

**CITIZEN INQUIRIES & PUBLIC COMMENTS ON: (A) AGENDA ITEMS  
OR (B) NON-AGENDA ITEMS** (Please complete section A or B below  
and all subsequent sections thereafter.)

**Board Meeting Date:** \_\_\_\_\_  
[PLEASE EMAIL THIS FORM TO [PUBLICCOMMENT@KLEINISD.NET](mailto:PUBLICCOMMENT@KLEINISD.NET) OR  
DELIVER IT TO SUPERINTENDENT'S OFFICE, 7200 SPRING-CYPRESS ROAD,  
KLEIN, TX 77379.]

**A. PUBLIC COMMENT ON AGENDA ITEMS:**

The Board of Trustees will hear from individuals who wish to make public comments on agenda items. Individuals who wish to participate in this portion of the meeting shall sign up by completing the appropriate form available on the District website and submitting it in person or by sending an email with the form attached. In order to speak during this portion of the meeting, the form must be received by the designated district office no later than **10:30 am** on the day of the meeting. The Notice of Meeting/Agenda is posted 72 hours in advance of the Board Meeting.

**Please identify which agenda item you wish to address:**

\_\_\_\_\_

**B. PUBLIC COMMENT ON NON-AGENDA ITEMS:**

The Board allots approximately 20 minutes to hear individuals who desire to make comments on items not on the agenda. Persons who wish to participate in this portion of the meeting shall sign up by completing the appropriate form on the District website and submitting it in person or by sending an email with the form attached. In order to speak during this portion of the meeting, the form must be received by the designated district office no later than **10:30 am** on the day of the meeting.

**Please identify the topic you wish to address:**

\_\_\_\_\_

**Purpose:** \_\_\_ Information Request \_\_\_ Recitation of Policy \_\_\_ Redress Grievance

*In accordance with the law, no deliberation, discussion, or decision will be made other than to consider a proposal to place the subject on the agenda for a subsequent meeting, unless the subject is listed on the board agenda, in which case, it may be discussed by the Board. A written response/acknowledgement will be provided. Oral comments are limited to up to a maximum of five minutes in length and may be reduced in the discretion of the Board President in the interest of time and efficiency, unless extended by a majority of the trustees and must not mention any employee by name or position or contain any personally identifiable reference. If multiple people wish to address the same topic/item, the Board may request that a spokesperson be selected to speak.*

**Category of Citizen Inquiry:**

- \_\_\_ (1) KISD Employee
- \_\_\_ (2) KISD Resident
- \_\_\_ (3) KISD Vendor
- \_\_\_ (4) Potential Vendor
- \_\_\_ (5) None of the Above

**Name (Please Print):**

\_\_\_\_\_

**Telephone:** \_\_\_\_\_

**Address (Complete Legal Mailing Address):**

\_\_\_\_\_

\_\_\_\_\_

**Please Check all of the following items that apply to you:**

- 1) \_\_\_ Speaking for myself alone.
- 2) \_\_\_ I am an official representative of a group or organization. My title is \_\_\_\_\_  
Type of group or organization \_\_\_\_\_
- 3) \_\_\_ Representative of a commercial enterprise. Name of Company \_\_\_\_\_  
My Title \_\_\_\_\_ Type of Business \_\_\_\_\_
- 4) \_\_\_ I live in Klein ISD.
- 5) \_\_\_ Have children attending Klein ISD this year.
- 6) \_\_\_ I am a Klein ISD employee.

*Agenda items may be taken out of order or Closed Session  
may cause a change in the timing of agenda items.*