to delay its investigation, the investigation should be completed within ten District business days from the date of the report; however, the investigator shall take additional time if necessary to complete a thorough investigation.

The investigator shall prepare a written report of the investigation. The report shall include a determination of whether prohibited conduct or bullying occurred. The report shall be filed with the District official overseeing the investigation.

Notification of the outcome of the investigation shall be provided to both parties in compliance with FERPA.

If the results of an investigation indicate that prohibited conduct occurred, the District shall promptly respond by taking appropriate disciplinary action in accordance with the Student Code of Conduct and may take corrective action reasonably calculated to address the conduct.

Examples of corrective action may include a training program for those involved in the complaint, a comprehensive education program for the school community, counseling to the victim and the student who engaged in prohibited conduct, follow-up inquiries to determine if any new incidents or any instances of retaliation have occurred, involving parents and students in
efforts to identify problems and improve the school climate, increasing staff monitoring of areas where prohibited conduct has occurred, and reaffirming the District’s policy against discrimination and harassment.

**BULLYING**

If the results of an investigation indicate that bullying occurred, as defined by FFI, the District official shall refer to FFI for appropriate notice to parents and District action. The District official shall refer to FDB for transfer provisions.

**IMPROPER CONDUCT**

If the investigation reveals improper conduct that did not rise to the level of prohibited conduct or bullying, the District may take disciplinary action in accordance with the Student Code of Conduct or other corrective action reasonably calculated to address the conduct.

**CONFIDENTIALITY**

To the greatest extent possible, the District shall respect the privacy of the complainant, persons against whom a report is filed, and witnesses. Limited disclosures may be necessary in order to conduct a thorough investigation and comply with applicable law.

**APPEAL**

A student or parent who is dissatisfied with the outcome of the investigation may appeal through FNG(LOCAL), beginning at the appropriate level. A student or parent shall be informed of his or her right to file a complaint with the United States Department of Education Office for Civil Rights.

**RECORDS RETENTION**

The District shall retain copies of allegations, investigation reports, and related records regarding any prohibited conduct in accordance with the District’s records retention schedules, but for no less than the minimum amount of time required by law. [See CPC]

**ACCESS TO POLICY AND PROCEDURES**

Information regarding this policy and any accompanying procedures shall be distributed annually in the employee and student handbooks. Copies of the policy and procedures shall be posted on the District’s website, to the extent practicable, and readily available at each campus and the District’s administrative offices.
Note: This policy addresses bullying of District students. For provisions regarding discrimination and harassment involving District students, see FFH. Note that FFI shall be used in conjunction with FFH for certain prohibited conduct. For reporting requirements related to child abuse and neglect, see FFG.

BULLYING PROHIBITED
The District prohibits bullying as defined by this policy. Retaliation against anyone involved in the complaint process is a violation of District policy and is prohibited.

DEFINITION
Bullying occurs when a student or group of students engages in written or verbal expression, expression through electronic means, or physical conduct that occurs on school property, at a school-sponsored or school-related activity, or in a vehicle operated by the District and that:

1. Has the effect or will have the effect of physically harming a student, damaging a student’s property, or placing a student in reasonable fear of harm to the student’s person or of damage to the student’s property; or

2. Is sufficiently severe, persistent, and pervasive enough that the action or threat creates an intimidating, threatening, or abusive educational environment for a student.

This conduct is considered bullying if it:

1. Exploits an imbalance of power between the student perpetrator and the student victim through written or verbal expression or physical conduct; and

2. Interferes with a student’s education or substantially disrupts the operation of a school.

RETALIATION
The District prohibits retaliation by a student or District employee against any person who in good faith makes a report of bullying, serves as a witness, or participates in an investigation.

EXAMPLES
Examples of retaliation may include threats, rumor spreading, ostracism, assault, destruction of property, unjustified punishments, or unwarranted grade reductions. Unlawful retaliation does not include petty slights or annoyances.
FALSE CLAIM
A student who intentionally makes a false claim, offers false statements, or refuses to cooperate with a District investigation regarding bullying shall be subject to appropriate disciplinary action.

TIMELY REPORTING
Reports of bullying shall be made as soon as possible after the alleged act or knowledge of the alleged act. A failure to immediately report may impair the District’s ability to investigate and address the prohibited conduct.

RESETTING PROCEDURES
To obtain assistance and intervention, any student who believes that he or she has experienced bullying or believes that another student has experienced bullying should immediately report the alleged acts to a teacher, counselor, principal, or other District employee.

EMPLOYEE REPORT
Any District employee who suspects or receives notice that a student or group of students has or may have experienced bullying shall promptly notify the principal or designee.

REPORT FORMAT
A report may be made orally or in writing. The principal or designee shall reduce any oral reports to written form.

PROHIBITED CONDUCT
The principal or designee shall determine whether the allegations in the report, if proven, would constitute prohibited conduct as defined by policy FFH, including dating violence and harassment or discrimination on the basis of race, color, religion, gender, national origin, or disability. If so, the District shall proceed under policy FFH. If the allegations could constitute both prohibited conduct and bullying, the investigation under FFH shall include a determination on each type of conduct.

INVESTIGATION OF REPORT
The principal or designee shall conduct an appropriate investigation based on the allegations in the report. The principal or designee shall promptly take interim action calculated to prevent bullying during the course of an investigation, if appropriate.

CONCLUDING THE INVESTIGATION
Absent extenuating circumstances, the investigation should be completed within ten District business days from the date of the initial report alleging bullying; however, the principal or designee shall take additional time if necessary to complete a thorough investigation.

The principal or designee shall prepare a final, written report of the investigation. The report shall include a determination of whether bullying occurred, and if so, whether the victim used reasonable self-defense.

NOTICE TO PARENTS
If an incident of bullying is confirmed, the principal or designee shall promptly notify the parents of the victim and of the student who engaged in bullying.
| DISTRICT ACTION | BULLYING | If the results of an investigation indicate that bullying occurred, the District shall promptly respond by taking appropriate disciplinary action in accordance with the District’s Student Code of Conduct and may take corrective action reasonably calculated to address the conduct. |
| DISCIPLINE | A student who is a victim of bullying and who used reasonable self-defense in response to the bullying shall not be subject to disciplinary action. The discipline of a student with a disability is subject to applicable state and federal law in addition to the Student Code of Conduct. |
| CORRECTIVE ACTION | Examples of corrective action may include a training program for the individuals involved in the complaint, a comprehensive education program for the school community, follow-up inquiries to determine if any new incidents or any instances of retaliation have occurred, involving parents and students in efforts to identify problems and improve the school climate, increasing staff monitoring of areas where bullying has occurred, and reaffirming the District’s policy against bullying. |
| TRANSFERS | The principal or designee shall refer to FDB for transfer provisions. |
| COUNSELING | The principal or designee shall notify the victim, the student who engaged in bullying, and any students who witnessed the bullying of available counseling options. |
| IMPROPER CONDUCT | If the investigation reveals improper conduct that did not rise to the level of prohibited conduct or bullying, the District may take action in accordance with the Student Code of Conduct or any other appropriate corrective action. |
| CONFIDENTIALITY | To the greatest extent possible, the District shall respect the privacy of the complainant, persons against whom a report is filed, and witnesses. Limited disclosures may be necessary in order to conduct a thorough investigation. |
| APPEAL | A student who is dissatisfied with the outcome of the investigation may appeal through FNG (LOCAL), beginning at the appropriate level. |
| RECORDS RETENTION | Retention of records shall be in accordance with CPC (LOCAL). |
| ACCESS TO POLICY AND PROCEDURES | This policy and any accompanying procedures shall be distributed annually in the employee and student handbooks. Copies of the policy shall be posted on the District’s website, |
Klein Independent School District
Student Guidelines for Acceptable and Responsible Use of Technology Resources

These guidelines are provided so that students and parents are aware of the responsibilities students accept when they use District-owned computer hardware, operating system software, application software, stored text, data files, electronic mail, local databases, removable media, digitized information, and communication technologies on the Klein Independent School District network. In general, this requires efficient, ethical, and legal utilization of all technology resources.

1. Expectations
   a. Student use of computers, other technology hardware, software, and computer networks, including the Internet, is an integral part of the instructional program directed by teachers. Technology tools are to be used for learning.
   b. All users are expected to follow existing copyright laws. Copyright guidelines are posted and/or available in the media center of each campus as well as posted on the District’s website.
   c. Although the District has an Internet safety plan in place, students are expected to notify a staff member whenever they come across information or messages that are inappropriate, dangerous, threatening, or make them feel uncomfortable.
   d. Students who identify or know about a security problem are expected to convey the details to their teacher or campus/district administrator without discussing it with other students.

2. Unacceptable conduct includes but is not limited to the following:
   a. Using the network for illegal activities, such as copyright, license, or contract violations or downloading inappropriate materials, viruses, and/or software, including but not limited to hacking and host file sharing software.
   b. Using the network for financial or commercial gain, advertising, or political activities.
   c. Accessing or exploring online content that does not support the curriculum and/or is inappropriate for school assignments, including but not limited to pornographic sites.
   d. Vandalizing, tampering, or accessing without permission, equipment, programs, files, software, system performance, or other technology. Use or possession of hacking software is strictly prohibited.
   e. Causing congestion on the network or interfering with the work of others, e.g., chain letters, jokes, or pictures to lists or individuals.
   f. Unauthorized or non-curricular use of online video, music or streaming content.
   g. Gaining unauthorized access anywhere on the network.
h. Invading the privacy of other individuals.

i. Using another user’s account, password, or ID card or allowing another user to access your account, password, or ID.

j. Coaching, helping, joining or acquiescing in any unauthorized activity on the network.

k. Posting anonymous, unlawful, or inappropriate messages or information on district-owned and/or district-supported technology resources.

l. Engaging in sexual harassment or using any language of a sexual or otherwise objectionable nature (e.g., racist, terroristic, abusive, threatening, demeaning, stalking, or slanderous) in public or private messages.

m. Falsifying permission and/or authorization of identification documents.

n. Obtaining copies of or modifying files, data, or passwords belonging to other users on the network without authorization.

o. Knowingly placing a computer virus on a computer or network.

p. Transmission of any material that is in violation of any federal or state law. This includes, but is not limited to confidential information, copyrighted material, threatening or obscene material, and computer viruses.

3. Acceptable and Responsible Use Guidelines

a. General Guidelines

(1) Students are responsible for the ethical and educational use of technology in the District and when a district-owned device is used out of district.

(2) Students will have access to available forms of electronic media and communication that is in support of education and research, and in support of the educational goals and objectives of the District.

(3) All technology policies and restrictions must be followed.

(4) Access to the District’s computer online services is an educational expectation and student responsibility. Each student will be required to sign and adhere to the Acceptable and Responsible Use Guidelines Agreement.

(5) When placing, removing, or restricting access to data or online services, school officials shall apply the same criteria of educational suitability used for other education resources.

(6) Parents concerned with the District’s computer online services at their child’s school should refer to the EFA (LOCAL): Instructional Resources: Instructional Material Selection and Adoption policy and follow the stated procedure.

(7) Any parent wishing to restrict their children's access to any District computer online services will need to provide this restriction request in writing. Parents will assume responsibility for imposing restrictions only on their own children.
b. Network Etiquette

(1) Be polite.

(2) Use appropriate language.

(3) Do not reveal personal data (i.e. home address, phone number, or phone numbers of other people) or arrange any face-to-face meetings with persons online.

(4) Remember that the other users of technology are human beings whose culture, language, and humor have different points of reference from your own.

(5) Users should be discrete when forwarding email and it should only be done on a need to know basis.

c. Email and Online Communication Tools

(1) Students are provided access to email accounts and online communication tools for required classwork, peer collaboration, and educational uses tied to learning standards.

(2) Email transmissions and all other online communications, as well as stored or transmitted data, or any other use of district-owned technology resources by students or any other user is subject to being monitored at any time by designated staff to ensure appropriate use.

(3) All contents of email and online communications accessed through Klein ISD technology resources are the property of the District. Students may have no expectation of privacy on any information stored on Klein ISD’s network, accessed from Klein ISD’s network, or used within Klein ISD’s network. Appropriate district and school officials may monitor a technology device or access its contents at any time in accordance with this policy and applicable law.

4. Consequences

The student in whose name a system account and/or computer hardware is issued will be responsible at all times for its appropriate use.

Noncompliance with the guidelines published here, in the Student Handbook / Student Code of Conduct, and in Board policy CQ may result in suspension or termination of technology privileges and disciplinary action. Use or possession of hacking software is strictly prohibited and violators will be subject to consequences in the Student Handbook / Student Code of Conduct. Violations of applicable state and federal law, including the Texas Penal Code, Computer Crimes, Chapter 33, may result in criminal prosecution, as well as disciplinary action by the District.

The District cooperates fully with local, state, or federal officials in any investigation concerning or relating to violations of computer crime laws. In addition, contents of email and network communications are governed by the Texas Public Information Act, and therefore, may be subject to public disclosure as required by law.

Any attempt to alter data, the configuration of a computer, or the files of another user without the consent of the individual, campus or district administrator, will be considered an act of vandalism and subject to disciplinary action in accordance with the Student Handbook / Student Code of Conduct.
5. Web 2.0 and Social Media Tools

   a. Approved for Classroom Use

      (1) Klein ISD students, under the supervision and guidance of their teachers, will use Web 2.0 and social media tools commonly used in K-12 education today as part of instruction in their classrooms.

      (2) Students use these tools to meet the communication, collaboration, creation, research, and information fluency skills required by the Texas Essential Knowledge and Skills (TEKS). Tools such as these are hosted on the Internet making some of the students’ work and/or other information relating to students visible to parents/guardians/relatives, and in some circumstances, other Internet users around the world.

   b. Safety

      (1) When using Web 2.0 and social media tools, the following safeguards are in place to protect and assure the safety of students. Please be aware that in some instances:

         • Individual or identifiable profiles (which include personally identifiable information of students such as first and last name, campus, home address, email address, etc.) may be used that are open to the public.
         • Public viewing and commenting might occur on district-approved sites.
         • Classroom lessons or projects may require publicly identifiable student information (first and last name, campus, home address, email address, etc.) to be made available on the Internet.

      (2) Use of these tools must be in accordance with the Klein ISD’s Policies and Procedures including but not limited to these Acceptable and Responsible Use Procedures.
RESOLUTION OF COMPLAINTS ARISING UNDER CERTAIN FEDERAL ANTI-DISCRIMINATION LAWS

Assurance
The Klein Independent School District does not discriminate on the basis of race, color, national origin, sex, age, or handicap in admission or access to, or treatment or employment in, its programs and activities.

Scope
Any individual who believes that Klein ISD has engaged in discrimination in violation of Section 504 of the Rehabilitation Act of 1973 (Section 504), Title II of the Americans with Disabilities Act, Title IX of the Education Amendments of 1972 (Title IX), or the Age Discrimination Act of 1975 (Age Act) may file a complaint in accordance with the procedures set forth below. However, these procedures do not apply to certain complaints that may arise under the same statutes, such as sexual harassment under Title IX or an inappropriate educational plan under Section 504. The following types of complaints are governed by other policies/procedures:

1. Allegations of sexual harassment: See KISD Board Policies DIA (employees) and FFH (students).
2. Allegations regarding a Section 504 student’s identification, evaluation, or educational program: See KISD Board Policy FB.
3. General complaints by parents, residents, or individuals other than employees: See KISD Board Policy FNG.
4. Complaints by employees regarding conditions of work, discrimination in employment, whistleblower complaints, compensation, or job classification: See KISD Board Policy DGBA.
5. Any other claim to which a specific process detailed in KISD Board Policy or an Administrative Directive applies.

The purpose of these procedures is to provide a prompt and equitable process for resolving complaints arising under the laws specified in these procedures. The objective of these procedures is to resolve such complaints informally and at the lowest possible level. Before initiating a formal complaint under these procedures, individuals are encouraged to resolve concerns by scheduling an informal conference with the principal or other appropriate administrator. The conference should be requested within ten (10) school days of the date the individual knew, or should have known, of the event or series of events causing the complaint. The principal or other administrator will issue a written response within ten (10) school days of the conference.

If the concern is not resolved informally, the complainant shall submit a written complaint, on a District-provided form detailing the nature of the complaint and the relief requested, within ten (10) school days of receipt of a response to the informal conference.

Initiation of Formal Complaint
A formal complaint form may be found online at http://kleinisd.net/default.aspx?name=discrimination, or by requesting a copy of the form from the appropriate coordinator. Formal complaints shall be addressed to the following individuals:

1. For complaints of alleged discrimination in violation of Section 504, Title II of the ADA, or the Age Act to the KISD Section 504 Coordinator:

   Dr. Mary Rosenberg
   4411 Louetta Road
   Klein, Texas 77388
   832-249-4400
   mrosenberg@kleinisd.net
2. For complaints of alleged discrimination in violation of Title IX, to the KISD Title IX Coordinator:

Mr. Thomas D. Young
16607 Stuebner-Airline Road
Klein, Texas  77379
832-249-4300
tyoung2@kleinisd.net

The Coordinator or the Coordinator’s designee will conduct an impartial investigation including, as appropriate, conducting interviews and collecting documentary evidence and/or written statements from the complainant and other individuals with relevant information. The Coordinator or the designee shall schedule a conference with the complainant within fifteen (15) school days of the receipt of the complaint. All evidence the complainant wishes to be considered must be submitted to the investigator no later than the close of the conference. The evidence collected by the investigator shall constitute the record for purposes of appeal. The investigator shall have ten (10) school days following the conference to respond, in writing, to the complainant. The investigator may extend any deadline for good cause as determined by the investigator. If the investigator finds that any act was taken in violation of the laws identified herein, the investigator shall ensure that corrective action is taken.

**Appeal to Superintendent**

If the outcome of the conference with the Coordinator or the Coordinator’s designee is not to the complainant’s satisfaction or the Coordinator or designee fails to respond, the complainant may appeal to the Superintendent or the Superintendent’s designee for an impartial review of the coordinator’s investigation. The request must be in writing on a form or in the format provided by the District and must be filed within ten (10) school days following receipt of a response or, if no response is received, within ten (10) school days of the response deadline. The appeal form is available at [http://kleinisd.net/default.aspx?name=discrimination](http://kleinisd.net/default.aspx?name=discrimination), or by requesting a copy from the appropriate Coordinator above. The Superintendent or designee shall schedule a conference with the complainant within fifteen (15) school days of receipt of the request for review. The Superintendent or designee is not required to accept any additional evidence beyond that contained in the record on appeal or to conduct any additional investigation. Within ten (10) school days of holding the conference, the Superintendent or designee shall respond, in writing, to the complainant. The Superintendent or designee may extend any deadline for good cause as determined by the Superintendent or designee. If the Superintendent or designee finds that any act was taken in violation of the laws identified herein, the Superintendent or designee shall ensure that corrective action is taken.

**Appeal to Impartial Hearing Officer**

If the complainant is dissatisfied with the Superintendent or designee’s written decision, the complainant may appeal to an impartial hearing officer by filing a written request with the Superintendent on a form provided by the District. The request must be filed within ten (10) school days following receipt of the decision of the Superintendent or Superintendent’s designee or, if no decision is received, within ten (10) school days of the response deadline. The appeal form is available at [http://www.kleinisd.net/default.aspx?name=discrimination](http://www.kleinisd.net/default.aspx?name=discrimination), or by requesting a copy from the Superintendent. The Superintendent will appoint a hearing officer and notify the complainant of such appointment within ten (10) school days of receipt of the request for appeal. Hearing officers may be District employees who were not involved in the subject matter of the complaint or the complaint process, or they may be persons not employed by the District. The hearing officer shall schedule a conference within fifteen (15) school days of notice of the request for hearing and issue a written response within ten (10) school days after the date of conference. The hearing officer is not required to accept any additional evidence beyond that contained in the record on appeal or to conduct any additional investigations. The hearing officer may extend any deadline for good cause as determined by the hearing officer. If the hearing officer finds that any act was taken in violation of the laws identified herein, the hearing officer shall make a recommendation regarding the appropriate corrective action to be taken which shall be implemented by the Superintendent or designee.
BACTERIAL MENINGITIS INFORMATION

What is meningitis?

Meningitis is an inflammation of the covering of the brain and spinal cord—also called the meninges. It can be caused by viruses, parasites, fungi, and bacteria. Viral meningitis is common; most people recover fully. Medical management of viral meningitis consists of supportive treatment and there is usually no indication for the use of antibiotics. Parasitic and fungal meningitis are very rare. Bacterial meningitis is very serious and may involve complicated medical, surgical, pharmaceutical, and life support management.

There are two common types of bacteria that cause meningitis:

- *Strep pneumoniae* causes pneumococcal meningitis; there are over 80 subtypes that cause illness
- Neisseria meningitidis—meningococcal meningitis; there are 5 subtypes that cause serious illness—A, B, C, Y, and W-135

What are the symptoms?

Someone with meningitis will become very ill. The illness may develop over one or two days, but it can also rapidly progress in a matter of hours. Not everyone with meningitis will have the same symptoms.

Children (over 1 year old) and adults with meningitis may have a severe headache, high temperature, vomiting, sensitivity to bright lights, neck stiffness or joint pains, and drowsiness or confusion.

In both children and adults, there may be a rash of tiny, red-purple spots or bruises caused by bleeding under the skin. These can occur anywhere on the body. They are a sign of blood poisoning (septicemia), which sometimes happens with meningitis, particularly the meningococcal strain.

How serious is bacterial meningitis?

If it is diagnosed early and treated promptly, the majority of people make a complete recovery. In some cases it can be fatal or a person may be left with a permanent disability, such as deafness, blindness, amputations or brain damage (resulting in mental retardation or paralysis) even with prompt treatment.

How is bacterial meningitis spread?

Fortunately, none of the bacteria that cause meningitis are as contagious as diseases like the common cold or the flu, and they are not spread by casual contact or by simply breathing the air where a person with meningitis has been. The germs live naturally in the back of our noses and throats, but they do not live for long outside the body. They are spread when people exchange saliva (such as by kissing, sharing drinking containers, utensils, or cigarettes).
The germ **does not** cause meningitis in most people. Instead, most people become **carriers** of the germ for days, weeks, or even months. Being a carrier helps to stimulate your body’s natural defense system. The bacteria rarely overcomes the body’s immune system and causes meningitis or another serious illness.

**What is the risk of getting bacterial meningitis?**

The risk of getting bacterial meningitis in all age groups is about 2.4 cases per 100,000 population per year. However, the highest risk group for the most serious form of the disease, meningococcal meningitis, is highest among children 2 to 18 years old.

**How is bacterial meningitis diagnosed?**

The diagnosis is usually based on a combination of clinical symptoms and laboratory results from spinal fluid and blood. Spinal fluid is obtained by a lumbar puncture (spinal tap).

**How can bacterial meningitis be prevented?**

Do not share food, drinks, utensils, toothbrushes, or cigarettes. Limit the number of persons you kiss.

Vaccines against pneumococcal disease are recommended both for young children and adults over 64. A vaccine against four meningococcal serogroups (A, C, Y, and W-135) is available. These four groups cause the majority of meningococcal cases in the United States. This vaccine is recommended by some groups for college students, particularly freshmen living in dorms or residence halls. The vaccine is safe and effective (85-90%). It can cause mild side effects, such as redness and pain at the injection site lasting up to two days. Immunity develops within 7 to 10 days after the vaccine is given and lasts for up to 5 years.

**What you should do if you think you or a friend might have bacterial meningitis?**

Seek prompt medical attention.

**For more information:**

Your school nurse, family doctor, and the staff at your local or regional health department office are excellent sources for information on all communicable diseases. You may also call your local health department or Regional Texas Department of Health office to ask about meningococcal vaccine. Additional information may also be found at the websites for the Centers of Disease Control and Prevention: [www.cdc.gov](http://www.cdc.gov) and the Texas Department of Health: [www.tdh.state.tx.us](http://www.tdh.state.tx.us).
INFORMACION DE MENINGITIS BACTERIANA

¿Qué es la meningitis?

La meningitis es una inflamación de la cubierta del cerebro y la médula espinal – también llamada las meninges. Puede ser causada por virus, parásitos, hongos, y bacteria. La meningitis viral es común y la mayoría de las personas se recuperan completamente. Médicamente, el manejo de la meningitis viral consiste de tratamiento de soporte y generalmente no hay indicación para uso de antibióticos. La meningitis producida por parásitos y hongos es muy rara. La meningitis producida por bacteria es muy grave y puede involucrar tratamiento médico, quirúrgico, farmacéutico y el manejo de aparatos para prolongar la vida.

Hay dos tipos comunes de bacteria que causan meningitis:

- **Strep pneumoniae** que causa meningitis neumocócica; hay más de 80 subtipos que causan enfermedad.
- **Neisseria meningitidis** – meningitis meningococo; hay 5 tipos que causan enfermedad grave- A, B, C, Y, y W-135.

¿Cuáles son los síntomas?

Alguien que tiene meningitis se pone muy enferma. La enfermedad puede desarrollarse después de uno o dos días, pero también puede progresar rápidamente en unas cuantas horas. No todas las personas con meningitis tendrán los mismos síntomas.

Los niños (más de 1 año de edad) y adultos con meningitis pueden tener un severo dolor de cabeza, fiebre alta, pueden vomitar, tener sensibilidad a las luces brillantes, rigidez del cuello o dolores en las articulaciones, y somnolencia o confusión.

En los niños y en adultos, puede haber una erupción de pequeñas manchas rojas-moradas o moretones causados por sangramientos debajo de la piel. Estos pueden ocurrir en cualquier parte del cuerpo. Ellos son una señal de envenenamiento de la sangre (septicemia), lo cual sucede algunas veces con la meningitis, particularmente la variedad meningococo.

¿Qué grave es la meningitis bacteriana?

Si el diagnosticada y tratada temprano, la mayoría de las personas tienen una recuperación completa. En algunos casos puede ser fatal o una persona puede quedar con una incapacidad permanente, tal como sordera, ceguera, amputaciones, o daño cerebral (resultando en retraso mental o parálisis) aún con un tratamiento rápido.

¿Cómo se propaga la meningitis bacteriana?

Afortunadamente, ninguna de las bacterias que causa meningitis es tan contagiosa como aquellas que producen enfermedades comunes tales como el resfriado o influenza, y ellos no se propagan por contacto casual o por simplemente respirar el aire donde una persona con meningitis ha estado. Los gérmenes viven naturalmente en la parte de atrás de nuestras narices y gargantas, pero ellos no viven por mucho tiempo fuera del cuerpo. Ellos se propagan cuando las personas intercambian saliva (tal como besando, compartiendo las bebidas, utensilios para comer, o cigarrillos).
El germen no causa meningitis en la mayor parte de la gente. En cambio, la mayor parte de las personas se convierten en portadores del germen por días, semanas y hasta meses. Ser un portador ayuda a estimular el sistema de defensa natural de tu cuerpo. La bacteria raramente supera el sistema inmune del cuerpo y causa meningitis u otra enfermedad grave.

¿Cuál es el riesgo de contraer meningitis bacteriana?

El riesgo de contraer meningitis bacteriana en todos los grupos de edad es cerca de 2.4 casos para una población de 100,000 por año. Sin embargo, el grupo con el riesgo más alto para la forma más grave de la enfermedad, meningitis meningococo, es la más alta entre los niños de 2 a 18 años de edad.

¿Cómo se diagnostica la meningitis bacteriana?

El diagnóstico está usualmente basado en una combinación de síntomas clínicos y resultados de laboratorio del líquido espinal y la sangre. El líquido espinal es obtenido por una punción lumbar (spinal tap).

¿Cómo se puede prevenir la meningitis bacteriana?

No compartas comidas, bebidas, utensilios para comer, cepillos de dientes, o cigarrillos. Limita el número de personas que besas.

Las vacunas contra la enfermedad neumocócica están recomendadas para los niños pequeños y los adultos mayores de 64 años. Una vacuna contra cuatro variedades meningococos (A, C, Y, W-135) está disponible. Estos cuatro grupos causan la mayoría de los casos de meningococo en los Estados Unidos. Esta vacuna es recomendada para algunos grupos de estudiantes de universidad, particularmente para los que están en su primer año de universidad viviendo en dormitorios o en corredores residenciales. La vacuna es segura y efectiva (85 - 90%). Puede causar efectos secundarios moderados tales como enrojecimiento y dolor en el área de la inyección que dura hasta 2 días. La inmunidad se desarrolla dentro de 7 a 10 días después que la vacuna es dada y dura hasta 5 años.

¿Qué deberías hacer si tu crees que tu o un amigo pudiera tener meningitis bacteriana?

Buscar atención médica pronto.

Para más información:
La enfermera de la escuela, el médico de la familia, y el personal de las oficinas del departamento de salud local o regional son fuentes excelentes para la información de todas las enfermedades contagiosas. Usted también puede llamar a la oficina local del departamento de salud o al Departamento de Salud Regional de Texas (Regional Texas Department of Health) para preguntar acerca de la vacuna meningococo. Información adicional puede también ser encontrada en los lugares de la red para los Centros de Control de Enfermedades y Prevención (Centers for Disease Control and Prevention): www.cdc.gov y el Departamento de Salud de Texas (Texas Department of Health): www.tdh.state.tx.us.
HIGH SCHOOL CREDIT OPTIONS

High School Courses Completed in Intermediate School

Students may take specified courses and earn high school credit while in intermediate school. Students should consult with the school counselor regarding which courses may earn high school credit. Grades earned in high school courses taken in intermediate school do not count in the rank-in-class calculation.

Credit to count toward high school may be earned in a variety of ways in addition to regular classroom instruction during the seven-period school day. The additional ways to earn credit include correspondence courses, credit-by-examination, concurrent enrollment in college courses, summer school, distance learning, and night school. A brief description of each of these follows below. Students interested in any of these should consult their school counselor and must adhere to all state-mandated testing requirements.

Correspondence Courses

1. The school district will allow resident students or students temporarily residing abroad to earn units of credit in grades 9–12 by taking correspondence courses from another educational institution.
   a. Approval by a school counselor is required before a student enrolls.
   b. A school counselor will supervise correspondence work.
   c. Resident students may earn a maximum of four of the total units required by the state for graduation through correspondence courses.
   d. Students temporarily residing abroad must earn a minimum of 12 state-required units of credit in residence.

2. Credit toward state graduation requirements may be granted only under the following conditions:
   a. The institution offering the course shall be Lone Star College, The University of Texas at Austin, or Texas Tech University in which the Essential Knowledge and Skills (TEKS) specified for such a course are included.
   b. A Texas Virtual School Network (TXVSN) approved course offered by an approved TXVSN provider whereby the student is self-registered (not registered through the TXVSN system).

3. Once parental permission and school approval have been secured and the course initiated, the grade earned in the course will be recorded on the student's academic achievement record (A.A.R.).

4. Courses taken by correspondence count in the rank-in-class calculation.

5. Students should consult the National Collegiate Athletic Association (NCAA) as to whether these courses count for core GPA.
Credit By Examination without Prior Instruction for Secondary Courses

In accordance with state law, the District offers opportunities for students to accelerate grades or pass certain courses through credit by examination. Students who are interested in examinations for acceleration should indicate this interest to their building counselor or administrator. Written parental approval for eligible students will be secured. More information about applicable tests, scores required, and procedures can be found in Board Policy EHDC (Legal) and (Local) available on the District website or from a building counselor or administrator. The score from the examination will be recorded on the permanent record, but the credits and grades will not be counted in the rank-in-class calculation. Students should consult the National Collegiate Athletic Association (NCAA) as to whether these courses count for core GPA.

High School Credit for College Courses

Students may be awarded credit toward high school graduation for completing college-level courses provided the following requirements are met:

1. The student must be enrolled in a KISD high school with the exception of #6 below and must have the written approval of the high school principal or his/her designee and of the student’s parent(s).

2. Seniors needing fewer than two-and-one-half credits to graduate may be released for the sole purpose of attending college courses but must be in attendance at the high school at least five periods per school day. Any schedule arrangement that results in five (5) periods on the KISD campus is acceptable.

3. One-half of a unit of high school credit will be earned for each class that meets for three clock hours per week and is on the list of state-approved courses from TEA.

4. The course for which credit is awarded shall be taken from institutions of higher education that are accredited by the Southern Association of Colleges and Schools and other regional accrediting associations across the United States that are a part of that same national organization.

5. The institution of higher education must provide a correlation of their courses evidencing that the course for which credit is awarded provides advanced academic instruction equal to or in greater depth than the state course requirements. State units of credit toward graduation will be granted. Local credit will be given for courses which are not included on the list of state-approved courses from the TEA.

6. Students who are planning to enroll in an early-admissions program and/or an honors program in an institution of higher education may apply to receive a KISD diploma. The college or university must be accredited by one of the accrediting associations delineated in item 4 above.

All credits earned by the above process shall be recorded on the student’s academic achievement record (transcript) and the grade point values shall be used in the calculation of high school class rank.
Summer School Credits

1. Courses taken in summer school, night school, and correspondence courses will be reviewed for credit.

2. Prerequisites in summer school are the same as those during the regular term.

3. Initial credit for a course cannot be earned in summer school unless the course is designed for that purpose. This applies to summer programs conducted by any school district.

4. To ensure that each student is taking the proper courses, approval by a counselor must be obtained prior to enrolling in in-district or out-of-district summer school.

5. Summer school credit and grades are used in rank-in-class calculation.

6. Students should consult the National Collegiate Athletic Association (NCAA) as to whether these courses count for core GPA.

Night School

Students enrolled in a Klein ISD high school may earn credit from an approved evening school in addition to the seven units earned each year in high school. Students should consult their counselor for specific information. Credit and grades earned in night school are used in rank-in-class calculation. Students should consult the National Collegiate Athletic Association (NCAA) as to whether these courses count for core GPA.

Distance Learning

1. The school district will allow resident students or students temporarily residing abroad to earn four (4) units of credit (8 semesters) in grades 9-12 by taking on-line distance learning courses from approved institutions. Students are not limited to four units of credit if the courses are completed through the Texas Virtual School Network (TxVSN).
   
   a. Approval by a school counselor is required before a student enrolls.
   
   b. Students temporarily residing abroad must earn a minimum of 12 state-required units of credit in residence.

2. Credit toward state graduation requirements may be granted if the on-line course is taken from any Texas Virtual School Network approved course and provider (whereby the student is registered through the TXVSN system), Lone Star College, the University of Texas, or Texas Tech University, in which the Essential Knowledge and Skills (TEKS) specified for such a course are included.

Texas Virtual School Network (TxVSN)

The Texas Education Agency offers high school credit courses through the Texas Virtual School Network (TxVSN) in certain circumstances to Texas eighth grade students who are eligible to take high school credit courses. TxVSN courses may be included in a student’s graduation plan. Courses available to students are dependent on those listed in the TxVSN online catalog (txvsn.org). If students are interested in pursuing distance learning courses online through the TxVSN, students should contact their counselors for eligibility criteria, costs, current course options, restrictions, End of course (EOC) exam requirements, registration and withdrawal ("drop") deadlines, and requirements. At any time this option for high school credit may end or change subject to the decisions and guidelines of the Texas Education
Agency based on current legislative authorizations. No guarantee is made that particular course options will always be available to students.

3. Once school approval and parent permission has been secured and the course initiated, the grade earned in the course will be recorded on the Student’s Academic Achievement Record (AAR).

4. Students should consult the National Collegiate Athletic Association (NCAA) as to whether these courses count for core GPA.

5. Students in online courses are subject to the same UIL and Extra-Curricular requirements regardless of whether the student completes the courses on or off campus.
**Summary of State Academic and Assessment Requirements for Specified Current or New Programs**

**as of February 2015**

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<th>Current RHSP</th>
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<td>English I</td>
<td>EOC</td>
<td>English I</td>
</tr>
<tr>
<td>English II</td>
<td>EOC</td>
<td>English II</td>
<td>EOC</td>
<td>English II</td>
</tr>
<tr>
<td>English III</td>
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<td>Advanced English class</td>
<td>English III</td>
<td>Advanced English class</td>
</tr>
<tr>
<td><strong>Mathematics</strong></td>
<td>3 credits and 1 EOC test</td>
<td>3 credits and 1 EOC test</td>
<td>4 credits and 1 EOC test</td>
<td>4 credits with 1 EOC test</td>
</tr>
<tr>
<td>Algebra I</td>
<td>EOC</td>
<td>Algebra I</td>
<td>EOC</td>
<td>Algebra I</td>
</tr>
<tr>
<td>Geometry</td>
<td>Geometry</td>
<td>Geometry</td>
<td>Geometry</td>
<td>Geometry</td>
</tr>
<tr>
<td>Other math class</td>
<td>Advanced math class</td>
<td>Algebra II</td>
<td>Advanced math class</td>
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</tr>
<tr>
<td><strong>Science</strong></td>
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<td>4 credits and 1 EOC test</td>
<td>4 credits and 1 EOC test</td>
</tr>
<tr>
<td>Biology</td>
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<td>Biology</td>
<td>EOC</td>
<td>Biology</td>
</tr>
<tr>
<td>IPC or may substitute Chem. or Physics for IPC &amp; take the other as elective</td>
<td>IPC or Advanced sci. class</td>
<td>Chemistry</td>
<td>IPC or Advanced sci. class</td>
<td></td>
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<tr>
<td>Advanced science class</td>
<td>Physics</td>
<td>Advanced science class</td>
<td>Other science class</td>
<td>2nd Advanced science class</td>
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<tr>
<td><strong>Social Studies</strong></td>
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<td>3 credits and 1 EOC test</td>
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<td>3 credits and 1 EOC test</td>
</tr>
<tr>
<td>World History or World Geography</td>
<td>W. History, W. Geography</td>
<td>W. Geography</td>
<td>W. History, W. Geography</td>
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<td>US History</td>
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<td>US History</td>
<td>EOC</td>
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<td>US Government (½)</td>
<td>US History</td>
<td>US History</td>
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<td>Economics (½)</td>
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</tr>
<tr>
<td><strong>Academic Elective</strong></td>
<td>One credit from one of the following:</td>
<td>Special Circumstance Substitutions may apply for P.E. and for LOTE credit requirements</td>
<td>Special Circumstance Substitutions may apply to P.E. credit requirement</td>
<td>Special Circumstance Substitutions may apply for P.E., LOTE, and in Arts &amp; Humanities, for one advanced science credit</td>
</tr>
<tr>
<td>World History or World Geography</td>
<td>Special Circumstance Substitutions may apply for P.E. and for LOTE credit requirements</td>
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<td></td>
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<tr>
<td>Any approved science or other elective as above</td>
<td>Special Circumstance Substitutions may apply to P.E. credit requirement</td>
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<td>LOTE</td>
<td>None</td>
<td>2 credits, same language; or 2 computer programming, or special circumstance substitutions available</td>
<td>2 credits, same language</td>
<td>2 credits, same language; or 2 computer programming, or special circumstance substitutions available</td>
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<tr>
<td>P.E.</td>
<td>1 credit</td>
<td>1 credit</td>
<td>1 credit</td>
<td>1 credit</td>
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<tr>
<td>Fine Arts</td>
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<td>1 credit</td>
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<td>Speech</td>
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<td>Electives</td>
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<td>5½ credits</td>
<td>7 credits</td>
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<tr>
<td><strong>TOTAL</strong></td>
<td>22 credits</td>
<td>22 credits</td>
<td>26 credits</td>
<td>26 credits</td>
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</table>

*Distinguished achievement level requires Algebra II among the 4 mathematics credits AND 1 additional advanced science credit. SBOE will determine additional credit requirements for endorsements.*

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Klein ISD offers a variety of high school graduation plans based on legislative action. Please see your counselor or visit the Klein ISD website for more information.

NATIONAL COLLEGIATE ATHLETIC ASSOCIATION (NCAA)

Students planning to pursue athletics and/or athletic scholarships at the college level must be aware of core curriculum requirements. These students need to contact their respective head coaches for printed information regarding the core curriculum as defined by the National Collegiate Athletic Association (NCAA). There is also a form that must be signed by each athlete and his/her parents. Listed below are some important informational resources that can help guide the student athlete in this process.

- NCAA Eligibility Center.org
- Core Course GPA.com
- Free Recruiting Webinar.org
STUDENT NONCURRICULAR CLUB AND ORGANIZATION
PARENT PERMISSION FORM

Name of Club: ___________________________ School: ____________

Purpose of the Club: ____________________________________________

_________________________________________________________________

Student Name: __________________________________________________

Faculty Sponsor(s):

1. ___________________________________ 3. _________________________

2. ___________________________________ 4. _________________________

This form MUST be signed and returned prior to the student being allowed to participate. Parental approval may not be obtained by telephone.

The undersigned, being the parent or guardian of ______________________-____ does hereby consent to said student’s participation in the above-mentioned club or organization.

_________________________________________  _________________
Parent/Guardian Signature                                        Date

"The __________________________ is a non-curriculum club or organization. As such, it is not endorsed by the Klein Independent School District and a student must have written parental permission in order to participate in it. See KISD Board of Trustees Policy FNAB (local) for restrictions applicable to all non-curriculum clubs and organizations."

............................................................................................................
Office Use Only.

Photocopies to: Sponsor
Ofﬁce of Assistant/Associate Principal/Principal
NON-CURRICULUM-RELATED STUDENT CLUBS
SPONSOR COMPLIANCE FORM

A. Certification is required of all applicants seeking to form a non-curriculum-related student club under Board of Trustees policy FNAB. For purposes of this policy and administrative directive IV-40, an applicant is any professional employee of the campus who has agreed to serve as a club sponsor.

The employee must respond to all of the following and sign at the bottom of this form, indicating compliance with both parts A and B.

I, __________________________, certify that I have read (name of club sponsor)
and understand the requirements of Board of Trustees Policy FNAB (local)
The __________________________ is in full compliance with (name of club)
this policy.

Specifically:

_____yes____no The club is voluntary and student initiated.

_____yes____no Written parental permission has been obtained for all student participants.

_____yes____no Non-school persons do not direct, control, conduct, or regularly attend activities of the club.

_____yes____no The club’s purposes, goals, or activities do not promote, encourage, or condone, directly or indirectly, participation in any conduct by students that is contrary to state or federal law, or that poses a risk to their health, safety, or welfare (including, but not limited to, sexual activity by minors).

B. The following notice is required, in a legible manner, on all publications and/or written materials distributed or posted by non-curriculum-related student clubs on school property or in any manner which identifies the club with the Klein Independent School District.

“The (name of club) is a non-curriculum club or organization. As such, it is not endorsed by the Klein Independent School District and a student must have written parental permission in order to participate in it. See KISD Board of Trustees Policy FNAB (local) for restrictions applicable to all non-curriculum clubs and organizations.”

________________________________________________________________________
Sponsor Signature

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Board of Trustees Policy FNAB (LOCAL)

STUDENT EXPRESSION:
USE OF SCHOOL FACILITIES FOR NONSCHOOL PURPOSES

ESTABLISHMENT OF LIMITED OPEN FORUM

For purposes of the Equal Access Act, the Board of Trustees has created a limited open forum for students attending the District’s secondary schools. District secondary schools shall offer an opportunity for noncurriculum-related student groups to meet on school premises during noninstructional time.

Each principal shall set aside noninstructional time before or after actual classroom instruction for meetings of noncurriculum-related student groups.

Students desiring to form a club or organization to meet on school premises shall file a written request with the campus principal or designee. The request shall be signed by a minimum of ten students and shall designate a teacher who has agreed to serve as the faculty sponsor. Written parental permission is required in order for a student to participate in the club or organization. The request shall also contain a brief statement of the group’s purposes, goals, and activities; a list of the group’s members; a description of any funding or other assistance received from, or affiliation with any nonstudents or nonstudent groups; and a schedule of proposed meeting times. Requests shall be subject to approval by the principal and Superintendent based on the availability of suitable meeting space and compliance with this policy.

The establishment of a limited open forum shall not limit the authority of a school, the District, its agents or employees to maintain order and discipline on school premises, and to protect the well-being of students and staff. In that connection, no club or organization shall be authorized which, by virtue of its purposes, goals or activities, promotes, encourages or condones, directly or indirectly, participation in any conduct by students that is classified as a criminal offense under Texas law, or that poses a risk to their health, safety or welfare (including, but not limited to, sexual activity by minors).

STAFF PARTICIPATION PROHIBITED

The establishment of a noncurriculum-related student club or organization, and its meetings, must be voluntary and student-initiated. Nonschool persons shall not direct, conduct, control, or regularly attend activities of such groups. Neither the school nor any school employees may endorse or promote such groups, and school employees may only be present at religious meetings in a nonparticipatory capacity. Meetings of student groups may not materially and substantially interfere with the orderly conduct of educational activities within the school.
VIOLATIONS  Failure of a noncurriculum-related student group to comply with applicable rules may result in loss of the right to meet on school premises, and/or other sanctions as determined by the Superintendent. The principal shall report rule violations to the Superintendent.

SUSPENSIONS  Depending upon the seriousness of any rule violations, the Superintendent may suspend a noncurriculum-related student group’s right to meet on school premises for the balance of the school year or some lesser time period.

If a determination to suspend a group occurs during the last reporting period of the school year, the suspension may extend through the end of the first semester of the next school year. Suspensions or warnings imposed by the Superintendent may be appealed to the Board in accordance with FNG.
## Board of Trustees’ Policy FG (LOCAL)

### ATHLETIC AWARDS

Students may only receive one (1) school-purchased award jacket during their high school career at the same school.

<table>
<thead>
<tr>
<th>Sport</th>
<th>Level</th>
<th>Award</th>
</tr>
</thead>
<tbody>
<tr>
<td>Basketball, Football, Track</td>
<td>7th grade</td>
<td>Certificate</td>
</tr>
<tr>
<td>Basketball, Football, Track</td>
<td>8th grade</td>
<td>Certificate</td>
</tr>
<tr>
<td>Basketball, Football, Track/Cross-country</td>
<td>9th grade</td>
<td>Certificate</td>
</tr>
<tr>
<td>Basketball, Football, Track/Cross-country</td>
<td>10th grade</td>
<td>Certificate</td>
</tr>
<tr>
<td>All UIL Athletic Activities</td>
<td>Junior Varsity</td>
<td>Certificate</td>
</tr>
<tr>
<td>All UIL Athletic Activities</td>
<td>Varsity</td>
<td>Jacket</td>
</tr>
</tbody>
</table>

Requirements for lettering:

- **Baseball/Softball**: Participate in one-half of all district games during the season
- **Volleyball/Soccer**: Participate in one-half of all quarters in district games during the season
- **Basketball**: Participate in one-half of all quarters in district games during the season
- **Football**: Participate in sixteen (16) quarters during the regular season

**Golf/Team Tennis**

- Score a total of ten points on the following basis:
  - 10 points for representing for four full years
  - 10 points for winning first place in the district
  - 5 points for playing on Klein high school first team at district
  - 5 points for first place at any major tourney
  - 3 points for second place in any major tourney
  - 2 points for third place in any major tourney
  - 1 point for playing in each tourney
- **10 points for representing school in two-thirds of varsity tournaments with a minimum of four (4)**

- **Track/Cross-Country:** Score points in the district meet or a total of ten points during the regular season
- **Swimming:** Score points in the district meet or an average of four points per individual event in regular scheduled dual and invitational meets outside the district. 1st–6 pts; 2nd–5 pts; 3rd–4 pts; 4th–3 pts; 5th–2 pts; 6th–1 pt.
Athletes shall participate the entire season, finish in good standing, and be recommended by their respective head coach. Participants who enter the program during the season will letter at the discretion of the head coach.

An athlete may elect to pass up his or her jacket award in one sport to try and earn it in another. For example, although he letters in basketball, he may choose a certificate award and seek the jacket award in track. Once he chooses to bypass a jacket award, he must take the certificate and cannot go back and pick up the jacket award for any reason.

Managers and trainers shall complete the entire season in the sport that they choose. They will receive a certificate award the first year and a jacket for a subsequent year of participation.

Any coach who feels that an athlete classified as a senior has made sufficient contributions to the team, even though he or she has not met the above lettering requirements, may submit the athlete's name for consideration to the director of athletics.
Board of Trustees’ Policy FG (LOCAL)

AWARD JACKETS FOR LETTERING
HIGH SCHOOL MUSIC, DRILL TEAM, AND OTHER NON-ATHLETIC EVENTS

Sophomore, junior, and senior students may only receive one school-purchased award jacket during their high school careers at the same school. Freshmen are excluded with the exception of those who earn 10 or more points toward sweepstakes in district UIL or music competition.

If a student becomes eligible for an additional letter, a suitable recognition patch or stripe will be made available for the student to indicate that he has achieved this recognition more than once. Seniors may elect to receive a blanket or other similar standardized award if this is the first year they are eligible for an award jacket.

General Requirements
To receive an award jacket or to letter, students must be members of a student organization that actively participates in interscholastic competition and/or drill team activities and remain in good standing for the entire school year.

Students must demonstrate a positive attitude and maintain a satisfactory citizenship/conduct and scholarship average.

Students must attend all functions and activities of the organization or sub-groups unless excused by the coaches/director/sponsor.

Students, other than drill team members, shall fulfill one or more of the following lettering requirements in one school year:

1. Earn a minimum of eight achievement and/or participation points.

Achievement points shall not accumulate or carry over from year to year and may be earned as follows:

- 4 points for achieving membership through audition in a performing all-region band, choir, orchestra, or jazz band
- 2 points for achieving membership through audition in the ninth-grade all-region band
- 4 points for advancing to the area level audition in band, choir, or strings
- 2 points for achieving membership in all-state band, orchestra, or choir
- 3 points for achieving an excellent rating on a class I or II solo at the KISD solo and ensemble contest
- 3 points for achieving an excellent rating on a class I or II ensemble at the KISD solo and ensemble festival.

(Only two solo and/or ensemble events may be counted toward lettering in a single year.)

Participation points for band, orchestra, and choir members shall accumulate or carry over from year to year and may be earned as follows:
2 points at the beginning of the second year of participation in a competing organization
3 points at the beginning of the third year of participation in a competing organization
4 points at the beginning of the fourth year of participation in a competing organization, contingent upon the student remaining a member of the organization for his/her entire senior year under the conditions stated in “General Requirements,” above.

A student who is ineligible for any extracurricular activities during the year will forfeit participation points for that year.

2. Participate in competition within the UIL district and earn a minimum of ten points that count toward the sweepstakes.

3. Participate in competition in at least five UIL training contests and earn a minimum of one point at each meet.

4. Complete both semesters of the second year as a color guard member and participate in at least ten performances annually, if available, one of which must be the UIL marching contest.

5. Represent the school as a member or alternate on the academic decathlon team at competition in which five or more high schools are competing.

Requirements for Drill Team Members
Each drill team member shall fulfill the following requirements to receive an award jacket:

1. Complete the second year as a varsity drill team member and be selected to perform during that school year at a minimum of eight varsity football games and a total of three varsity-level contests in other UIL sports.

2. Participate in all official contests conducted during the academic year (exclusive of nationals).

3. If a student does not qualify for an award jacket in year two because of non-performance due to an illness or injury, but met the “General Requirements” above in that school year, she will qualify for an award jacket if she met all of the lettering requirements in year one.

Additional Requirements
Seniors, at the director’s discretion and with approval of the school principal, may receive an award jacket if they are felt to be deserving, even though they may not have fulfilled the requirements set forth in “Requirements for Students Other Than Drill Team Members” and “Requirements for Drill Team Members,” above.

Varsity cheerleaders and Junior ROTC members will receive award jackets if they fulfill the “General Requirements,” above and one or more of the requirements set forth in either “Requirements for Drill Team Members,” or the first paragraph at “Additional Requirements,” above.
HOW TO STUDY AND DO WELL IN SCHOOL

• The teacher is there to instruct you and answer your questions. Ask for explanations of anything you do not understand.

• Always pay attention in class.

• Start on long-term class and homework assignments immediately. Set a realistic schedule of how much needs to be done each day or each week. Do not create pressure for yourself by waiting until the last night or weekend.

• See that you have the proper homework study conditions: a quiet area, proper lighting, necessary materials, etc., and set a regular time, if possible, for studying.

• When you study, give the subject your full attention and do not allow your thoughts to be distracted. Turn off the radio and television. One half-hour of intense concentration often will be worth two hours of time spent during which you allow your mind to wander or are otherwise distracted.

• Learn to take notes in class. Do not try to make complete sentences; just write down key words and phrases. One method is to take notes and later copy them into a special notebook. In this way you are actually reviewing while you recopy the notes.

• Before you begin to read a chapter, glance at any questions that are listed at the end. Read the captions of the pictures and look at the illustrations. If you find any words you do not know, look them up in the glossary or a dictionary. This will assist you in establishing purposes before you begin your reading.

• After you have read the chapter or pages, go over the material carefully and make notes of the important points that you want to remember. Do not skip words or problems you do not understand.

• Ask yourself questions about the assignment and, if you cannot answer them, skim the material again looking for that precise information.

• Do not get upset with a difficult assignment. After studying a lesson for a reasonable length of time, put it aside and come back to it again when your mind is rested. It will be easier the next time you go over it.

• Ask your teachers for specific suggestions about how to study. There are certain techniques that vary among subjects, and teachers know special methods that will help you to remember and to understand difficult material.
HOW TO TAKE TESTS

• If your basic preparation during the course has been appropriate, you can be confident. Do not plan to "cram" the night before. Review your notes, reread the material, and get a good night's sleep.

• Be sure you have adequate pencils, erasers, pen, ruler, paper, etc., so you will not be distracted due to a lack of equipment. Go to the restroom and get a drink of water before the test, if possible.

• After the test has been distributed, look it over quickly but carefully. Find out exactly what is wanted. Check on the number of questions to be answered. Are there any choices? Are there any specific instructions as to how the answers should be prepared or how the papers should be marked?

• Answer the questions that you know, then the next-easiest ones, etc. Do not waste time at first on the hard ones. Do not be upset, as they are usually easier when you try them later. If you do not have time for all of the questions, be certain you have answered the ones you understand.

• Do your scratch work on a separate pad if this is permitted. Put the required work on the answer sheet in an orderly, neat arrangement. Label your answers, if applicable.

• Check your work. Watch for careless errors. Make a quick estimate on mathematics tests to see if the answer you obtained is reasonable.

• Reread your paper. Be certain your answers are what is wanted and in the way it is requested. The ability to follow instructions counts a lot in a test or examination.

• In case of an obvious misunderstanding of a question, and if the rules permit, ask the teacher for clarification.

• Be careful of spelling, grammar, and sentence structure. Write simple, concise, and clear answers.

• Do not pay attention to others, especially those who leave early. There is no reward given to those who finish a test first. Take advantage of all the time allowed. Budget your time and use all you have to check and recheck. Have you fully answered the questions? Have you answered all that are required? Do not leave any questions unanswered unless there is no time remaining or there is a scoring formula that will penalize you for guessing.

• Ask your teachers about special test-taking techniques that they have used through the years. They will be pleased to share them with you.
SUMMARY OF BUS-RIDING RULES

The following rules are posted in all KISD buses:

“PROTECT YOUR RIDING PRIVILEGE!”

FOLLOW THESE RULES

1. Follow all directions the first time they are given by driver.

2. Observe same conduct as in the classroom.

3. Be courteous, use no profane language.

4. Do not eat or drink on the bus.

5. Keep the bus clean.

6. Do not use tobacco.

7. Do not be destructive.

8. Stay in your seat.

9. Keep head, hands and feet inside the bus.

10. Bus driver is authorized to assign seats.
# 2016-2017 Calendar

## August

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## Klein ISD 2016-2017 Important Dates

- **AUG 15 - 18**: Staff Development
- **AUG 19**: Optional Teacher Work Day
- **AUG 20**: SUMMER HS GRADUATION 2015 - 2016
- **AUG 22**: FIRST DAY OF CLASSES
- **SEPT 5**: Labor Day Holiday
- **NOV 8**: Staff Dev./Student Holiday/Elem. Parent Con.
- **NOV 21 - 22**: Staff Development/Student Holiday
- **NOV 23 - 25**: Thanksgiving Holiday
- **DEC 16**: END OF FIRST SEMESTER
- **DEC 19 - 30**: Christmas/Winter Holiday
- **JAN 2**: Staff Development/Student Holiday
- **JAN 3**: Classes Resume/SECOND SEMESTER BEGINS
- **JAN 16**: Martin Luther King Holiday
- **FEB 20**: Staff Development/Student Holiday
- **MARCH 13 - 17**: Spring Break
- **APRIL 14**: Easter Break
- **MAY 29**: Memorial Day Holiday
- **JUNE 1**: LAST DAY OF CLASSES
- **JUNE 2**: Staff Development
- **JUNE 3**: HIGH SCHOOL GRADUATION
- **AUG 26**: SUMMER HS GRADUATION 2016 - 2017

## Grading Periods

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## Inclement Weather Make-up Days

- **NOV 21 - 22**: JUNE 2
- **FEB 20**