

Klein ISD - Private Lesson Program

Guidelines for Participation

Private lessons (supplemental music lessons) are offered as enrichment to classroom instruction and are available for voice and instruments taught as part of the instructional program. (Piano and guitar are not currently part of the instructional program.) Rather than stressing the goal of competition preparation, the emphasis instead is on nurturing the independent thinking and individual skills critical to the development of the maturing performer or artist. The focus is on acquiring refined levels of proficiency in tandem with the attainment of an advanced sense of musicianship and interpretation.

Participation

For all students, private lessons can be a great asset to their artistic and performance ability. Private lessons are highly recommended for any student that wishes to make faster progress and gain more enjoyment from the arts. Students are under no obligation to take lessons and special consideration in placement will not be given to a student enrolling. Each student is judged exclusively on performance when decisions are made regarding the band, orchestra, and choir programs.

Enrollment

A student who desires to participate in the private lesson program should contact the appropriate director on their campus. Students should commit to study for the entire semester in which they enroll unless extenuating circumstances require them to withdraw. Parents should be given a copy of this document to make themselves aware of the program guidelines.

Lesson Times and Location:

All private teachers will be interviewed at the campus level, pay the building use fee, and complete fingerprinting and a criminal background check before being approved.

Please note:

The day to which a student is assigned depends upon the availability of the private lesson instructor. Lessons usually occur weekly unless agreed upon by the campus director. Lessons that occur during the school day may only be scheduled during a student's music class, if they are enrolled in Applied Music, or if they have early release/late arrival. Under no circumstances is it permissible for a lesson to be scheduled, even for make up lessons, during any other classes.

Student's Responsibility to the Private Lesson Instructor

- Prepare for each lesson.
- Practice at least 30 minutes per day on their lesson assignment.
- Be warmed-up properly before the lesson begins (schedule permitting)
- Record the private lesson instructor's contact information (email/phone number).
- Follow attendance policy.
- Supply materials required by instructor. The materials are typically low cost and are the responsibility of the student. Such materials may include method books, specialized supplies, solos, etc.

Private Lesson Instructor's Responsibility to the Student

- Provide student a quality private lesson that contributes positively to the development and continual improvement of the student as a musician, performer, or artist.
- Instill an appreciation for the arts
- Exhibit professional characteristics and demeanor in attitude, appearance, behavior and responsibility in every activity germane to private lesson instruction.
- Provide students with contact information (email & cell phone #)

Financial Considerations

- Payment is to be made directly from the student to the private lesson instructor.
- Payment schedules and payment policies will be established by each private lesson instructor and communicated to the students they teach.
- Payments are to be made on the due date set by the private lesson instructors.
- Checks are to be made payable to the individual private lesson instructors.
- Lesson fees may range from \$18-25 per half hour lesson (dependent on completed degree and experience in teaching). Instructors will cover this information with parents.

These are the established rates* for teachers giving lessons in KISD facilities:

	Description of professional experience for placement	Per 30 minutes	Half Class (22 min.)	Full Class (45 min.)
Level 3	Teachers with a Masters Degree or teachers with a Bachelors Degree who have taught for three consecutive years at a Klein ISD secondary campus.	\$25	\$18.50	\$37
Level 2	Degreed teachers or teachers with commensurate professional experience	\$21.50	\$16	\$32
Level 1	Non-degreed teachers	\$18	\$13.50	\$27

*Rates increased for start of 2016-17 school year to stay competitive with neighboring districts.

Absences

If, for any reason, the necessity for an absence occurs, the private lesson instructor must be notified at least 24 hours prior to the time of the lesson. This is so the private lesson instructor has an opportunity to adjust his/her schedule. This is the Private Lesson Instructor's livelihood. Every effort should be made to respect their time schedule and to provide communication of expected or unexpected absences (emergency) as early as possible. Failure to notify the private lesson instructor promptly may result in failure to rearrange the schedule and full payment for the lesson may be due. This is the reason to record the private lesson instructor's phone number and contact information. Please do not call the band/choir directors to leave messages for the instructors. It is the student or parent's responsibility to make direct contact with the instructor 24 hours in advance in order to avoid being charged! Emergency excuses are at the discretion of the private lesson instructor.

Excused Absences:

Student illness and emergencies of a serious nature (death or serious family illness).
Other absences approved by the private lesson instructor in advance.

Tardies:

Students who are late to the scheduled lesson will only receive the remaining time allotted to him/her and will be charged for a full scheduled lesson.

Lesson Termination / Dropping

A private lesson instructor may drop a student for the following reasons:

- Failure to pay private lesson fees.
- Frequent unexcused absences.
- Other contributing factors as discussed by Instructor and campus director.

Students should commit to study for the entire semester in which they enroll unless extenuating circumstances require them to withdraw. Parents may terminate private lessons at the end of the month with advance notice to the Private Lesson Instructor and campus director. The final lesson date should be discussed with the Instructors to accommodate for payments received.

Questions

Questions concerning assignment of private lesson instructors should be directed to your campus director. Questions concerning lesson dates and times, or number of lessons taught, should be directed to your student's private lesson instructor.